

National Beekeepers' Association of New Zealand (Inc.)
Executive Committee Meeting Minutes from the meeting held at
the Copthorne Resort, Waitangi, on Sunday 19th of July 1998.

Present: Chairman Mr. Russell Berry, Mr. Terry Gavin, Mr.
Don Bell, Mr. Tony Taiaroa, Mr. Keith Herron, Mr. Lin
McKenzie, Mr. Bruce Stevenson, (joined at 12.45pm) Executive
secretary Mr. Harry Brown.

1. Welcome and call to order:

The Chairman Mr. Russell Berry welcomed all the participants
to the meeting and called the meeting to order at 8.05am. He
advised the meeting, that Mr. Lin McKenzie and Mr. Bruce
Stevenson will have full speaking but no voting rights, and
welcomed them to the meeting (Bruce joined at 12.45pm.)

Apologies.

Apologies from Bruce that he would be late.

Conduct of meeting.

Confirmation of agenda.

Start/Finish times.

8.00am start Sunday.

5.30pm finish Sunday.

Reordering of items.

Items not being raised elsewhere to be added to the agenda.

Marketing Committee require clarification of the Executive's
decision on the DRAFT Manaku Standards.

2. Minutes.

Sign all outstanding Minutes.

May Executive meeting 25th, 26th & 27th.

June Conference Call 5th of June.

June Conference Call 13th of June.

June Conference Call 17th of June.

June Conference Call 22nd of June.

June Conference Call 25th of June.

It was agreed that the Chairman sign these approved minutes.

Confirmation of the June 25th Conference Call Minutes.

Russell Berry Moved, Terry Gavin Seconded, That the Chairman be authorised to sign these Minutes as a true and accurate record of that meeting. Motion Carried.

Matters arising from those minutes.

There were no matters arising.

3. Finance.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move into Committee. Motion Carried.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move out of Committee. Motion Carried.

Outcomes.

Tony Taiaroa Moved, Terry Gavin Seconded, that the Executive secretary is to contact the debt collectors re outstanding levies for 1997. He is to report to the Executive within two weeks time. Motion Carried.

Tony Taiaroa and Executive secretary are to write an article for the Magazine re the Commodity Levy.

Tony Taiaroa and Executive secretary are to write an article for the Magazine on the basis of voting entitlement of members for the March 1999 issue.

Meeting Adjourned at 10.15am.

Meeting re convened at 10.35am.

Cheque numbers 500186 - 500200 000354 - 000357 May (25.4).

Terry Gavin Moved, Tony Taiaroa Seconded, That the payments made by the above Cheque numbers be approved (all-inclusive). Motion Carried.

Cheques numbers 000358 - 000400 June (28.1).

Tony Taiaroa Moved, Keith Herron Seconded, That the payments made by the above Cheque numbers be approved (all-inclusive). Motion Carried.

Financial position.

The Executive secretary presented a Year to date report for the first six months of 1998, which was received.

The Chairman presented a revised 1998 Budget with the Trust dollars included (including the loan).

Russell Berry Moved, Terry Gavin Seconded, That we approve the revised 1998 Budget. Motion Carried.

The Chairman is to present this to Conference.

Auditors Report NBA.

This report was received.

Russell Berry Moved, Tony Taiaroa Seconded, That the Executive secretary establish what the NBA has possibly over paid in taxation, for previous years after all the deductible expenses have been revisited.

Motion Carried.

It was agreed that a cost centre be established for the Magazine.

It was agreed that cost centres be established for the PMS administration costs.

It was agreed the Executive need to visit the timing of the

financial year for the NBA, to better marry the relevant dates due to the PMS.

The Executive secretary is to establish what are the advantages for the NBA in belonging to Apimondia. He is to report the outcome to the September Executive meeting.

Auditor's Report on the Trusts.

The Executive secretary is to seek a copy for the members' information.

Meeting adjourned at 12.25pm.

Meeting reconvened at 12.45pm.

Bruce joined the meeting at 12.45pm and was welcomed to the meeting by the Chairman.

4. Reports from the following subcommittees.

Marketing.

Report received at the meeting but too late to discuss. Executive secretary to copy this and pass to the Executive at the end of the meeting today.

Manuka Standards.

A full discussion took place on the issue, this will be addressed at the review meeting with the Marketing Chairman.

Don Bell Moved, Tony Taiaroa Seconded, That this debate be left to lie upon the table for a future meeting. Motion Carried.

A.R.A.C.

No Report received.

Export Certification Committee.

The Chairman briefed the meeting on the export of live bees

to the USA and updated the meeting on the slow progress of this issue.

P.M.S. Review Committee.

Terry Gavin to report.

Terry said MAF RA was disappointed with the progress of the Order in Council. Bruce Stevenson will give the PMS Report to Conference.

Library Committee.

A report for Conference was received.

Publications Committee.

Tony Taiaroa to report.

Magazine Budget.

Allocation of the \$28.00 from collection of the levy.

It was agreed that \$28.00 from the first Apiary site is for the magazine costs.

Profile magazine quotes (two quotes).

Brebner Print		CHB Print.
500 = \$4.63.	\$3.15.	
1000 = \$2.76.	\$2.00.	
1500 = \$2.13.	\$1.65.	

Tony Taiaroa Moved, Terry Gavin Seconded, that when the DRAFT has been approved we would accept the CHB quote and print 1500 copies. Motion Carried.

Russell Berry Moved, Tony Taiaroa Seconded, That we move into Committee. Motion Carried.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move out of Committee. Motion Carried.

It was agreed that the Executive secretary would unsubscribe from the NZ Beekeeper page.

The NBA had been placed on it without the permission of the Executive. It was also agreed that Lin McKenzie and Bruce Stevenson would be the E mail information receivers for this source for the NBA.

It was agreed that the Executive would investigate the costs associated with a Web Page for the NBA.

Meeting adjourned at 3.00pm.
Meeting reconvened at 3.15pm.

5. Executive issues.
Meeting venues and dates for 1998.

It was agreed that we would meet on the following dates and following venues:

September meeting, 7th to 9th of September to be held in Wellington.

December meeting, 7th to 9th of December to be held in Dunedin.

March 1999 meeting, 1st to 3rd of March 1999 to be held in Nelson.

Executive secretary is to write to the relevant Branches and advise them that the Executive will be meeting in their respective areas.

Review of Committees for September meeting.

The Chairman reminded the meeting that we need to look for potential members for sub-committee which will be reviewed at the September meeting.

Review of Marketing Facilitator performance.

It was agreed that all the Executive will meet with the Facilitator and Marketing Committee Chairman between 1pm - 3.00pm tomorrow.

Auckland Members suggestion on investing Branch Funds
(27.2).

The Executive secretary is to write and thank the member for the suggestion, but this was not a role for the Executive.

Advisor Status.

It was agreed the Executive secretary would send the weekly pack to Keith Herron for the next three months, this is to be reviewed at the September Executive meeting.

Health Insurance proposal.
No action required at this stage.

Post Conference Meeting time.
It was agreed that the Executive would meet at 9am on Friday.

Remits and Proposed Rule changes.
Two late Remits received.

Levies increase confirmation.
No action required at this stage.

Facilitator Contract.
This will be discussed at tomorrows meeting.

Election results.

The Returning Officer reported that two nominations had been received for the two South Island seats, Mr. Lin McKenzie and Mr. Tony Taiaroa. As there was two nominations for the two positions no election was required for the South Island positions. They would be duly elected the new Executive members for the South Island.

Two nominations were received for the North Island position and an election was required and the outcome of the election was,

Stevenson 742
Wallingford 360

Mr. Bruce Stevenson would be duly elected as the new North Island member.

Legal action.

It was agreed that no further correspondence had been received on this issue.

Privacy Officer.

A possible concern for the Executive was discussed.

Lawyers.

A concern was raised about the neutrality of legal advice received from our Associations lawyers.

Executive Meeting Minutes Copyright.

Executive secretary to place this issue on the September agenda.

Branch Meeting Minutes from all Branches.

The Executive had found the Minutes supplied by the B.O.P. Branch had been enlightening and of considerable value to the Executive and we would ask other Branches to submit their minutes to NBA Executive to ensure a good flow of information between Branches and Executive.

Executive Secretary's Contract. (47.4).
To confirm its signing.

It is to be noted that the 1998 - 1999 Contract with Training In Progress has been approved by the Association lawyers and signed by the President.

Performance Review (March and September).

The Chairman reminded the meeting that they needed to carry out a six monthly review of the Administration Contractors performance.

Returning Officer.

The Returning Officer Report on the second legal opinion.

Special meeting.

No action required at this stage.

Report on Canterbury Branch Honey Promotion.

A very impressive Promotion of honey was held and the Branch should be congratulated on their effort.

The NBA President attended for two days at his own expense.

Consultants reports.

Lin briefed the meeting on this issue.

Register.

No information has been received from MAF RA to date.

Agriculture NZ Meeting in Christchurch. (28.7).

Tony briefed the meeting on this issue and asked to receive any feed back.

Five ideas to improve the Industry image.

The Chairman briefed the meeting on his ideas.

Life Members.

No nominations were received.

Tony Taiaroa Moved, Keith Herron Seconded, That we move into Committee. Motion Carried.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move out of Committee. Motion Carried.

E-Mail.

This issue was well debated in an earlier part of the meeting.

6. Pollen importation.

The Executive secretary updated the meeting on the prosecution of the alleged importation of pollen.

7. Imports and Exports.

Nothing to report.

8. Environmental Risk Management Agency (E.R.M.A.).

No action required at this stage.

9. Border Control.

Nothing to report.

10. Clover Weevil.

Article to be published. Executive secretary to contact Mark Goodwin for a report.

11. Apiary Register.

Discussion took place on this issue.

12. Outbreak Response. (OR) formerly (EDPR).

MAF RA will respond to all Exotic disease outbreaks.

13. AFB Report.

AFB Sniffer Dog update.

No progress at this stage.

AFB May Audit.

MAF have responded to this and are happy to provide results from any area of NZ that the NBA would like to check on.

It was agreed that the Executive secretary would request the outcomes of the Canterbury and Northland inspections.

MAF AFB Honey testing result (28.3).
Report received.

14. PMS.
Contracts options.

The Chairman advised the meeting that he believed that they should keep all options at the moment.

DECA Trials.

The first trials with the Executive have been carried out and were ready to run trial two before it is sent out to a selected group of beekeepers for a bigger trial.

15. Trust Applications.

Russell Berry Moved, Tony Taiaroa Seconded, That the Executive move into Committee. Motion Carried.

Terry Gavin Moved, Keith Herron Seconded, That we move out of Committee. Motion Carried. Outcomes.

It was agreed that Executive secretary is to apply for the \$25,000 loan and the \$7,500 granted to the PMS Review Committee for educational components of the PMS.

Release of Trust decision to the public. (27.1).

It was agreed that the Executive secretary should write to the Trustees pointing out the public airing of the Honey Industry grant money was disappointing.

16. Branches.
Report from Auckland (27.7).
Report received.
Report from New Plymouth Amateur club (27.6).
Report received.

17. Conference.

Terry Gavin to give full update on Seminar and Conference arrangements.

Conference goodwill. (Unity).

Terry Gavin reported everything is in place for a successful Conference.

18. IHEO.

Keith Herron to Report.

Keith to continue to report on this item.

19. Correspondence.

Terry Gavin Moved, Tony Taiaroa Seconded, That all inwards correspondence not already dealt with is accepted as received, and all out going correspondence is approved. Motion Carried.

20. General Business.

A very big crop of honey was reported from the USA and prices were not increasing.

Russell Berry Moved, Terry Gavin Seconded, That we move into Committee. Motion Carried.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move out of Committee. Motion Carried.

The Honorary member letter was received by the meeting.

Executive secretary to write and acknowledge the letter of July 10th.

Russell Berry Moved, Keith Herron Seconded, That this letter be left to lie upon the table. Motion Carried.

The meeting was adjourned at 6.40pm.

The meeting was reconvened at 8.15am.

Don Bell Moved Terry Gavin Seconded, That the letter from the honorary member be lifted from the table. Motion Carried.

After discussion it was agreed that the Lin McKenzie and the Executive secretary would reply to the writer. The Executive secretary is to write to B Peterson asking that he modify his comments.

Executive secretary is to set up a more efficient correspondence register and to identify correspondence in the pack more fully.

PMS.

Terry Gavin to contact the minister on progress.

Terry said the DECA could get underway but Government inaction has stalled any progress. Bruce Stevenson commented that the Review Committee were disappointed to be have been left out after requesting that they be given the responsibilities for assessing tenders, "the heat of the debate may distort a final outcome said Bruce".

Russell Berry reminded the meeting that the Executive has the sole responsibility for letting Tenders (17/7/5/3). Terry said in hindsight, that it may have been wiser to involve the review Committee and the Executive more closely.

The concern was expressed on the fragility of some members' financial position in a poor year and perhaps the DECA's were something we could get on with.

\$740,000 worth of hives are burnt annually, the goal of reducing this to \$74,000 over the next ten years is at risk for the \$40,000 shortfall in funds. The question was asked should we have two budgets? One for the MAF option and one for the NBA option?

Bruce Stevenson asked who would be the "trouble shooters" or

top tier decision-makers under the NBA proposal? Who will carry out the functions under the MAF proposal? There was some discussion on the person's duties, the qualities, general practical knowledge required.

It was agreed that Russell Berry would attend the afternoon PMS Committee meeting.

A review of the current DECA trail began. Where does the information gathered go to? Should the DECA Form have some indication of who has access to them?

The meeting was adjourned at 12.30pm, as another group required the room.

The meeting was reconvened at 1.15pm.

Marketing Facilitator six monthly Review.

Tony briefed the meeting on the outcomes of this morning's Marketing Committee meeting.

The concerns of the Facilitator not having a Contract was aired and debated.

The Marketing Committee Chairman Neil Stuckey and the Marketing Facilitator Bill Floyd were welcomed to the meeting.

Bill outlined some of the outcomes from the 1998 Marketing Plan to date and where the opportunities were for the balance of the year.

Russell Berry Moved, Tony Taiaroa Seconded, That we move into Committee. Motion Carried.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move out of Committee. Motion Carried.

The mid-year review of the budget was talked through and the Chairman said he had no concerns on the suggested re jiggling

of the costs, but they would like to have a look at the proposed changes before giving their approval. The largest amount of dollars to be re allocated is \$2,300.00.

The meeting re affirmed, that if the Marketing Committee felt they needed to change the expenditure of each code because an opportunity arose, they should not hesitate to seek the approval of the Executive.

Manuka Honey Standards.

It was suggested that we wait and see what the JAG develops in the way of Standards for Manuka Honey before the NBA Marketing Committee allocates any more expenditure to this item.

Administration.

It was agreed that the Marketing accounts will go to Neil for approval, then on to the NBA Office for payment.

The question was asked how could the Executive assist Bill in his role?

The issue of a Contract for Bill was raised as a priority and needed addressing.

It was agreed that the Executive would meet with them both at either the December 1998 or the March 1999 meeting.

Don Bell Moved, Russell Berry Seconded, That we accept the revised Marketing budget as presented. Motion Carried.

A thank you was extended to Keith for the work he had carried out on the Executive Committee, as this could be the last Executive meeting he would attend for at least a year.

The Chairman thanked Bill and Neil for their time and valued input.

As there were no further items of general business the

Chairman thanked all the members for their input a declared the meeting closed at 6.40pm.

Minutes from the National Beekeepers' Association of New Zealand (Inc.) Executive meeting, held at the Copthorne Resort, Waitangi, Bay Of Islands Friday 24th of July 1998 commencing at 9.00am.

Present:

Chairman Mr. Russell Berry, Vice Chairman Mr. Terry Gavin, Mr. Don Bell, Mr. Tony Taiaroa, Mr. Lin McKenzie, Mr. Bruce Stevenson, Mr. Keith Herron (no voting rights), Executive secretary Mr. Harry Brown.

Welcome and call to order.

The Chairman welcomed all the members of the Executive to the meeting and gave a special welcome to Mr. Bruce Stevenson and Mr. Lin McKenzie, he said he was delighted to have them in the Team and declared the meeting open at 9.10am.

Apologies.

No apologies.

Conduct of meeting.

Start/Finish times.

It was agreed that we would finish at 6.00pm.

Confirmation of agenda.

Appoint an I.H.E.O. Representative.

Terry Gavin Moved, Tony Taiaroa Seconded, That Mr. Keith Herron be re appointed as the I.H.E.O. Representative for the NBA.

Motion Carried.

Need to review all Committees at the next meeting.

The President reminded the Executive to think carefully about whom they could contact to be members of the 1998 1999 NBA Committees.

Need to review Administration Contractors performance at the September Meeting (6 Monthly Review).

The President reminded the Executive that part of their responsibilities was to review all Contractors performance. The Executive secretary's performance will be reviewed at the September meeting.

Need to re confirm dates for the new Executive to write "Executive notes".

President to write the July article. (Done)

Lin to write the August 1998 article.

Terry to write the September article.

President to write October article.

Bruce to write the November article.

Tony to write the December article.

President to write the February 1999 article.

Don to write the March 1999 article.

Need to allocate Executive responsibilities for Branches.

Executive secretary to add this item to September agenda.

Remit outcomes and actions required.

Remit 1. Nelson Branch.

That this Conference recommends to the Executive that:

a) The role of the Executive Secretary be defined.

b) The job description of the Executive Secretary be defined.

c) The evaluation of performance of the Executive Secretary be defined.

d) The length of term of appointment of the Executive Secretary be defined.

e) The procedure for appointment and dismissal of the Executive Secretary be defined.

f) The remuneration of the Executive Secretary be detailed.

g) All Branch Secretaries have a copy of the job description of the Executive Secretary.

THE MOTION WAS LOST For 7 Against 9 Abstention 0

Executive responsible: N/A

Remit 2. Bay of Plenty Branch.

That this Conference recommends to Executive that a set of written editorial standards are developed as soon as possible for the New Zealand Beekeeper by a committee established for this purpose, the committee to be made up of a cross-section of association membership and current users of the magazine (science/technical writers, columnists and advertisers), and that these standards form part of a written performance contract for the position of Editor of the New Zealand Beekeeper.

THE MOTION WAS LOST For 7 Against 8 Abstentions 1

Executive responsible: N/A

Remit 3. Canterbury Branch.

That this Conference recommends to the Executive that a full review of the performance of the Executive secretary be undertaken by an independent party.

THE MOTION WAS LOST For 4 Against 10 Abstentions 2

Executive responsible: N/A

Remit 4. Otago Branch.

That this Conference recommends to the Executive that, the Executive secretary can not hold any other office or position in the Association.

THE MOTION WAS WITHDRAWN

Executive responsible: N/A

Remit 5. Canterbury Branch.

That this Conference recommends to the Executive that the current Editor of the New Zealand Beekeeper be removed and an independent Editor be appointed.

THE MOTION WAS LOST For 3 Against 10 Abstentions 3

Executive responsible: N/A

Remit 6. Auckland Branch.

That this Conference recommend, that the Executive investigate the use of drugs in honey producing hives with a view to having all drugs banned.

THE MOTION WAS LOST For 4 Against 11 Abstentions 1

Executive responsible: N/A

Remit 7. Canterbury Branch.

That this Conference recommends to the Executive that the apiary rating system be reviewed with a view to improvement where necessary.

THE MOTION WAS CARRIED For 12 Against 2 Abstentions 2

Executive responsible: To be placed on the September agenda

Remit 8. Southland Branch.

That this Conference recommends to the Executive that a standard bee product trading agreement be developed for the industry.

THE MOTION WAS CARRIED For 13 Against 3 Abstention 0

Executive responsible: Request Branch input

Remit 9. Southland Branch.

That this Conference recommends to the Executive that if the implementation of the P.M.S. in its current form is likely to add more than \$4.00. for each levied apiary in New Zealand, then an alternative solution to A.F.B. elimination should be investigated.

THE MOTION WAS LOST For 4 Against 12 Abstention 0

Executive responsible: N/A

Remit 10. Southland Branch.

That this Conference recommends to the Executive that in the view of the forthcoming implementation of the P.M.S. and Apiary register, the structure of the N.B.A. should not be significantly changed at this stage.

THE MOTION WAS CARRIED For 9 Against 5 Abstention 2

Executive responsible: N/A

Remit 11. Southland Branch.

That this Conference recommends to the Executive that they form a committee to formulate a national code of practice for the beekeeping industry, as a matter of urgency.

THE MOTION WAS LOST For 2 Against 14 Abstention 0

Executive responsible: Executive will ask the branches for input

Remit 12. South Canterbury Branch.

(Amended by Hawke's Bay)

That this conference recommends to the Executive that pressure be maintained on government to retain and improve border protection

and surveillance for exotic bee disease detection and that quarantine staff undertake training bi-annually a course in bees and bee product risk items and funding be met by the taxpayer.

THE MOTION WAS CARRIED For 16 Against 0 Abstention 0

Executive responsible: The Chairman to write to Dr Jim Edwards

Remit 13. Bay Of Plenty Branch.

That this Conference recommends to the Executive that a honey standard for Manuka honey be implemented in line with the previous recommendations of the NBA Marketing Committee.

THE MOTION WAS LEFT TO LIE ON THE TABLE

Executive responsible: N/A (we will wait on the Joint Action Group outcomes)

Late Remit 1.

That this Conference recommends to the Executive that they take over the running costs of the NZ Beekeeper page Internet Web site.

THE MOTION WAS CARRIED For 9 Against 6 Abstentions 1

Executive responsible: Lin and Bruce

General Business.

It was agreed to bring late Remit 1 back into the Executive responsibilities for action. That this Conference recommends to the Executive that they request the Government to pass legislation prohibiting the feeding of honeyed water to bird life and/or discourage the public from this activity.

Branch Remit meeting voting.

The Executive secretary is to contact all Branches for the number of votes cast at their Remit meeting. There were some concerns

as to the accuracy of the Poll vote as many delegates did not know what the number of votes they were able to cast at the Annual General Meeting.

Communication to Members.

It was agreed that the Executive secretary would investigate the possibility of using electronic communication to communicate (initially to the branches) and report on potential costs/savings to the branches and the NBA and to report to the September meeting.

Cost cutting suggestions.

Subscription cost up 25%.

Advertising costs reduce by 5%.

Cancel Capitation.

Conference costs maximum \$75.00 per bed.

Executive travel costs reduce by \$5000

Postage tolls and faxes reduce by \$5000

Printing and Stationery reduce by \$5000

Cancel Apimondi Subscription \$1000

Cancel Export Certification budget \$4000

Cost centres for the magazine

Review PMS Timeline

All Branches funds in the excess of \$200.00 to be returned to the NBA

Executive pack reduce by not sending out

SNI Newsletter

Packers Minutes and meeting advice

Branches and Clubs Newsletters

Hawke's Bay Fruit Growers Newsletter (Send to Allen Richards for Review)

Kiwifruit News

Add to Executive packs.

Sub committee-meeting minutes.

Lawyer costs and expertise.

The Executive secretary is to contact the Federated Farmers Lawyers to see if they have the necessary expertise for our industry requirements.

PMS Implementation.

Bruce Stevenson Moved, Tony Taiaroa Seconded, That a team, including members of the Review Committee are to evaluate, negotiate and report to the Executive on the priorities, timelines, and cost of implementing the NBA PMS at year ending 31st December 1998, 31st December 1999, and the year ending 31st December 2000. Motion Carried.

The initial report to be presented to the September Executive meeting.

As there were no further items of general business, the Chairman thanked all for their input and declared the meeting closed at 11.05am.

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Minutes from the National Beekeepers' Association of New Zealand (Inc.) Executive meeting held at the Sharella Motor Inn, Wellington. September the 7th, 8th, and 9th 1998.

Present: Chairman Mr. Russell Berry, Vice Chairman Mr. Terry Gavin, Mr. Don Bell, Mr. Tony Taiaroa, Mr. Lin McKenzie, Mr. Bruce Stevenson and Executive secretary Harry Brown.

Welcome and call to order.

The Chairman welcomed all the Committee to the meeting and declared the meeting open at 1.00pm.

1. Apologies.

No apologies were received.

2. Conduct of meeting.

Start / finish times

5.00pm tonight.

Start 8.00am Tuesday.

Finish 5.00pm.
Start 8.00am Wednesday.
Finish 4.00pm Wednesday.

Confirmation of agenda.
Items not being raised elsewhere to be added to the agenda
Testing costs.
Lawyers.
Voting accuracy from Conference.
Tax.
Travel allowance.
Health Dept / MAF.
AFB Dog.
Duty Free goods.
Related cost of magazine.
National Nutritional Foods Association.
1080.
Trade Barriers.
Restricted zones.
Exotic Animal Disease Meeting September 22nd.
NBA Financial year-end.
Costings.
Reordering of items.

3. Minutes.

Confirmation of the July Executive meeting 19th of July 1998. 31.6. Russell Berry Moved, Terry Gavin Seconded, That the President be authorised to sign the above Minutes as a true and accurate record of the meeting. Motion Carried.

Matters arising from those Minutes.

Terry Gavin Moved, Don Bell Seconded, That we cancel the Apimondi subscription due to its costs (Aprox \$1,000 per year). Motion Carried.

Lin and Bruce will send any E-mail messages of interest to the Executive secretary for distribution to Terry, Don and Tony in the weekly pack.

Confirmation of the July Executive meeting 24th of July 1998.

31.7. Terry Gavin Moved, Don Bell Seconded, That the President be authorised to sign the above Minutes as a true and accurate record of that meeting. Motion Carried.

Matters arising from those Minutes.
There were no matters arising.

4. Finance.
That the Executive move into Committee.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move into Committee. Motion Carried.

That the Executive move out of Committee.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move out of Committee. Motion Carried.

(Outcomes.)

Levy collection.
The 1997 Levies payers will be handed to the collection Agency for collection. The Executive secretary is to give clear guidelines to the Collection agency.

Finance:

Cheque register

Cheque numbers 000358 - 000400 June (28.1)

Cheque numbers 000401 - 000436 July (33.11)

Tony Taiaroa Moved, Terry Gavin Seconded, That the payments made by the above Cheque numbers 000358 - 000400 be approved. (all Inclusive). Motion Carried.

Tony Taiaroa Moved, Lin McKenzie Seconded, That the payments made by the above Cheque numbers 000401 - 000436 be approved. (all Inclusive). Motion Carried.

Committee reports.
Marketing report
No report received.

A.R.A.C. Annual report.
Report received.

NBA "DRAFT" Research Policy.
Report received.

The Chairman asked for all the Executive to make input. An electronic or paper copy is to go to each Branch for input as well. Comments to be received by the 30th of October. Executive secretary is to obtain an electronic copy for Bruce to circulate to selected members.

Meeting adjourned at 3.00pm.
Meeting reconvened at 3.15pm.

R.A.R.U. Committee.
Report received. Executive secretary is to write and thank Jane for her very good report.

PMS Review Committee.
Terry reported that over 200 pages via 20 communications with MAF RA had achieved a final Order In Council that is to be presented to Parliament today.

Bruce briefed the Executive on the meeting with MAF Qual in Whangarei and the Budget outcomes in relation to the PMS. The Contract would come into place as of the 1st of November 1998 with MAF Qual. The payments would be on a monthly basis for services carried out.

The first contract would be for a nine-month period due to the late start of the PMS. This issue will be re discussed tomorrow after the Executive has had an opportunity to digest the information presented.

Appoint disputes Arbitrator.
Russell Berry Moved, Terry Gavin Seconded, That the Chairman approaches Mr. Keith Herron to be the disputes arbitrator for the PMS. Motion Carried.

If at any time it was felt a conflict of interest a deputy will be appointed.

Library Committee.

The Executive secretary is circulating the incoming magazines as requested by John Heineman in his report to conference. This action was revisited by the Executive and endorsed.

Alleged Breach of a Members Privacy.

Tony Taiaroa Moved, Russell Berry Seconded, That the Privacy Office letter be received and the Executive secretary ensures the information required is stored in a safe place as instructed by the Privacy Office. Motion Carried.

Restricted Zones.

Terry Gavin is to contact MAF RA on the progress of the above issue.

Trade Barriers.

Russell is to follow up on this item.

Duty Free Goods.

Russell is to follow up on what type of information these duty Free shops should display on what can't be imported in to NZ from these outlets. The Executive agreed to look around their own area Duty Free shops and report to the December meeting. This will be raised with Jim Edwards when he joins the meeting.

The meeting was adjourned at 5.05pm.

The meeting was re convened at 8.05am.

Cheque Signatories.

The Executive secretary requested approval for Mr. Dave Robb, Employers and Manufactures Association consultant to be one of the NBA Cheque signatories.

Terry Gavin Moved, Lin McKenzie Seconded, That Mr. Dave Robb be one of the Cheques signatories for the NBA. Motion Carried.

MAF Testing cost.

Russell Berry is to contact the Minister re residue testing cost recovery and what we need to have in place for the coming year to recover the costs. The account will not be paid till the issue is resolved. The Executive secretary is to write and advise MAF of this decision.

Magazine Budget versus actual YTD.

Tony reported on the budget YTD and said it was very positive. The 6 issues versus 11 issues per year was fully debated and it was agreed to remain at 11 issues per year for now. A reader survey would be carried out within the next three months to establish the readers' comments on 6 issues per year plus a number of other questions.

Postal Codes.

Allan Richards will work with the Executive secretary to establish the area Postal codes, and they will be entered in to the NBA Programme.

Rule Changes Published in the magazine.

It was agreed that Proposed Rule Changes would not be printed in the magazine, but they could be inserted as a flyer.

Russell Berry Moved, Tony Taiaroa Seconded, That Remits and Proposed Rule Changes must not go into the overseas magazines, nor loose flyer's unless specifically requested by the advertiser. Motion Carried.

Lin will be preparing some guidelines for the magazine.

Profile magazine update.

Tony briefed the meeting on the progress of this item.

Meeting adjourned at 10.15am.

Meeting re convened at 10.30am.

Six Monthly Review of Administration contractor performance.
The Executive secretary left the room while the Executive

discussed his performance over the last six months. It was agreed that the Executive secretary would address his concerns over the Executive performance first as this is a two way review. The Executive secretary said he felt most comfortable with the current Executive and the President. He said that the workload has increased with Commodities levies though he was still comfortable with this. Branches and the Hobbyist groups had taken a while to come on board and off course there are the odd personality clash.

When asked if the Executive could have supported him more in these personality clashes, he said this would have probably inflamed the issue. Harry said in reality they had done all they could do and he was very grateful for the Presidents comments in a recent issue of the magazine.

The Executive sees a need to handle important written material for correctness; more than once i.e. place it in a drawer till tomorrow and re read the item. Minutes. There may be a need to have a note taker at Conference to take the Minutes. This would allow the Executive secretary to work under a lot less pressure. The Executive secretary is required for Minute taking at a number of meetings over the four days of Conference.

They also felt there was need to have an inward and outwards register of correspondence, it is seen as a significant issue and will be revisited by the Executive outside the review.

With reservations of Minute taking, inward and outwards register of correspondence, and presentation of correspondence, the Executive found the Executive secretary performance satisfactory. The Executive needs to play their part in the confirmation of the Minutes.

Meeting adjourned at 12.15pm.

Meeting re convened at 12.55pm.

PMS Contracts.

The President of the Wellington Beekeepers' Association

joined the meeting to explore the possibilities of his Associations involvement in the running part of the inspections for the Wellington region. They would also be prepared to carry out hive inspections in the area with a separate body to audit the work.

He left the meeting at 2.50pm.

Six monthly financial reporting to the members. Tony to report to the Executive on this issue.

Manaku Standards.

The current situation was discussed including information from the Internet and Dr Peter Molan Publication.

Method of Minute circulation.

It was agreed that the Executive secretary would E mail the Confirmed Minutes to the Branches that wanted to receive them through this medium. The others would receive them via mail as the current method.

The Canterbury Branch Electronic Minutes are to be sent to Peter Bray who will disperse it to the Canterbury Branch members as requested.

Marketing Facilitator Contract.

Don said he felt it was important to decide if a Contract was appropriate, if not appropriate we should say so. Executive secretary to send the DRAFT Contract to Bruce, Lin and Russell for comment. The comments to be returned to the Executive secretary by 30th September. It was agreed that the Executive would meet with the Marketing Facilitator and the Marketing Committee Chairman at the Nelson meeting in March.

Import Statistics for Bee Products.

It was agreed that the Executive secretary should purchase these from Statistics NZ.

BoP Rule Change proposal.

Executive secretary to advise the Branch of the decision not

to take up the offer of the Executive promoting this issue due to Conference had rejected the original proposal in which case the Executive was not under any instruction or obligation to further progress this issue. There was also a cost factor to the NBA, though the Branch was free to pursue this issue if they wished.

BoP Member Proposed Financial Committee.

The Executive secretary is to write to the member, thanking him for his suggested proposal of a "Financial Committee" and offering his services to serve on the Committee. The Executive considered this issue at length and has resolved to decline the proposal.

The Executive is of the view that the proposed "Financial Committee" is in reality a Budget Committee, and budgetary practice is a core role of the Management. Given that the Executive Committee is the duly elected Management Agency for the NBA, It was felt that it created another Committee and would only serve to duplicate the existing role of the Executive, there for it would be declined.

Scrutineers Costs.

The meeting declined the offer to pay for half of these costs of one of the candidate's Scrutineers.

Offer to Scan Information.

The Meeting asked the Executive secretary to write and thank Mr. Wallingford for the offer, but they would decline it as they had the facilities to carry out this task.

Re-appoint sub Committees.

The following sub Committees were appointed for the following year.

Sub-Committees and Personnel from Sept 1998 to Sept 1999:

Sub-Comm of Exec - Marketing Committee

Jane Lorimer, Phillip Cropp, Steve Olds, Peter Bray, Tony Taiaroa, Bill Floyd, (advisers/consultant), Harry Brown (Sec).

Sub-Comm of Exec - Apicultural Research Advisory Committee
(ARAC)

Dr Mark Goodwin, (Chair), Michael Wraight Gerrit Hyink,
Frank Lindsay, Ben Rawnsley, Lin McKenzie, Russell Berry,
Harry Brown (Sec).

Sub-Comm of Exec - PMS Review Committee

Bruce Stevenson, (Chair), Terry Gavin, Richard Bensemman,
Graham Cammell, Murray Bush, Richard Hatfield, Peter Sales,
Ian Spence, Cliff Van Eaton, Mark Goodwin, Harry Brown
(Sec).

Sub-Comm of Exec - Exotic Disease Investigation Committee

Peter Berry (Chair), Gerrit Hyink, Frank Lindsay Don Bell,
Russell Berry.

Sub-Comm of Exec - Library Committee

Keith Herron, Allen McCaw, John Heineman.

Sub-Comm of Exec - Publications

Tony Taiaroa, (Chair) Allan Richards, Don Bell, Lin
McKenzie, Harry Brown (Editor).

Exec resp branches - (Far North, Northland, Auckland)

Terry Gavin, Bruce Stevenson, Russell Berry.

Exec resp branches - (Waikato, Southern North Island,
Hawke's Bay)

Terry Gavin, Bruce Stevenson, Russell Berry.

Exec resp branches - (Bay of Plenty, Poverty Bay)

Terry Gavin, Bruce Stevenson, Russell Berry.

Exec resp branches - (Marlborough, Nelson, West Coast)

Don Bell, Tony Taiaroa, Lin McKenzie.

Exec resp branches - (Canterbury, South Canterbury, North
Otago)

Don Bell, Tony Taiaroa, Lin McKenzie.

Exec resp branches - (Otago, Southland,)
Don Bell, Tony Taiaroa, Lin McKenzie.

Exec resp - IHEO USDA, statistics
Keith Herron.

Exec resp - NZ Queen-Bee Producers Assn
Terry Gavin.

Exec resp - Pollination Associations
Russell Berry.

Exec resp - Foundation for Research Science and Technology
Bruce Stevenson.

Exec resp - Trusts and Trustees
Russell Berry.

Exec resp - Federated Farmers Land User Forum
Don Bell, /Tony Taiaroa.

Exec resp - Landcare (wasps and possums)
Don Bell.

Repr of Exec - Agricultural Security Consultative Committee
Terry Gavin.

Repr of Exec - Agricultural Security Consultative Committee
(Invertebrates)
Lin McKenzie.

Repr of Exec - Residues Board
Don Bell.

Repr of Exec - Ruakura Apicultural Research Unit (RARU)
Jane Lorimer.

Repr of Exec - Conference 1999
Don Bell.

Repr of Exec - Methyl Bromide

Terry Gavin/Bruce Stevenson.

Repr of Exec - Agricultural Compounds and Veterinary
Medicine Advisory
Don Bell.

Note: Pesticides Board has now been absorbed by the
Agriculture Compounds Veterinary and Medicines Advisory
Council. As the NBA is not a major user of Chemicals it
would no longer qualify for a seat on this Council. Don said
the NBA now had a better representation with ERMA
responsible for the Beekeeping industry. Though a watching
brief will be retained until the change over has taken
place.

Terry Gavin Moved, Don Bell Seconded, That Bruce Stevenson
be appointed the Chairman of the PMS Review Committee.
Motion Carried.

It was agreed that the Export Certification Committee would
be discontinued.

It was agreed that the Chairman would approach Graham
Cammell to see if he would join the Marketing Committee. It
was agreed that the Marketing Committee would appoint their
own Chairperson.

Remit outcomes and actions required.

Remit 7. Canterbury Branch.

That this Conference recommends to the Executive that the
apiary rating system be reviewed with a view to improvement
where necessary. THE MOTION WAS CARRIED

Don Bell Moved, Lin McKenzie, Seconded, That the Executive
acknowledge the concerns expressed by the Canterbury Branch
in respect of their Remit 7 recommending a review of the
Apiary Rating System. As a consequence of its consideration
to date the Executive is acutely aware of the considerable
range of opinions attending this issue and feels that the
best way to progress this would be to enlist the assistance

of the originators of the Remit, in the undertaking and investigation of the issue, and recommending to the Executive a likely course of action. Motion Carried.

Remit 8. Southland Branch.

That this Conference recommends to the Executive that a set of guidelines be established to act as source material for use by beekeepers. Motion Carried.

Executive responsible: The Executive secretary is to write to Southland Branch requesting input. (Include Terry's comments).

Remit 11. Southland Branch.

That this Conference recommends to the Executive that they form a Committee to formulate a national code of practice for the beekeeping industry, as a matter of urgency. MOTION CARRIED Executive responsible: Russell to prepare a report for the next meeting. The Executive secretary is to write and request the Branch to also have some input.

Remit 12. South Canterbury Branch.

That this Conference recommends to the Executive that pressure be maintained on Government to retain and improve border surveillance methods for exotic disease detection and funding be met by the taxpayer.

Note: Reworded to comply with rule 19 (d)

Amended by Hawke's Bay to read:

That this Conference recommends to the Executive that pressure be maintained on government to retain and improve border protection and surveillance for exotic bee disease detection and that quarantine staff undertake Training bi annually, a course in bees and bee product risk items and funding be met by the taxpayer. "The Amended Remit was Carried by a vote of 16 For 0 Against 0 Abstentions".

Executive responsible: Russell Berry to follow up on this with Dr Jim Edwards at tomorrows meeting.

Late Remits.

It was agreed that we would set up a NBA PMS Web page. Bruce and Lin will report to the December meeting their recommendations on this item.

This Conference recommends to the Executive that they request the Government to pass legislation prohibiting the feeding of honeyed water to bird life and/or discourage the public from this activity. It was agreed that Lin would write a letter to Editor for the Straight Furrow magazine re the dangers of spraying honeyed water on to Fruit trees etc.

Conference voting outcomes.

Executive secretary advised the meeting that the correct voting numbers would not have changed the outcome of the Poll vote at Conference.

Kilometres travel reimbursements.

Public service rates vary from 30cents - 60 cents a Km NBA currently 62 cents.

Lin McKenzie Moved, Tony Taiaroa Seconded, That there be a flat rate of 50 cents per Km and any Kms over 3000km for the year would be renegotiated. Motion Carried.

AFB Dog update.

No response has been received from MAF RA granting permission to carry out the training of the dog. Lin will raise this issue with Jim Edwards tomorrow.

MAF / Health Department.

Submission closes 30th September. Russell to prepare a submission, advising that the NBA wishes to retain the status quo.

Nutritional Food Association.

Terry briefed the meeting on the joint NZ Australian Standards and for the Nutritional Food Association to act on the NBA's behalf, which Terry had granted, to them.

PMS for Exotics.

September 22nd meeting, Terry is to send any information he

has to the Executive secretary who will distribute it to the Executive to keep them up to speed on the issue. It was agreed that Russell Berry would attend the meeting.

Meeting adjourned at 5.40pm.

Meeting re convened at 8.10am.

Federated Farmers lawyer discussion of last night. The Chair briefed the meeting on the discussion with the lawyer; he has given the Chairman two references to establish his credibility.

Trusts applications.

Lin McKenzie Moved Tony Taiaroa Seconded, That we move into Committee. Motion Carried.

Tony Taiaroa Moved, Lin McKenzie Seconded, That we move out of Committee. Motion Carried.

Outcomes:

The Executive secretary is to forward both Applications to the Trustees with the Executives recommendations.

Meeting adjourned at 10.05am.

Meeting reconvened at 10.20am.

Computer consultant report.

The Executive secretary is to contact the writer to establish the next step for the NBA.

Dr Jim Edwards (MAF RA) joined the meeting at 11.20am to brief the Executive on several issues.

Restricted zones for Tutu.

How will these areas be controlled next year? Jim said this was not his area of responsibility but undertook to have the correct person to respond to the Executive. Access for live bees to the US Market. Jim said the US was still carry out a risk analysis before they approved entry for live bees.

Residue Testing cost recovery. He said it was a requirement of the EU to test one sample per 300 tonnes of production.

It also states that MAF staff must collect the sample (the EU requirement is: a Government officer must collect the sample).

The Chairman said that they were waiting on the information to allow a cost recovery of this expense to the industry rather than NBA pick it up the cost. It was agreed that the exporters should carry this cost, and only MAF knows who the exporters are. Should MAF collect this outlay at the time of export certification? It was agreed that the Chairman would work closer with Jim to push this cause to a resolution.

The cost of gathering samples should be a lot cheaper this year said Jim, he has negotiated the testing of sampling costs down by 1/3rd, it should be about \$10,000.

How does an exporter recover the costs all ready incurred by those exporters who has product that has been all ready sold?

Importation of Bee products.

MAF RA is still working on the risk analysis of this issue.

Inspection of Premises by MAF / Health Department Proposal. Jim said he thought this is a move to promote efficiencies of both bodies, but who will actually carry out the function is not yet clear.

AFB use for AFB Dog training.

Lin said the AFB will be radiated to kill the spores, but we need urgent approval from MAF RA to allow the trial to begin before it is too late for the season. Jim left the meeting at 12.30pm.

Meeting adjourned at 12.30pm.

Meeting reconvened at 1.00pm.

Export Protocol Costs.

Letter received from Murray Reid, MAF QM, re the outstanding costs. Russell Berry is to write to the relevant parties to achieve a solution to this item.

Costings.

The cost cutting suggestions put forward at the last meeting were again debated and actioned where possible.

Marketing Facilitator Guidelines.

Tony said he had a request for clear guidelines from the Executive on what they saw as the role of the Facilitator. The issue was discussed but the Executive felt they wanted to complete their own forward planning at this time and believed the new faces on the Marketing Committee would also help with direction for the Marketing Facilitator.

Forward planning to the year 2005.

Don spoke to his discussion paper on this issue. He agreed to develop his suggestions to the next stage and use the people he thought could best assist him in this process and report the progress progressively.

PMS Contracts.

When the Contract for the Contractors is completed it must be run past the Association lawyers and the Executive, before signing (the Executive is ultimately responsible for the PMS Strategy.)

General Business.

It was agreed that the Executive would establish the outcomes of the Remits for the last two years and discuss them at the December Meeting for communicating to Branches. The Executive secretary is to include the outcomes of this years Remits to Conference in the Precis of this meeting.

As there were no further items of general business, the Chairman thanked all for their input and declared the meeting closed at 4.00pm.

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Executive meeting held at Cargills Hotel, 678 George Street, Dunedin. December the 7th, 8th, and 9th 1998.

Present: Chairman Mr. Russell Berry, Vice Chairman Mr. Terry Gavin, Mr. Don Bell, Mr. Tony Taiaroa, Mr. Lin McKenzie, Mr. Bruce Stevenson and Executive secretary Mr. Harry Brown.

1. Welcome and call to order.

The Chairman welcomed all the Committee to the meeting and declared the meeting open at 1.30pm on Monday the 7th of December.

Apologies.

No apologies were received.

2. Conduct of meeting.

Start / finish times

5.30pm tonight.

Start 8.00am Tuesday.

Finish 5.00pm.

Start 8.00am Wednesday.

Finish Wednesday pm.

Confirmation of agenda.

Items not being raised elsewhere to be added to the agenda

NBA Structure.

Liaison with MAF and the NBA

Internal loyalties.

Nutritional Foods Association

Australia food Association

Comb honey from Australia.

Port of Entry for small boats.

Bio Security Protocol Living Modified Organisms.

Photocopy costs.

National good for the industry.

Road User Charges.

Reordering of items.

3. Minutes.

Confirmation of the September meeting 7th 8th and 9th 1998.

Terry Gavin Moved, Tony Taiaroa Seconded, That the President be authorised to sign the above Minutes as a true and accurate record of that meeting.

Motion Carried.

Matters arising from those Minutes that won't arise elsewhere in the meeting.

There were no matters arising.

4. Finance.

Lin McKenzie Moved Terry Gavin Seconded, That we move into Committee.

Motion Carried.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move out of Committee.

Motion Carried.

(Outcomes.)

Terry Gavin Moved, Don Bell Moved, That the Executive secretary be authorised to liase with AgriQual in an effort to improve the integrity of the Apiary register.

Motion Carried.

Outstanding levy payers for 1998.

A total of 74 levy payers owe the NBA \$14,568.00.

All but one of these people has committed to payment by the end of December.

The Executive secretary will contact the Branch Secretary as to the ability of this person to pay.

Bruce presented a spreadsheet-formatted budget for the NBA, which had budget figures for 1999, and the year 2000. Russell agreed that the possible increase of \$5.00 per apiary was in line with his earlier budget for the NBA.

Executive secretary reported on the trends over the decreasing number of levy payers. The Commodity Levy was based on being able to collect from Aprox 1300 levy payers. The 1998 numbers will end up at about 787 levy payers not 1027, as we believed at the start of the year.

Outstanding levy payers for 1997 are with the Debt collection agency.

Finance:

Cheque register:

Cheque numbers 000437 - 000 466.

Tony Taiaroa Moved, Don Bell Seconded That all payments made by the above Cheque numbers be approved.

Motion Carried.

Cheques numbers 000467 - 00049.

Terry Gavin Moved, Bruce Stevenson Seconded, That all payments made by the above Cheque numbers be approved.

Motion Carried.

Cheques numbers 000492 - 000516.

Terry Gavin Moved, Tony Taiaroa Seconded, That all payments made by the above Cheque numbers be approved.

Motion Carried.

Photocopying costs.

Bruce asked the question, should the NBA purchase their own Copier on a rent to own basis, after three years we would have paid for the copier and own it. In light of the contract that exists between the NBA and TIP for the provision of services, Bruce queried whether or not it is acceptable for TIP to make a profit on the provision of that service. Current cost.10 cents per copy.

Bruce, Russell, and Harry will work on the issue of a photocopier i.e. should the NBA purchase their own machine. What are the true costs to copy? These three people will report back to the Executive. Should a profit item be built into the copy costs? Executive secretary to look at the possible reduction of costs. The brief is to also look at what is being copied.

Branch Presidents letter.

The Executive secretary said he had evaluated the concern of a Branch President on meeting procedure.

The Executive secretary said his investigation did not support the concerns of this member.

It was agreed that the Executive secretary would write to the member and report the outcome of his investigations.

Presidents Honorarium.

The President said he would not accept an increase considering the current financial position of the NBA.

Terry Gavin Moved, Lin McKenzie Seconded, That the Presidents Honorarium for 1999 remains as is.

Motion Carried.

Meeting venues for 1999.

It was agreed that the North Island Executive (and the

Marketing Committee Chairman) would meet with Dr Peter Molan at Waikato University to show the NBA support for his work.

Executive secretary is to write to Dr Molan asking if he would be free in January to meet with some of the Executive.

It was agreed that the Executive May meeting would in Wellington on the Monday 17th, Tuesday the 18th Wednesday 19th of May in Wellington.

The meeting recommended that the Executive secretary is to write to the Southern North Island Branch inviting them to meet in a social format on the Tuesday evening to discuss local and national issues. Local Amateur clubs are to be invited as well.

Executive secretary to organise accommodation.

It was agreed that the July meeting would be in Ashburton on Sunday the 11th of July before the specialities meeting 12th and 13th of July 1998.

Meeting was adjourned at 5.15pm.

Meeting reconvened at 8.15am.

AFB Dog update.

Lin briefed the meeting on the issue. Permission has been given for the use of irradiated material for training but Lin said he was very disappointed at the length of time it had taken to receive permission and the project had lost momentum due to this.

Restricted Zones.

Terry briefed the meeting on the restricted zones and MAF RA would carry the costs for 1999.

Code of practice. (Remit from Conference)

Southland Branch will re visit this issue in the winter when their members are not so busy. Russell has written a series of articles starting with the February Beekeeper magazine to stimulate debate.

NBA Draft Research Policy.

Dr Mark Goodwin's Draft discussion paper had been circulated to the Branches and relevant industry people some comments have been received.

Don Bell Moved, Terry Gavin Seconded, That we adopt this report.

Motion Carried.

The Executive secretary is to write to Mark and commend him on the work done. The Executive secretary is also to ask Mark if there are any changes that he would like to make before it is re circulated to Branches and individuals for comments.

The Executive secretary is to copy the revised version from Mark and send one copy to each Branch encouraging them to read it, circulate it and encourage them to make comments to Mark.

ARAC Committee.

Executive secretary is to write to Mark to establish how the new committee is working.

Privacy Issues.

A concern was raised that the beekeepers who had hives stolen had their Code numbers circulated on e-mail without the permission of the owner. Was this a breach of Privacy?

Bruce to write to Murray Reid to clarify that his AAOs are fully conversant with permitted uses of the apiary register which now allow members of the public to apply for

information on codes so as to identify owners of apiaries.

Appointment of a Returning Officer for the 1999 Executive Election.

Terry Gavin Moved, Russell Berry Seconded, That the Executive secretary be appointed as the Returning Officer for 1999.

Motion Carried.

Election dates for the following year.

It was agreed that the Nomination form would be placed in the April Beekeeper magazine (Wednesday the 15th).

Close off for the acceptance of nominations, 5.00pm Saturday the 16th of May.

Voting forms to be mailed out by the 23rd of May.

Voting forms returned by the 5.00pm Wednesday the 23rd of June.

Proposed Rule change and Remits for 1999 Conference.

Close of date for Proposed Rule changes, 9am Saturday 29th of May 1999.

Close off date for Remits for 1999 Conference, 9am Saturday 29th of May 1999.

Trade Barriers.

Terry tabled a letter that he had written to the Ministry of Foreign Affairs and Trade re trade barriers for NZ bees and sought assistance in removing those barriers. Russell has also written along the same lines to them.

Russell said he had had a long discussion with Dr Jim Edwards re import barriers and requirements in relation to

export Markets and how they could be removed. He suggested that there should be pressure from importers to help with access for bees and bee products. Jim said that the US market was being taken up by Mr. Jim Bolger on the NZ beekeepers behalf.

Russell said that he felt that EU requirements for NZ should be based on the amount of Honey we exported to the EU rather than the amount of Honey the country produces.

Russell said he had discussion with Dr Jim Edwards on MAF recovering the cost of meeting the EU requirement from the exporters, as this was the simplest method of recovering the expense of this requirement, this cost should not be borne by the NBA. He said Jim will brief the meeting tomorrow to update the Executive on this and other issues.

Russell requested the Executives' support to write to the Korean Embassy, and Mr. Jim Bolger, (US market) to assist the NZ beekeepers access to these markets.

We need to be aware that Jim Edwards's time was now a cost recovery item (i.e. we have to pay market rates if we use him).

He also tabled a letter to Mr. Jim Bolger seeing if the NBA could assist him in obtaining access to the US Markets, there had been promised access for a number of years to this market without success.

Meeting adjourned at 10.10am

Meeting reconvened at 10.25am.

What is the NBA role in relation to representation of Members?

Lin said that he felt we should convey to Jim, the NBA had no statutory authority and maybe out of order in paying the EU pesticides testing from the Administration budget, we were forced into a corner. Are we able to collect this money

under the Commodity Levies Act?

Should this in fact come out of the Marketing budget as this is a market access issue?

It was agreed that we would relay to Jim, that the Executive has no authority to generate the revenue, this is a direct responsibility of the exporters

Discussion was sought on the issue of exporting of bees and bee products led to agreement that we represent the owners of apiaries who are, after all the levy payers.

It was noted that the Marketing Committee had agreed that their role was to represent the levy payer. (Refer November 1998 Marketing meeting minutes).

It was agreed that we need to be discuss the issue with Dr Jim Edwards then to write to Minister Luxton, copy to Barry O'Neil, Jim Edwards, the known Exporters, the JAG Chairman relaying the Executives position.

All these issues will be discussed together later in the meeting.

Conference calls.

Russell Berry Moved, Lin McKenzie Seconded, That all sub committees, wherever possible, refrain from using the current conference call medium and use the three way calling system as used by the NBA Executive.

Motion Carried.

Adrian Robinson and Alan Leddy (Aetna Health Ins) joined the at meeting at 11.30am to discuss health insurance for NBA Members on a group Health Plan.

Full discussion took place on the Benefits to the members of the Association.

Some of the points covered.

Waiver of three month stand down clause.

They would look at picking up some of the minor conditions that a NBA member may have.

Aprox 7% discount to the NBA members.

The NBA would not have to collect the monies due from NBA members.

They need to know when a members leaves the industry.

Covers surgical and non-surgical.

Need a list of the NBA Members for auditing purposes.
(Privacy issues).

The Attendees said they would come back with a package for the Executive to pursue which would give the NBA more advantages.

Meeting adjourned at 12.30pm.

Meeting reconvened at 1.20pm.

The Chairman welcomed a previously invited guest, Mr. Ian Spence to the meeting in and observer role and the Chairman said he would welcome some comments on the local issues when requested.

Library report.

Terry Gavin Moved, Don Bell Seconded, That we adopt the library report.

Motion Carried.

The Editor is to publish John's request for some assistance in locating some missing magazines to complete the

collection that the library has.

John Heinemann joined the Executive for an evening meal last night as a thank you for the work carried out now and into the future.

PMS Review Committee.

Bruce said a letter had been sent to AgriQual re the intent for them to start work as at the 1st. November 1998. The NBA will receive the first invoice from AgriQual for the work carried out on behalf of the NBA.

The lists of 'authorised persons' have been sent to committee members in the various regions for correction and are being returned, albeit slowly.

Terry reported that we are still waiting for the draft of the 'specifications of competence' for standards setting for the TB NPMS authorised persons.

Disputes arbitrator.

Russell reported that Mr. Keith Herron has accepted the position of Disputes Arbitrator as recommended at the September Executive meeting.

Administration payment.

The Executive secretary raised the raised the question, that he understood that he had an agreement or understanding with the NBA that they would provide TIP with additional revenue in relation to the provision of administrative services for the PMS. It was agreed that the Terry and the Executive secretary would establish from the Minutes what was the understanding of the agreement. The Executive secretary would also establish the increased workload from the PMS.

Publications report.

Tony briefed the meeting on costs etc. Budget v Actual was

under budget.

He also briefed the meeting on an article that was too long. The writer was given the opportunity to reduce the size of the article to be able to go into the magazine.

The budget for 1999 is being set and a number of different options for printing have been received and will be worked through.

Lin agreed the Profile magazine would be ready for the printer in January.

Jonathan Puller briefly joined the meeting and presented a report on Overseas Threats to the NZ Beekeeper. Executive secretary to circulate this to the Executive.

Peter Sales and Blair Dale joined the Executive meeting at 2.00pm and were welcomed by the Chairman.

Editorial Standards are still being developed for the magazine. The Publications Committee will present these to March Executive meeting.

Allan McCaw and Fergus McKenzie joined the meeting at 2.25pm and were welcomed by the Chairman.

Marketing Committee Report (49.5)

Don Bell Moved, Terry Gavin Seconded, That we adopt the Marketing Report.

Motion Carried.

It was agreed that the Marketing Committee need to develop a policy on how to handle closer working relationships with other Honey Boards / Authorities.

Marketing Committee Report (48.2).

Terry Gavin Moved, Lin McKenzie Seconded, That we adopt the

Marketing Committee Chairman's report.

Motion Carried.

Approval was requested for the Marketing facilitator to be able to carry out work for other members of the NBA as per the guidelines laid down by the Marketing Committee Chairman. The Chairman must approve any work that is to be carried out. The Executive approved for the Committee to go down this path if they choose to do so. Any monies obtained from this initiative come back to the NBA.

Meeting adjourned at 3.00pm

Meeting reconvened at 3.20pm.

The Chairman asked for input from the attendees to the Executive meeting on the use of the Marketing Facilitator as suggested above, or on any local issues or concerns.

It was agreed that the use of Bill as suggested was a generally well received initiative to utilise his skills.

Tony to take back to the Committee that there are some concerns with item 1,2, and 3 in the report.

Marketing Committee Budget for the first three months of 1999. (47.5).

Don Bell Moved, Terry Gavin Seconded, That we adopt the 1999 Marketing Plan and the proposed expenditure for the first three months of 1999 and to advise the Committee that the proposed budget will exceed the Commodity Levies (of in general) 20% allocation for Marketing.

Motion Carried.

Some comments from the local Branch members.

The comment was made that the Branches near the Otago Branch had not been invited to meet with the Executive in the

evening.

It was agreed that the Executive secretary would write to all Branches near where the Executive meeting is being held to assist the organising Branch in inviting them to apply for an invitation from the organising Branch to attend the meeting with the Branch in the evening. It is intended that the Branch meeting with the Executive in the evening should be relaxed and informal, to ensure all parties can achieve the maximum advantage of the meeting.

What authority does the PMS Review Committee have to allocate funds and make decisions?

All funding allocation is the responsibilities of the Executive of the day.

The Executive must advise the industry as soon as possible what is happening in relation to the possibility for an increase in the Apiary Levy in the very near future.

Should a retainer (and not the full levy) be paid on seasonal sites i.e. a site that is not used for a number of years may attract a fee of say \$10.00?

It was suggested that the levy may have to increase by \$5.00 per Apiary site and how did the meeting feel about this. Providing the justification was communicated to the membership it may be accepted, but again it may not be, but you must communicate to the industry the possibility for an increase and the reasons why as soon as possible.

The increase is mainly a catch up on the decrease in Apiary numbers. (I.e. we expected to be able to levy 1300 levy payers but in reality there under 800 leviabile beekeepers for 1998.

Bruce to write an article for the February Beekeeper outlining the reasons for an increase.

A vote of thanks was extended to Allan McCaw for his efforts

over many years on behalf of our industry.

Remit 7 from Conference.

Sent to the Canterbury Branch for input and they will be addressed in the off season to try and find an equitable type of levy.

Remit 8.

Sent to the Southland Branch for input. They will review it in the winter and advise their recommendations.

Remit 10.

No action required at this stage.

Remit 11.

Russell is to write a number of articles to stimulate discussion; the first will be published in the February issue of the Beekeeper.

Remit 12.

Terry reported that he had discussion with Border control in Auckland and Whangarei and they confirmed that Training Programmes for the people concerned were underway.

National Good of Beekeeping to NZ.

Terry said we need to keep pushing the value of bees to the NZ economy. He suggested that a group should be established to collect all the information available.

Transgenic Plants.

The meeting was not aware of any development areas that are not covered to deny bees access.

Port of Entry Issues.

Terry suggested that a proposal should be made that Opuia be the major first Port of call. This year there is an expectation of 600 boats calling in from overseas 1500 expected in 1999 and 2000 boats in the year 2000. (It should be a free Port, no charges to clear the boat).

Terry Gavin Moved, Tony Taiaroa Seconded, That NBA requests the government to encourage the use of Opuia as the sole port of entry for small boats entering New Zealand waters and that Whangarei and Auckland only maintain an emergency capacity.

Motion Carried.

Terry Gavin to action this Motion.

Honey to Australia.

The concern was raised that people are still having difficulty in taking packed NZ Honey into Australia. It was felt that maybe the managers had not explained the position to the Border Control people

Meeting adjourned at 5.25pm to meet with the local Branch.

Meeting reconvened 8.20am.

New Road Charges.

Concerns were raised over the proposed Road User Charges and decreasing rates.

It was agreed that Lin would approach Ivan Dickinson and have Ivan choose a North Island person to work with him and prepare a submission to the Draft Proposal of decreasing rates and increasing road user charges.

Marketing Facilitator Review.

It was agreed that the Executive secretary would ask Bill

and Jane if they were available to attend the March Executive meeting in Nelson.

Questions were asked as to Russell's reluctance to have a Contract with the Facilitator. Russell said he wanted a Contract with the Facilitator, but it must have performance criteria etc in it. Steve and Jane are currently working on a Draft Contract and the Executive look forward to receiving and evaluating this document.

Russell asked that it be recorded that he apologises for sending a fax to the Marketing Committee Chairman early in morning of the Marketing meeting.

Marketing Committee Submission P 167 (49.2).

Tony Taiaroa Moved, Don Bell Seconded, That we adopt the submission prepared and presented by Bill Floyd to the Australian and NZ Food Authority. (Re claims about food).

Motion Carried.

Terry's Submission to P181.

Don Bell Moved, Terry Gavin Seconded, That we adopt the submission that Terry presented and had sent to the Australian NZ Food Authority on the NBA Behalf.

Motion Carried.

1998 Annual Report.

The Executive secretary presented the Draft Annual Report for 1998 and asked for some input by the 21st of February so the final report can be approved at the March 1999 Meeting. This is confidential to the Executive at this stage.

MAF RA EU negotiations.

Some concerns were raised over negotiations between the two parties and a lack of confidence between the parties.

It was said that we need to develop an effective communication link between MAF RA and the NBA, which was acceptable to the industry.

Russell asked the meeting if they were happy for him to Chair this discussion. The meeting agreed that he remain in the Chair.

It was agreed that MAF RA is there to facilitate the Government (of the day) policy.

Meeting adjourned at 10.05am.

Meeting reconvened at 10.20am.

Terry Gavin chaired the meeting.

Marketing Committee.

It was noted from the September meeting that Steve Olds and Graham Cammell were to be approached to establish if they would be part of the Marketing Committee, both had accepted the offer.

Terry Gavin Moved, Tony Taiaroa Seconded, That the appointment of the above people to this Committee be endorsed.

Motion Carried.

Minister Luxton letter (45.1.)

It was agreed that we receive Minister Luxton letter in relation to the EU cost recovery.

Russell and Don rejoined the meeting at 10.35am.

Russell resumed chairing the meeting.

MAF RA EU negotiations (continued).

It was agreed the NBA does not have the mandate to represent Exporters of bees or bee products. The NBA represents the levy payers.

It was suggested that maybe the Trustees could assist with the payment of the 1998 EU costs.

It was agreed that we would advise Dr Jim Edwards, that we believe the NBA has no statutory authority to recover the costs of meeting the EU requirements.

Marketing Committee.

Tony Taiaroa Moved, Don Bell Seconded, That Tony takes the following suggestion back to the Marketing Committee, That the name of the Committee be changed to the Marketing Research Committee.

Motion Carried.

It was felt this better explained the role of this Committee.

Dr Jim Edwards and Tracy Grosse (MAF RA) joined the meeting at 11.25am and were welcomed by the Chairman to the meeting.

Jim said he wished to brief the Executive on the changes happening and to allow the industry to plan for the future.

Tracy said the proposed new Animal Product Act (now the Meat Act) currently under development, would affect the Beekeeping industry. This will include the rollovers from the Apiary Act.

This is part of the new partnership, where the Government recognises that beekeepers are the experts on the Beekeeping business and not the Government of the day.

The Animal Products Act will cover a range of items as diverse as Beef to Chocolate biscuits.

MAF RA will continue to be the independent authority for evaluation of exports to overseas markets. There will be one general Export Certificate for honey with clip on's for special needs as required by some countries

Risk management plans will need evaluation and validation by a verification Authority.

It is believed that a Bill before the Government at the moment will combine MAF and the Health Dept. The Health Department will look after health issues only.

A New Zealand Standard will be developed and anything outside of this will be an add on. The Standard when developed will show what each country requires. If an exporter wishes to export to a country, such issues as labelling for the specific product the exporter is exporting will be available. It must be fit for the purpose it is intended for.

It is planned to have the Draft Bill presented to the Select Committee before Christmas. The plan is the Act would be in place by 1st of November 1999. It is believed there will be up to a three-year implementation process.

Jim spoke about the MAF RA risk analysis work underway. He will report back on the progress from time to time. Cost recovery for MAF RA will be in place for the 1999 -2000 financial year. Jim will circulate a discussion document to the Executive over the next day or two. He will be requesting submissions in relation to this initiative.

Russell said he believes the NBA does not have the statutory authority to collect export costs from exporters, Jim agreed with this. Don commented that maybe MAF RA should collect the monies involved in meeting the EU requirements.

It was suggested that MAF RA should consult with the exporters to overcome this problem. Jim will circulate the Cost recovery paper to known exporters, including the JAG

Chairman for their information, and seek submissions.

Jim accepted and undertook to establish who the exporters are and to follow the suggestions of the Executive to have the exporters made responsible for the EU costs requirements. It was suggested that AgriQual could do this as part of the certification of exports with an added on cost to cover the AgriQual work.

Jim has completed the list detailing the origin of the samples required to be collected.

It was agreed that the NBA was not responsible for the collection and testing costs, this is an exporters / MAF RA issue. MAF RA should be negotiating with the known exporters.

The Executive secretary is to write and advise the known exporters of this decision (copy to Jim)

Don to prepare a Draft letter to Minister Luxton re his comment (45.1) that the NBA is responsible for the exporters of bee products.

Jim and Tracy left the meeting at 1.00pm

Meeting adjourned at 1.00pm.

Meeting reconvened at 1.35pm.

The meeting was joined by Mr. Robert Davidson who was welcomed by the Chairman who thanked him for making the effort to meet with us in Dunedin.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move into Committee.

Motion Carried.

Russell Berry Moved, Terry Gavin Seconded, That we move out of Committee.

Motion Carried.

Mr. Robert Davidson left the meeting at 3.05pm and the Chairman again thanked him for the exciting ideas he shared with the Executive in confidence.

Meeting adjourned at 3.05pm.

Meeting reconvened at 3.16pm

Late Remit.

The feeding of honeyed water to birds.

Lin is still to write an article for the "Straight Furrow" magazine and other relevant magazines, warning of the dangers of this activity.

NBA Web Page. (www.nba.org.co.nz)

Bruce reported that the NBA PMS Web page was up and running.

Lin said he was concerned, though he was to be involved in this issue, he wasn't involved till it was underway. Russell said it was important that no information on the page would adversely affect the NZ Beekeeping industry, particularly in the Export area. Bruce confirmed that the NBA controls this page. He is to advise what has been the cost to the NBA for Mr. Wallingford to input this information.

NBA Structure.

A discussion paper was received from Don Bell. (27.11.98)

Don Bell Moved, Terry Gavin Seconded, That this Executive appoint and accredit a representative to function in an official, liaison role between the NBA and appropriate agencies of the Crown. In particular the Regulatory Authority of the Ministry of Agriculture and Forestry.

Motion Carried.

Russell Berry Moved, Lin McKenzie Seconded, That this Executive appoint and accredit, Terry Gavin and Don Bell to function as the official liaison between the NBA and the Ministries of the Crown.

Motion Carried.

These people will have the ability to co opt as required.

Don Bell Moved Russell Berry Seconded, That the Executive addressed the concerns over the apparent delays in actioning the distribution of the September Executive meeting minutes and the legal opinion.

Motion Carried.

Hawke's Bay Branch Proposed Rule change (27.9.98)

It was agreed that Tony would look at the Branch suggestion and report back to the Executive.

Commodity Levy Invoice for 1999.

The Invoice was circulated to the Executive for comment.

Honorary Members for 1999.

Tony Taiaroa Moved, Don Bell Seconded, That the following honorary members be re affirmed for 1999.

Sir. Edmund Hillary, Mr. Cliff Van Eaton, Dr. Peter Molan, Dr. Mark Goodwin, Dr. Jim Edwards, Mr. Murray Reid, Mr. Steve Olds.

Motion Carried.

Executive secretary is to write and advise the people of this outcome.

Marketing Committee.

Tony asked the question was it a requirement of the Executive for the Marketing Committee to generate the \$10,000 worth of income. No! It was agreed that the budget would not be reduced because the Committee had not raised the full amount of income. Russell said he had discussed this issue with the Chair of the Marketing Committee.

Tony asked for feed back on what is Bills role in Marketing? What is expected from him?

Comments required by the 26th of January for the February Marketing Meeting.

He also asked for some comments on Honey standards.

General Business.

Don to complete his discussion paper on the relevance of the present structure of the NBA. What is the core responsibility of the NBA?

Correspondence not already dealt with.

Tony Taiaroa Moved, Lin McKenzie Seconded, That all inward Correspondence received and all outwards correspondence not already dealt with be approved.

Motion Carried.

PMS Review Committee meeting.

Bruce raised the concern of the cost of a face to face meeting with this Committee due to its size and suggested that all members should not attend. Russell said it would be difficult to leave some of the members out of the meeting.

Bruce said he would establish some costs for this event, he stated this sub Committee should be reduced in size at the appropriate time next year.

As there were no further items of general business, the Chairman thanked the meeting for their input and declared the meeting closed at 6.00pm.

Next meeting in Nelson, March the 1st 2nd and 3rd.

We plan to meet the Nelson Branch on Tuesday evening the 2nd of March.

Executive secretary to arrange accommodation etc.