

1999 NBA Executive minutes

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National Beekeepers' Association of New Zealand (Inc.)
Executive Committee Meeting Minutes from the meeting held at
the Trailways Motor Inn, Nelson, on the 1st, 2nd and the 3rd
of March 1999.

Present: Chairman Mr. Russell Berry, Vice Chairman Mr. Terry
Gavin, Mr. Don Bell, Mr. Tony Taiaroa, Mr. Bruce Stevenson,
Mr. Lin McKenzie, Executive secretary Mr. Harry Brown.

1. Welcome and call to order:

The Chairman Mr. Russell Berry welcomed all the participants
to the meeting and called the meeting to order at 1.00pm.

Apologies.

There were no apologies.

Conduct of meeting.

Confirmation of agenda.

Start/Finish times.

1.00pm start Monday.

5.30pm finish Monday.

8.30am start Tuesday.

5.30pm finish Tuesday.

8.30am start Wednesday.

4.00pm finish Wednesday.

Reordering of items.

Items not being raised elsewhere to be added to the agenda.

Rewa Rewa Honey being sold as Manuka Honey (9.16)

Apimondia

National Nutritional Foods Association

Foreign Affairs and Trade

SPS

ACC

Forestry Fees

Federated Farmers Land User Forum

Codex Standards

Honey Packers

Exotic Diseases

MAF RA

Mystery Creek Field day

Referendum

Canterbury Branch (Remit 7 re Levies)

Surfactants update

Toxic Honey

2. Minutes.

Russell Berry Moved, Terry Gavin Seconded, That the Chairman be authorised to sign the Minutes of the December 1998 Executive meeting as a true and accurate record.

Motion Carried.

Matters arising from those Minutes.

There were no matters arising that were not on the agenda.

3. Finance.

Tony Taiaroa Moved, Terry Gavin Seconded, That the Executive

moves into Committee.

Motion Carried.

Terry Gavin Moved, Bruce Stevenson Seconded, That the Executive moves out of Committee.

Motion Carried.

Outcomes.

Tony and the Executive secretary to look at the Commodity levy form for the year 2000 levy collection and make some recommendations to the May meeting.

Levy collection.

The Executive secretary reported the collection was ahead of last year.

Bad debts.

These have been handed to a debt collection agency and are being recovered slowly \$14,000

Cheque register.

Cheque numbers 000517 - 000 537. November 1998. (50.1).

Cheques numbers 000538 - 000550 and 500201 500208 December 1998. (4.8).

Don Bell Moved, Lin McKenzie Seconded, That the payments made by the above Cheque numbers be approved (all Inclusive).

Motion Carried.

E.O.Y update.

Accounts are ready for the Auditor. There is a requirement to have the audited accounts with the Minister within 90 days of the end of the financial year.

Last years Administration Commodity Levy compliance costs.

Outcomes.

Russell to follow up the costs with Barnes Kirk to establish the facts from the NBA perspective.

PMS Costs for Training In Progress.

Terry and the Executive secretary to continue to work on this issue.

Approval from the NBA for work done by AgriQual on a charge out situation.

Bruce to take up the issue with AgriQual that the invoice for work carried out in the South Island had not been received within twenty days.

It was suggested the Management agency should receive an invoice within the agreed time to allow us to invoice the beekeeper concerned within the stated time for the costs incurred on behalf of the NBA.

Outcomes.

If costs are to be incurred by the NBA in relation to the Commodities levies (i.e. the destruction of hives), it was agreed that the PMS Review Committee Chairman would authorise any expenditure, but a copy of any requests will go to the President for his edification.

4. Executive issues.

Drought relief.

Levy relief for 1999 (7.8.)

The North Otago Branch letter re the drought-affected beekeepers in their area (7.8) was received and discussed in full.

Lin McKenzie Moved, Terry Gavin Seconded, That we move into Committee.

Motion Carried.

Lin McKenzie Moved, Tony Taiaroa Seconded, That we move out of committee.

Motion Carried.

Outcomes.

Lin McKenzie Moved, Don Bell Seconded, That in the event of a request for a Levy deferral as a consequence of a nationally recognised adverse event, the services and advice of any disaster relief co-ordinator appointed as a result of Government recognition of that disaster, be part of the assessment of the merits of such requests.

Motion Carried.

Bruce Stevenson Moved, Lin McKenzie Seconded, That we extend the date of requests for deferrals till the 20th of April 1999 for government recognised disaster-affected areas for the current year.

Motion Carried.

Lin will write an article for the March Beekeeper magazine explaining the reasons for this and pointing out this is only a deferral or a loan, the monies must eventually be paid to the NBA.

The Chairman thanked Don and Lin for all the work they had done on this issue.

Import Export Issues.

Western Australian Honey Submission. (5.5. 9.2).

Outcomes.

Russell will approach Mark Goodwin to ensure he prepares a substantive submission using scientific facts.

PMS Review Committee (Bruce) will prepare a submission of the NBA's PMS Strategy.

Russell and Lin to work on a submission from the Executive.

All submissions to be under one umbrella.

due

Request for an extension of the Submission date for Western

Australian Honey Imports (9.1)

This has now been extended to the 31st of March.

Pitcairn Island imports of Honey and Propolis (5.6).

Outcome.

PMS Review Committee (Bruce) will prepare a submission on this issue.

Russell to approach Mark Goodwin to have him write a substantive submission.

Broom Beetle (*Goniochaeta olivacea*) Submission (7.6)

Outcome.

Russell is to prepare a submission against the importation of this beetle. Executive secretary is to establish the close off date. Broom the beetle will attack, is an erosion protection plant as well as a very important pollen source.

NZ Packaged Honey taken into Australia by visitors.

Outcome.

Terry said he had not made the progress he had wished on this issue.

Value of Pollination to the Nation.

Outcome.

Terry is still working on this issue and will approach some others to assist him in this project.

Mystery Creek Field day in Hamilton.

Outcomes.

It was agreed that this was an excellent initiative from the Waikato Branch to have a presence at Mystery Creek Field Day and the Executive totally supported it. It was suggested that Waikato Branch approach all the North Island Branches and the Marketing Committee for assistance. It was also suggested that the public good from pollination be promoted

and Waikato should approach the organiser's for reduction in site costs, as this was an educational site not a product selling site.

Executive secretary to write to Waikato Branch to advise them of the above outcomes.

Analogue Honey (3.2)

Russell to approach the Australian Canadian and USA Honey Boards.

Outcomes.

Russell said he had some feed back on this issue and it was ongoing.

Royal Jelly Pollen etc warning labels. (52.10).

Outcomes.

Terry, Don, the Nutritional Foods Association, Ron Law, Comvita, Cliff Van Eaton, had met with the Associate Health Minister and said we would continue to disagree with the requirements for labeling. We also disagree with the scientific justification for labeling. Submissions have been made to the Food Standards Review committee.

Don and Terry to establish whom the Australian counterparts are and request their support for a stand against the labeling requirements.

The labeling requirements are now delayed until the 17th of April 1999.

Approval of the 1998 Annual report.

Outcome.

Lin McKenzie Moved, Terry Gavin Seconded, That the Annual report be adopted with the suggested changes.

Motion Carried.

1998 AGM Minutes.

Outcome.

Bruce said he would send the changes he received after the close off date to the Executive secretary for comment. The Executive secretary would bring these changes to the May meeting for guidance.

AFB Training courses at Conference.

Outcome.

Bruce will take the issue of a course at Conference up with the Conference organizers.

It was agreed there was no reason why a Branch couldn't organize a course as well within the guidelines laid down. This will be raised with the PMS Review Committee.

Roy Paterson Trophy nominees for 1999.

(Nominees required by the 15th of June).

It was agreed that the Vice President would be the judge again this year.

Health Insurance proposal (51.3).

Outcome.

The Executive secretary is to write and advise the Health Insurance Company that they would accept the offer on behalf of the NBA members.

Meeting adjourned at 5.45pm.

Meeting reconvened at 8.45am.

Marketing Committee report.

1999 Draft Budget and Plan. (Within 20% allocation of Commodity levy).

Outcome.

The meeting complimented the developers of the Plan on the inclusion of Key Performance Indicators in this year Plan.

Meeting with Marketing Committee Chair and Facilitators.

The Marketing Chairman, Jane Lorimer, Marketing Facilitators, Bill and Sandee Floyd joined the meeting at 9.30am and were welcomed by the Chairman.

Jane presented the 1999 Marketing Plan and her report.

Bill presented the Marketing Committee vision for the coming year.

Meeting adjourned at 10.05am.

Meeting reconvened at 10.25am.

Bill continued with his presentation.

Manuka Standards.

Bill asked for some guidelines from the Executive on their policy on Standards for Manuka Honey. Bill also asked, what was the Executives position on the Ministry of Health's warning requirements for Royal Jelly, Pollen and Propolis?

Meeting adjourned at 12.05pm.

Meeting reconvened at 1.10pm.

Jane presented "Draft 2" letter of engagement for the Marketing Facilitator.

The Chair said the Executive would discuss the wishes of the Facilitator for termination period later in the meeting.

HRU Meeting.

Jane reported that Peter Molan was having major problems in gathering samples from beekeepers. Should NBA set up a register of Honeys produced from each area?

Jane will continue to explore this idea.

The Chairman thanked Jane, Sandee and Bill for their time and input. They left the meeting at 1.50pm.

Defamation action. (51.1. 4.7. 5.3. 7.4. 8.5. 9.14. 9.17. 9.18. 9.19.).

Outcome.

The Publications Chairman recommended that we take the Association lawyer's advice and settle within the guidelines suggested.

The Executive secretary is to look at Insurance cover against claims such as this for the NBA and its activities, and report to the May Executive meeting.

1998 Rule Changes are still to be signed.

Outcomes.

Report on the visit to University of Waikato and Prof. Peter Molan.

Outcomes.

It was reported a student could be used for Research for as little as \$7000 per year. It was agreed that the Executive needs to promote the funding of Research to the membership via the Magazine.

Executive secretary is to approach Peter Molan to see if it was possible for him to have some one from the Waikato University write a letter for the Magazine outlining the potential to fund a student.

Report on visit to Hort+Research and Dr Mark Goodwin by Russell, Terry, Jane Lorimer and Harry Brown.

Outcome.

It was agreed this had been a very worthwhile visit with the Auckland staff coming to Ruakura to meet the team and present some of the work they were carrying out.

It was noted that all transgenic seed trials in NZ were pollinated in secure bee access sites.

Six monthly review of Administration contractor.

Outcomes. Over an hour was spent on this issue.

It was suggested that Financial forecasting on where we are in relation to the Budget would be an advantage to the

Executive to allow more timely management of the budget.

It was suggested that in his role as Editor he could request advice more often on the contents of some articles before they are printed.

It was noted that the concerns made at the previous review had been addressed.

Meeting adjourned at 3.45pm.

Meeting reconvened at 4.05pm.

Budget for 1999.

Outcome.

It was agreed that the PMS Manual is for sale. But will be supplied free to those who have a DECA. (This was funded by a grant from the Honey Industry Trust.)

Meeting adjourned at 5.25pm.

Meeting reconvened at 8.35am.

Budget discussions (continued.)

The Executive secretary said his company would reduce A4 photocopying to .08 cents per copy.

All Executive are asked to evaluate their weekly packs (over the next four weeks) to see if they were receiving information that was not of value to them and advise the Executive secretary.

Conference costs were seriously looked at and a possible reduction was suggested, that maybe Conference should be held every second year.

It was agreed that all Executive meetings would be closely monitored with the possibility of reducing the number of days-spent meeting to two, or reduce the number of meetings per year.

All Executive to supply costs to the Executive secretary for them to fly in to Wellington on a Sunday morning, Sunday evening or Monday morning to establish the cheapest options

for Executive meetings.

Meeting adjourned at 10.05am.

Meeting reconvened at 10.15am.

Budget discussions (continued.)

The Publications budget was discussed in full and all options looked at again. The meeting was reminded that though the budget was approx. \$60,000 for the year, the magazine actually returned \$30,000 worth of income to the NBA for the last year.

Bruce will re work the budget with the costs cutting suggestions made.

The Chairman thanked Bruce for all the work he had done in preparing the Draft budget for discussion.

Marketing Facilitator proposed letter of engagement. (9.13).

Outcome.

The Executive endorses the process of negotiations with Bill by the Marketing Committee and awaits their recommendations.

Proposed Marketing Plan for 1999.

Outcome.

Don Bell Moved, Tony Taiaroa Seconded, That we receive the Proposed Marketing Plan and Budget for 1999 with a reduction in expenditure to \$80,000 and the Committee be commended on the Plan and the Key Performance indicators in it.

Motion Carried.

The Marketing Facilitator asked:

Does the NBA Executive support the Marketing Mission statement?

Don Bell Moved, Terry Gavin Seconded, That it be recorded, that the Executive does support the Mission statement of the Marketing Committee.

Motion Carried.

Does the Executive agree that the Marketing Committee should encourage new brands to think of buying and marketing NZ Honeys, because it is good for the NZ producer?

Terry Gavin Moved, Lin McKenzie Seconded, That the Executive does endorse this initiative.

Motion Carried.

Outcome.

Tony to relay this decision to the Marketing Committee.

Does the Executive agree with pollen analysis for identifying Manuka honey?

Terry Gavin Moved, Tony Taiaroa seconded, That pollen analysis is used as the method of identifying Manuka honey, until a more reliable method comes along.

Motion Carried. 4-2.

Lin and Russell asked that it be recorded, that they voted against the above Motion.

Outcome.

Tony to relay this decision to the Marketing Committee.

Don Bell Moved, Lin McKenzie Seconded, That a trace back system or lack of one must not be allowed to be a barrier to the implementation of the above motion.

Motion Carried.

Meeting adjourned at 12.05pm.

Meeting reconvened at 1.05pm.

Mr. Terry Gavin, Vice President, in the Chair.

Bruce presented the revised 1999 budget to the meeting.

The report was left to lie on the table until Russell returned from the interview with the local newspaper.

AFB Dog update.

Outcome.

Nothing new to report.

Opuia as a Port of entry for small boats.

Outcome.

Nothing to report on the Proposal presented to the Minister.

Update on Road User Charges (RUC)

Outcome.

No progress to date.

Russell returned to Chair the meeting.

Federated Farmers Land User Forum. (4.3)

Outcome.

Terry Gavin Moved, Lin McKenzie Seconded, That the NBA maintains a close affiliation with the new land user forum.

Motion Carried.

Terry and Don to be the contact people for this forum. Lin to prepare an introductory letter.

1999 NBA Budget.

Outcome.

Russell and Bruce to prepare a submission to the Honey Industry Trustees for assistance as a back stop if required.

Bruce Stevenson Moved, Tony Taiaroa Seconded, That the Apiary levy be increased by \$4.00. per apiary site starting with the levies due in year 2000.

Motion Carried.

Outcome.

Bruce to prepare a report for the magazine, with Russell's input, outlining the reasons for the proposed increase.

1999 NBA Budget.

Terry Gavin Moved, Bruce Stevenson Seconded, That the 1999 budget, as presented, be adopted.

Motion Carried.

Proposed Rule changes - Hawke's Bay (Tony).

Outcomes.

It was noted that the NBA Rules need to be completely updated, but it would not appear prudent to carry out the task this year.

Tony will rewrite the Hawke's Bay Proposed Rule change to ensure it does meet the requirements of the NBA Rules. After gaining approval from the Hawke's Bay Branch the changes are as they wish he will circulate them to the Executive within the next two weeks. He will also look at Standing Orders.

Labeling of Bee Pollen Royal Jelly and Propolis.

What stance, on bee products labeling, does the Executive wish for the New Zealand Honey Food Ingredient Advisory Service to adopt?

Outcome.

Terry Gavin Moved, Don Bell Seconded, That we accept the decision of the Health Department and continue lobbying to reduce the requirements on labeling. Don and Terry to open up negotiations with our Australian counterparts and request their support for a stand against the labeling requirements.

Motion carried.

Bruce Stevenson Moved, Tony Taiaroa Seconded, That a letter is sent to the Marketing Committee advising of the reduction in their budget and suggesting they would have to re work their budget to reflect this.

Motion Carried.

Export of Bees to the USA.

Outcome.

Don and Terry to register the industries concerns with Ministry of Foreign Affairs and Trade. Russell to supply the back ground information to Don.

NBA PMS electronic home page.

Outcome.

People will very soon be able to register and de register sites also available will be the ability to print out the forms etc as required.

Industry standards.

Outcome.

Russell to write an article on this issue to stimulate discussion.

Research.

Outcome.

Don Bell Moved, Tony Taiaroa Seconded, That the Executive secretary ask Mark Goodwin for an update on the Surfactant work to date and any other relevant research information.

Motion Carried.

Bee poisoning.

Outcome.

The issue is now with the AgriQual investigation unit so the next step can be taken.

Feeding honeyed water to Birds (Lin).

Outcome.

Lin will have an article ready for the September Beekeeper magazine.

PMS Chairman's report.

When will the NBA receive the next DRAFT Contract from AgriQual?

Outcomes.

It was reported that we had not received this yet. It was agreed that when the next version is ready it will be circulated to the Executive for approval. This is expected within the week.

The PMS Chair briefed the meeting on the progress of the Contracted work with AgriQual and the result of the Conference call with the Contractor and the cost of the Manual.

Bruce Stevenson Moved, Terry Gavin Seconded, That the Manual be given out free to anyone who has a confirmed DECA.

Motion Carried.

It was agreed that a Contractor could print out the Test, mark it, and print the certificate for a cost of \$25.00 and returning the income over expenses to the NBA to help defray expenses of the PMS.

April Pest Management Summit (Bruce to attend).

Outcome.

Tony Taiaroa Moved, Lin McKenzie Seconded, That Bruce Stevenson accepts the invitation to attend the Pest Management Summit in Palmerston North in April.

Motion Carried.

PMS Operational Plan (7.9).

Outcome.

Terry Gavin Moved, Bruce Stevenson Seconded, That the PMS Operational Plan be adopted.

Motion Carried.

Publications Committee Report.

Outcomes.

Tony will write to all the Committees requesting that they write for the Magazine, a few lines each month on what their Committee is working on.

He will also write to the Branch Secretaries asking if they could write a "From the Colonies" Report for each issue.

It was noted that the Magazine EOY costs had come in under budget.

Editorial standards are still being worked on and will be incorporated into the magazine.

Meeting adjourned at 3.10pm.

Meeting reconvened at 3.25pm.

E U Honey residue survey collection of samples for 1999.

Outcome.

It was noted that the collection had been completed. Cost \$5965.00 + GST.

Lin McKenzie Moved, Tony Taiaroa Seconded,, That we move into committee.

Motion Carried.

Lin McKenzie Moved, Bruce Stevenson Seconded, That we move out of committee.

Motion Carried.

Outcome.

The procedure for the taking of samples was discussed.

Terry and Bruce left the meeting at 3.45pm.

1999 Conference report.

Outcome.

Things are progressing well.

Honey Industry Trust Applications.

Outcome.

The applications to the Trustees are with the referees for recommendations.

Apimondia.

Outcome.

It was agreed that if any one was going to Apimondia could they please contact the Executive secretary so that NZ beekeepers could work together as a group.

Sanitary Phytosanitary Agreement seminar.

Outcome.

It was agreed that Russell should attend.

ACC changes.

Outcome.

Executive secretary to approach Alan Berry to prepare a report on this for the magazine.

Codex Report.

Outcome.

Don Bell Moved, Tony Taiaroa Seconded, That we receive this report.

Motion Carried.

Honey Packers Association. (5.8)

Outcome.

This report was received.

Correspondence.

Don Bell Moved, Tony Taiaroa Seconded, That all inwards correspondence not already dealt with is accepted as received and all out going correspondence is approved.

Motion Carried.

General Business.

Canterbury Branch letter on the levies iniquities (Remit 7.9.) be received and be added to the May agenda.

As there were no further items of general business, the Chairman thanked all for their input and declared the meeting closed at 4.10pm

Next meeting is in Wellington the 17th, 18th, 19th of May at the Sharella Motor Inn.

DRAFT Minutes sent to the President 3rd of March 1999.

DRAFT Minutes sent to the Executive 5th of March 1999.

Unconfirmed Minutes sent to Executive 12th of March 1999.

Unconfirmed Minutes sent to Branches 15th of March 1999.

Confirmed Minutes approved for signing 1999.

Precis of the meeting (not actually part of the minutes...)

12th March 1999

My Precis from the March meeting of the National Executive Committee held in Nelson.

Issues as usual, covered very broad areas from Budgets to imports to beekeepers with no crop and limited funds, and everything imaginable in between.

The 1999 budget was approved with a deficit predicted for 1999.

Cost cutting was carried out right across all cost centres except the PMS (formerly disease control), and the

Publications budget. Bruce Stevenson is to prepare a report for the magazine, with Russell's input, outlining the reasons for the proposed increase of the Apiary levy for the year 2000 collection.

Royal Jelly Pollen and Propolis warning labels were covered with Terry Gavin and Don Bell reporting on their meeting with the Associate Health Minister and said we would continue to question the requirements for labeling. We also disagree with the scientific justification for labeling. Submissions have been made to the Food Standards Review Committee.

Don and Terry are to establish who the Australian counterparts are and request their support for a stand against the labeling requirements.

The labeling requirements are now delayed until the 17th of April 1999.

The closing date for submissions on the Western Australian Honey issue has been extended to the 31st of March.

Russell Berry reported he is still working on the Honey analogue issue.

It was agreed due to the very serious drought position in some areas the Executive would delay the closing date for the request for a deferral to the 20th of April, and they would view each applicant individually.

Lin McKenzie will write an article in the March issue of the magazine outlining this initiative.

The Executive does not have the power to waive the levy, only the power to delay payment. Special thanks to the North Otago Branch who wrote to the Executive on this issue.

If you know of some one that is having difficulties with the levy please ask them to contact me in confidence.

How about a site at the at Mystery Creek Field day in Hamilton managed by the Waikato Branch?

It was agreed this was an excellent idea from the Waikato Branch and the Executive totally supported it. It was suggested that Waikato Branch approach all the North Island

Branches and the Marketing Committee for assistance. It was also suggested that the public good from pollination be promoted and Waikato should approach the organiser's for reduction in site costs, as this was an educational site not a product selling site.

Don't forget the Waikato Branch Field day on the 27th of March. Details in the March issue of the magazine.

Note: Southern North Island Branch Field day is on the same date. (In the March issue as well) Both Branches tried to avoid clashing, but speaker commitments etc just did not allow for this to happen.

The Executive agreed 4-2 that pollen analysis should be used as the method of identifying Manuka honey, until a cheaper and superior method comes along.

NBA PMS home page. The Chairman of the PMS Review Committee, Bruce Stevenson said people will very soon be able to de register sites, print out the forms etc as required from this page: <http://www.org.co.nz>.

[Sorry I just can't let that pass! The correct address is <http://www.nba.org.nz>]

The Executive agreed with the PMS Review Committee's recommendation that the AFB Manual be given out free to anyone who has a confirmed Disease Elimination Conformity Agreement (DECA). (This contains all the things you need to know to pass the Competency Test.) They agreed the educational value was very high for the industry and we should make this available. The Executive adopted the PMS Operational Plan for the NBA's PMS.

One of the suggestions put forward was, could an AFB training course be held at Conference?

It was agreed this was an excellent idea and this will be raised with the PMS Review Committee.

Anthony Taiaroa, Publications Chairman reported that the end of year result for the magazine was under budget, plus it had contributed \$30,000 to the NBA funds from subscriptions and advertising income.

Bee poisoning in the South Island was discussed and we were

advised that the issue is now with the AgriQual investigation unit so the next step can be taken. I am to contact Dr Goodwin for an update on the Surfactant work he is carrying out. I will advise you in due course of the outcomes.

E U Honey residue survey collection of samples for 1999 is now completed and we are waiting on a price for the testing of the samples.

ACC changes is an interesting subject and you will see an article in the March Magazine to hopefully assist you with this new challenge.

Special thanks to John Moffat and Michael Wraight for all their work in ensuring the night was a success for those who attended.

Terry Gavin said to remind you all that he is looking for nominations for the Roy Paterson Trophy for 1999. (Nominees required by the 15th of June). Terry's phone number is 09 433 1893.

Don't forget to Diary Conference in July at the Ashburton Hotel. Seminar days 12th and 13th, AGM Conference 14th and 15th of July. See you there?

You will note in the December issue of the magazine I have printed all the School term start and finish dates for you. Is this of assistance?

If you know of anyone going to Apimondi could you ask them to contact me, as we are trying to have a NZ contingent there.

I am still desperate for stories and photos for the magazine. Can you help? Know someone who can?

Kindest regards

Harry Brown

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Minutes of the National Beekeepers' Association of New Zealand (Inc.) Executive meeting, held in Wellington 17th

18th and 19th of May 1999.

Chairman Mr. Russell Berry. Ph 07 3666 111

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Chairman Mr. Russell Berry, Vice Chairman Mr. Terry Gavin,
Mr. Don Bell, Mr. Tony Taiaroa, Mr. Lin McKenzie, Mr. Bruce
Stevenson and Executive secretary Mr. Harry Brown.

Welcome and call to order.

The Chairman called the meeting to order at 1.00pm and
welcomed every one to the meeting.

1. Apologies

There were no apologies.

Conduct of meeting

Start / finish times

Finish 5.30pm today

8.30am start tomorrow

5.30pm finish

8.30am start Wednesday

4.00pm finish Wednesday

2. Confirmation of agenda

Reordering of items

Agenda priorities set

3. Items not being raised elsewhere to be added to the agenda

51. Health Insurance

52. Amber Honey Stocks

53. Threeway Calls

54. Sugar 12.9

55. Improper access to accountant

56. Computer virus
57. E.R.M.A.
58. Animal Products Bill
59. PMS for Exotics
60. Research on Surfactants
61. Airline Fares
62. Rules 1998
63. Apiary Register access and accuracy (4.9)
64. Press release
65. Federated Farmers
66. ACC (propolis/bee stings)
67. Field Days are they public places?
68. PMS Complaints procedure
69. Code of Practice

70. Advise the Minister of a Remit to Conference to increase the levy in the year 2000.

71. EU cost recoveries.

72. Marketing report.

73. Infant Botulism.

74. Insurance cover.

4. Minutes of the March 1999 Executive meeting be approved.

Outcomes:

Russell Berry Moved, Terry Gavin Seconded, That the Chairman be authorised to sign these minutes with the following changes noted, page 2: change Commodities levy to Biosecurity Act, page 4 change Royal Jelly pollen etc comments in relation to the Food Standards Review Committee to read the Regulations Review Select Committee.

Motion Carried.

Matters arising from those minutes.

Executive secretary is still to evaluate the late comments in relation to the 1998 AGM.

Tony is still to write to the Branches re letters to Colonies though he has spoken to a number of Branches

5. Finance.

That the Executive move into Committee.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move into Committee.

Motion Carried.

Terry Gavin Moved, Don Bell Seconded, That we move out of Committee.

Motion Carried.

6. Levy collection to date.

Outcome.

The Executive secretary reported that the 1999 collection to the end of April was ahead of 1998 \$277,000 has been collected.

8. Bad debts:

Debt collectors working for the NBA have collected \$3803.00 of the outstanding levies for 1998. They are confident of collecting the balance. 1998 levies still outstanding are \$7771.00.

9. Cheque registers.

Cheque numbers 500209 - 500 234 January. (19.6)

Terry Gavin Moved, Tony Taiaroa Seconded, That the payments made by the above Cheque numbers be approved (all Inclusive).

Motion Carried.

Cheques numbers 500 235 - 500251 February. (19.6)

Terry Gavin Moved, Don Bell Seconded, That the payments made by the above Cheque numbers be approved (all Inclusive).

Motion Carried.

Cheques numbers 500 252 - 5002787 March. (19.6).

Tony Taiaroa Moved, Terry Gavin Seconded, That it be left to lie on the table till clarification is received over two Cheques.

Motion Carried.

Cheques numbers 500 279 - 500 300 and 000551 - 000552. April (19.6)

Tony Taiaroa Moved, Terry Gavin Seconded, That the payments made by the above Cheque numbers be approved (all Inclusive).

Motion Carried.

7. March accrued accounts.

Outcomes:

Lin McKenzie Moved, Terry Gavin Seconded, That the approval be deferred until the problems with the accrual system are corrected.

Motion Carried.

Bruce and Lin emphasised that the Cheque register must be accurate to achieve accurate reporting.

11. EOY Financial report (16.3)

Outcomes:

Don Bell Moved, Lin McKenzie Seconded, That the audited accounts be received and made available for publication.

Motion Carried.

12. Auditors report (19.3)

Outcome:

Don Bell Moved, Lin McKenzie Seconded, That item nine on the report be received.

Motion Carried.

Executive secretary is to request confirmation from all NBA contractors that they can meet the 2YK requirements including his own Company.

Item ten of the report was left to lie on the table till tomorrow.

Meeting adjourned at 3.20pm.

Meeting reconvened at 3.35pm.

Executive issues.

14. Affiliation of other Honey producing countries (Lin).

Outcome:

No action required at this stage.

17. Roy Paterson winner for 1999. Terry to report progress.

Close off date for nominations is the 14th of June.

Outcome:

There are no nominations received to date.

20. Life Membership request (19.10)

Outcome:

Lin McKenzie Moved, Don Bell Seconded, That we adopt this recommendation and the Executive secretary is to prepare a Certificate for presentation at the AGM.

Motion Carried.

21. Request from Waikato Branch to send personnel to Apimondia (19.11)

Outcome:

It was agreed to decline the opportunity due to the lack of funds.

22. Clarification required from Waikato on the progress of a 1998 Proposed Rule change (19.12).

Outcome:

No action required.

23. E.U. Residue results for 1999. (14.1)

Outcome:

It was agreed to receive this report and have it reprinted in the Magazine.

24. Western Australian Submission.

Outcome:

Terry Gavin Moved, Lin McKenzie Seconded, That we endorse this submission.

Motion Carried.

19. Pitcairn Island Submission.

Outcome:

Terry Gavin Moved, Don Bell Seconded, That we endorse this submission.

Motion Carried.

20. Broom Beetle Submission.

Outcome:

Terry Gavin Moved, Don Bell Seconded, That we endorse this submission

Motion Carried.

21. Defamation settlement (11.4).

Outcome:

Tony Taiaroa Moved, Terry Gavin Seconded, That we receive this report.

Motion Carried.

23. NBA Standing Orders. (19.5).

Outcome:

Don Bell Moved, Terry Gavin Seconded, That we receive this report after rewording 36 as per the December 1997 Minutes.

Motion Carried.

26. IHEO Representative for Apimondi 1999.

Outcome:

Lin McKenzie Moved, Tony Taiaroa Seconded, That Mr. Keith Herron is appointed as the NBA representative.

Motion Carried.

27. Executive election update.

Returning Officer to report.

Outcome:

The Returning Officer reported that he had received one nomination for one position in the South Island and three nominations for two positions in the North Island.

28. Do we have a Chairman and vice Chairman available for the 1999 AGM?

Outcome:

No action required at this stage.

29. Proposed Rule changes - Hawke's Bay (Tony).

Outcome:

Russell Berry Moved, Don Bell Seconded, That the report be left to lie on the table.

Motion carried.

30. AFB Dog update.

Outcome:

Nothing to report.

43. Publications Chairman report.

Outcome:

Magazine versus budget to date.

The Publications Chairman reported that expenditure was under budget.

44. Profile magazine.

Outcomes:

It was agreed to have outsiders proof this document before we move on to the next stage. It will be decided then if we can afford to print it.

Publications Committee to report to the Executive tomorrow.

45. Conference update.

Outcome:

No problems it is progressing very well.

47. Request for ARAC to revise the Trust Application Form as

recommended in a referees report (19.8).

Outcome:

Terry Gavin Moved, Tony Taiaroa Seconded, That Executive secretary request the Committee to update the form mentioned.

Motion Carried.

48. A request from a BoP member for the release of information in relation to Trust Grants (15.1).

Outcome:

It was agreed the Executive secretary would send a copy of the audit trail that he had sent to the Auditor for this member's edification.

51. Health Insurance

Outcome:

It was agreed to receive the report.

52. Amber Honey Stocks

Outcome:

Don Bell Moved, Lin McKenzie Seconded, That with a large crop of Rewarewa on hand this year that Tony Taiaroa is to raise the issue at the next marketing Committee meeting.

Motion Carried.

53. Three-way Calls

Outcome.

Tony said that he was happy with them but didn't want them to encroach too much in to the Executives Sunday time.

54. Sugar (12.9)

Outcome:

Don Bell Moved, Terry Gavin Seconded, That the report be received.

Motion Carried.

56. Computer virus

Outcome.

The Executive secretary reported on a worm virus that he had received from an E-mail message in relation to receiving information for the NBA. This had caused his company expense to have the problem resolved; a virus detector was in place at the time and has been updated to avoid this problem.

57. E.R.M.A.

Outcomes:

The Chairman reported on his discussion with ERMA and had received assurances that the safeguards were in place.

The Executive secretary is to report this to the BoP Branch re their motion.

65. Federated Farmers

Outcome:

It was agreed that Don would keep a watching brief on this area.

60. Research on Surfactants (19.4)

Outcomes:

It was agreed that we receive the report.

It was agreed that the Executive secretary would send a copy of this outcome to the Canterbury Branch.

It was agreed that the Executive secretary would ask Dr Mark Goodwin to write to Agriculture Chemicals Board outlining his results to date with Dons input with the intention of having the appropriate warning labels attached to the product outlining the dangers to bees.

61. Airline Fares

Outcomes:

It was agreed that it was much cheaper for the Executive to fly at off peak times even where an overnight stay is involved. Tony will send his outcomes to the Executive secretary for evaluation and advice to the Executive.

Meeting adjourned at 5.35pm.

Meeting reconvened at 8.30am.

70. Revised Budget 17.5.99

Outcomes:

Russell presented his deliberations on how we could reduce expenditure by \$30,000.

PMS Budget was reduced by aprox \$6,000. (It has already been reduced from \$170,000)

The 1999 PMS Budget is now \$145,473. Budget for the year 2000 is \$141,752.

Major costs savings agreed to for this year:

Russell and Annette offered their home for the September and December Executive meetings as this would assist in reducing meeting and meal costs by aprox \$6000.

Journal printing reduced	\$3000
Profile document not printed (can obtain sponsorship)	\$4200 (print if we can obtain sponsorship)
Capitation reduced by	\$3200
Legal costs reduced by	\$2000
PMS Magazine article costs reduced by	\$ 650

PMS Contingencies reduced by \$5000

Marketing income (Plus) \$3000

Capitation is to be suspended to Branches for 1999.

Executive secretary is to write to the Branches who have received Capitation for 1999 to invite them to return it to the NBA. If a Branch were desperate for funds the Executive would review the above decision for them.

Tony and the Executive secretary to work on Postage costs with NZ Post over some savings presented by Alan Richards who briefly joined the meeting.

The Publications Chairman said the \$5306.00 paid to Morrison Kent and the \$500.00 to McKay Hill needed to be coded to the Publications cost centre, as this was not an administration expense but a Publications expense.

Meeting adjourned at 10.15am

Meeting reconvened at 10.30am

Ms Carole Inkster MAF Policy was welcomed to the meeting to brief the Executive on the Animal Products Bill.

It was agreed that we would probably access the funding mentioned by Carole as being available.

The Chairman thanked Carole for a very full explanation of the Bill and for giving up her time to meet with the Executive, he said was very concerned over the cost of this to the industry.

Meeting adjourned at 12.40pm.

Meeting reconvened at 1.05pm.

The Chairman welcomed Damian Diack from Foundation for Research Science and Technology (FRST) to the meeting.

FRTS allocates \$400 million dollars a year to a number of different groups. The benefit of the Research must be for NZ.

Damian outlined the changing environment that FRTS was now moving into by changing to asking what do we want?

Damian spoke about the "Foresight programme" and the funding that is available for approved research projects. He referred to the revised manner by which projects are approved and to the fact that the Beekeeping industry did not seem to have appreciated the opportunities that existed

in this field and the money that was available

The consultation process will take place over the next two months and the NBA was encouraged to be part of this process.

The priorities will be agreed around a table with the relevant organisations.

The Chairman thanked Damian for his time and the ideas he shared for the industry.

Outcomes from Carole Inkster presentation:

Don and Lin to work on the SOP 168 and signal an interest to MAF by next Monday. We need to use the updated Profile magazine as part of the brief. It was agreed that we would not attack the Animal Products Bill as there was seen to be very little advantage in this type of approach.

Outcomes from Damian Diack presentation:

It was agreed that we need to target the Public good of Beekeeping for NZ to achieve some funding from FRST.

The Executive secretary will write to Mark Goodwin seeing if had any updates to the NBA Research Strategy before we sent

out into the public domain including FRST. It was suggested that this strategy could be placed on to the NBA PMS Web page.

13. 1999 Revised Budget discussions continued.

Outcomes:

Publications Committee to evaluate charging the costs of PMS etc advertising in the magazine. For the sake of transparency, should cost centres be developed for this sort of issue?

Meeting adjourned at 3.15pm.

Meeting reconvened at 3.35pm.

Russell Berry Moved, Terry Gavin Seconded, That we adopt the 1999 revised budget as presented this afternoon.

Motion Carried.

Outcome:

Bruce, with input from Lin, is to prepare an article advising the industry of an Executive Motion to the AGM recommending a Levy increase in the year 2000. This is to be

published in the June issue of the magazine.

Bruce Stevenson Moved, Tony Taiaroa Seconded, That we adopt the revised year 2000 budget as presented this afternoon.

Motion Carried.

63. Lin McKenzie Moved, Terry Gavin Seconded, That subject to the question of access to the data base being resolved, Mr. Nick Wallingford be commissioned, (at a agreed upon rate) to assess the accuracy and integrity of the two apiary register database as outlined by the Executive. Specifications must include a confidentiality clause. The databases are known as NBA Open Access and Database AgriQuality and contain the Apiary register.

Motion Carried. Tony Taiaroa asked that his vote against this motion be recorded.

70. Advise the Minister of the Executives' recommendation to Conference to increase the Levy.

Outcome:

Bruce Stevenson Moved Russell Berry Seconded, That we send a letter to the Minister advising him of a recommendation to increase the levy at the 1999 AGM and be in place for the

year 2000 collection.

Motion Carried.

Lin McKenzie Moved, Tony Taiaroa Seconded, That we apply to the Trustees for a grant to recover the monies spent on the EU compliance costs over the last two years.

Motion Carried.

Outcome:

Lin and Bruce will prepare a Draft letter for approval by the Executive.

12. Lin McKenzie Moved, Terry Gavin Seconded, That the President be authorised to sign the letter from the NBA Auditor for the 1998 accounts.

Motion Carried.

15. Don Bell Moved, Terry Gavin Seconded, That the Executive secretary be authorised to release the 1998 EOY Financial result to all Branch secretaries.

Motion Carried.

Outcome:

The Executive secretary is to write to the BoP Member advising that now the Executive have adopted the EOY Financial report from the Auditor it can be released to the member who requested it.

16. Confirmation of ownership of the NBA database (open access).

Outcome:

Don Bell Moved, Russell Berry Seconded, That we receive this report.

Motion Carried.

18. Confidentially

Tony Taiaroa Moved, Terry Gavin Seconded, That we move into Committee.

Motion Carried.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move out of Committee.

Motion Carried.

Outcome:

It was agreed that comments made in confidence should remain in confidence.

19. BoP Motion

Outcome:

The Executive secretary is to write to the Branch advising them that the Executive were working on this issue and outline the actions being taken, and thank them for their Motion.

74. Insurance cover for Executive and Committee members.
(17.4).

Outcome:

Tony Taiaroa Moved, Don Bell Seconded, That the Executive secretary writes to the insurance broker asking if they would consider covering the NBA for the amount offered on the basis that the first payment would be on the 20th of February 2000.

Motion Carried.

25. Review of the Administration requirements for the year 2000. (13.2).

Outcome:

Tony Taiaroa Moved, Don Bell Seconded, That it be left to lie upon the table.

Motion Carried.

26. Memorandum of understanding between the NBA and exporters to EU for cost recovery.

Outcomes:

It was stated that the NBA would need to recover 1.6 cents from each Kg of Honey exported to the EU to recover the costs incurred in meeting the EU Residue sampling program. Despite assurances from MAF RA to contact the exporters, this in fact had not occurred and had left the NBA in a very difficult position to recover this expenditure.

This issue will be taken up with MAF RA tomorrow (Jim Edwards).

59. PMS for Exotics.

Outcomes:

It was agreed that the MAF RA request for participation in a technical focus groups be passed to the Exotic Disease Committee for an outcome. Russell to contact Dennis Anderson in Australia to have his input. Lin to advise Elizabeth Stoddart MAF RA, of the action recommended.

It was agreed that an approach be made to the Trustees to under write the cost of an Exotic outbreak plan.

45. Presentation of Editorial Standards.

Outcomes:

It was agreed Lin and Tony would tidy up the Draft presented and have it printed in the June magazine.

These will be regularly reviewed at each Publications Committee meeting.

44. Profile magazine.

Outcomes:

The Publications Committee had resolved to investigate the possibility of raising sponsor/s to fund the printing of the Profile magazine.

Meeting adjourned at 6.00pm

Meeting reconvened at 8.35am

66. ACC (propolis/bee stings).

Outcome:

Lin to talk to the group he is working with, in developing a safety plan for all beekeepers to cover such issues to look at this.

67. Field day days are they a public place?

Outcome:

The Executive secretary will ask Mike Smith (Federated Farmers lawyer) for comment on this. There is a charge to get into a field day.

64. Press release.

Outcome:

It was agreed that the report be received.

55. Improper access to Contractors accountants.

Outcome:

The matter is now resolved.

31. PMS Chairman's report.

Outcome:

Lin McKenzie Moved, Tony Taiaroa Seconded, That we move into Committee.

Motion Carried.

Meeting adjourned at 10.05 am.

Meeting re convened at 10.30am.

Terry Gavin Moved, Tony Taiaroa Seconded, That we move out of Committee.

Motion Carried.

Outcomes:

The first full review of the Operational Plan will take place in May 2000.

The roles of the Management Agency and Review Committee were covered in very full and frank discussion.

34. Bruce Stevenson Moved Terry Gavin Seconded, That the NBA carries forward the contractual agreement with Agriquality NZ for the period 1st of August 1999 to the 31st of July 2000. This is contingent on receiving written confirmation from Agriquality to hold their fees to the levels as already agreed in the schedule of payments.

Motion Carried unanimously.

Bruce Stevenson Moved Terry Gavin Seconded, That the PMS Review Committee will be instructed to review the contract to identify any problems, recommend amendments and negotiate as necessary, for the Executives final approval.

Motion Carried unanimously.

Lin McKenzie Moved, Tony Taiaroa Seconded, That we move into Committee.

Tony Taiaroa Moved, Terry Gavin Seconded, That we move out of Committee.

32. Outcome:

Lin McKenzie Moved, Don Bell Seconded, That Mr. Bruce Stevenson be appointed as the Executives PMS Facilitator with specific responsibilities for the implementation of the NBA PMS.

Motion Carried unanimously.

Bruce requested it be recorded, that he will relinquish his role as the PMS Review Committee Chairman at the 1999 Conference in Ashburton, and at that time a new Chairman of the PMS Review Committee will be appointed by the Executive.

The meeting agreed it would accept his decision.

The intention of the above decisions are in order to make clear the distinction between the respective roles of Management Agency and the PMS Review Committee.

38. NBA Cost Recovery Procedure. (18.1).

Outcome:

It was agreed to approve this procedure. PMS 5.

Procedure for the handling of Diseased hives in the event of a fire ban

It was agreed to approve this Procedure. PMS 2.

39. Disputes Arbitrator Procedure. (18.2).

It was agreed to approve this procedure. PMS 4

42. Approval for costs to be incurred by a Contractor on behalf of the NBA Procedure.

It was agreed to approve this procedure. PMS .1

41. PMS cost incurred by Training In Progress.

Outcome:

The Contractor reported the hours were not as much as first suspected and will report any changes to the Executive at the July meeting.

PMS Administration costs in relation to having work done and recover the Administration costs of this action.

It was agreed that the Executive secretary would establish all the cost involved in the Administration of invoicing etc for work carried out in recovering the cost for the NBA and bring them to the July Executive meeting.

Meeting adjourned at 12.05pm.

Meeting reconvened at 12.45pm.

The Chairman welcomed Dr Jim Edwards MAF RA to the meeting.

Outcomes:

It was stated that the NBA felt it had been misinformed in relation to the recovery of the EU Compliance costs incurred by the NBA. Jim said that you must have the support of the Exporters to recover the costs.

Jim said he would assist in trying to recover the cost incurred by the NBA for the last two years.

He was given a copy of the DRAFT Memorandum of Understanding with the exporters for his comments.

It was noted, that to have the requirements from the EU reduced, was a long-term project.

Where are we in relation to the Protocols for the importation of Exotics etc? Very little progress to date.

The Chairman thanked Jim for the time and information he shared with the Executive and he left the meeting at 1.55pm.

71. EU cost recovery for 1998 and 1999.

Outcome:

It was suggested that the MAF RA needs to endorse the letter to all the exporters requesting the recovery of the 1.6 cents per kg cost of the EU residue-testing programme. (Copy to the Honey exporters JAG).

25. Review of the NBA Administration requirements for the year 2000.

Outcomes:

Terry Gavin Moved, Lin McKenzie Seconded, That it be lifted from the table.

Motion Carried.

Lin McKenzie Moved, Bruce Stevenson Seconded, That we approve the Proposed process for the review of the NBA

administration services required for the year 2000 and 2001.

Motion Carried.

Don Bell Moved, Terry Gavin Seconded, That a Sub Committee of Lin and Tony, with the power to co-opt, would undertake to review these requirements and report back to the Executive at the July meeting.

Motion Carried.

35. Resolution from the Auckland Branch. (12.6).

Outcome:

It was agreed that Bruce would respond to the Auckland Branch.

36. Resolution from Hawke's Bay Branch. (12.2).

Outcome:

It was agreed Bruce would respond to this.

46. Honey Industry Trust Applications.

Terry Gavin Moved, Lin McKenzie Seconded That we move into

Committee.

Motion Carried.

Tony Taiaroa Moved, Terry Gavin Seconded, That move out of
Committee.

Motion Carried.

Outcomes:

Application 99/1.

Application 99/2.

Application 99/3. (19.8)

The Applications will be passed to the Trustees with the
Executive recommendations, pointing out the conclusions of
the referees.

72. Marketing Committee report.

Outcomes:

It was agreed to receive this report.

It was agreed that the \$3978.00 carry over from 1998 be noted in the Minutes as requested.

Meeting adjourned at 3.20pm.

Meeting reconvened at 3.45pm.

73. Infant botulism.

It was agreed to receive this report from the Ministry of Health.

It was agreed that the Executive secretary will respond to this, that the Executive supports their comments.

Executive secretary to send the report out in this weeks pack.

49. Appointment of an Auditor for the 1999.

Lin McKenzie Moved, Bruce Stevenson Seconded That, the Executive secretary ask PricewaterhouseCoopers if they would carry out this role for the 1999 year. (to be approved by the AGM).

Motion Carried.

22. BoP Branch request for a Rule clarification. (11.1).

Outcome:

Don Bell Moved, Tony Taiaroa Seconded, That the Executive secretary is to write to the Branch advising them that the President will accept the recommendations of the Executive at the July meeting prior to Conference.

Motion Carried.

General Business.

The Executive secretary asked for guidelines on the release of information to members.

Outcome:

It was agreed that the Chairman would have the discretion to release information when requested by members. The Chairman acts for and on behalf of the Executive. If the decision is negative it must be relayed to the member as soon as possible.

Don Bell Moved, Tony Taiaroa Moved, Executive secretary prepares a Draft letter to Andrew Matheson re the Public good of the honeybee industry.

Motion Carried.

Don Bell Moved, Russell Berry Seconded, That the Executive secretary contact Trevor Bryant and offer him a commission to write a position paper for Press release (after the approval of the NBA Executive) on the potential effects that Genetically Modified Organisms would have on the Beekeeping industry and consumers.

Motion Carried.

As there were no further items of general business, the Chairman thanked all for their input and declared the meeting closed at 4.25pm

DRAFT Minutes given to the Chairman 4.30pm 19th of May 1999.

DRAFT Minutes sent to the Executive 21st of May 1999 (21.1)

Unconfirmed Minutes sent to 28th of May Executive 1999
(22.4.99)

Unconfirmed Minutes sent to Branches

Signed: _____ President.

Date: _____

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Minutes of the National Beekeepers' Association of New Zealand (Inc) Executive Meeting, held at the Hotel Ashburton, Ashburton on Sunday 11th of July 1999

Chairman Mr Russell Berry Ph. 07 3666 111

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Executive form number F.3.2 July 1999

Chairman Mr Russell Berry, Vice Chairman Mr Terry Gavin, Mr Don Bell, Mr Tony Taiaroa, Mr Lin McKenzie and Executive Secretary Mr Harry Brown.

1. Welcome and call to order

The Chairman called the meeting to order at 8.30 a.m. and welcomed everyone to the meeting

Apology:

Apology received from Mr Bruce Stevenson.

Conduct of meeting:

Finish at 5.30 p.m. today

Confirmation of Agenda:

Order confirmed

Item to be added to the agenda:

Insurance

2. Minutes:

Moved that the minutes of the May 1999 Executive meeting be approved and signed by the Chairman as a true and accurate record of the proceedings.

Tony Taiaroa Moved/LinMcKenzie Seconded. Motion carried.

Matters arising from those Minutes:

i) Letter to Minister re increase in levies. Executive Secretary confirmed this had been forwarded.

ii) Signing of Minutes : Tony Taiaroa pointed out that these had been sent to the Executive on 28 May 1999, but not finally approved to go out to branches until the end of June. He noted that it was not the Executive Secretary's

fault that these hadn't been distributed earlier.

3. Finances:

That the Executive move into Committee.

Tony Taiaroa Moved Don Bell Seconded. That we move into
Committee

Motion Carried

Terry Gavin Moved Tony Taiaroa Seconded. That we move out of
Committee.

Motion Carried

Levy collection to date:

Outcome:

The Executive Secretary advised that \$61760 (estimated)
invoiced but still not yet paid for 1999 levies.

Bad Debts:

\$5,370 outstanding from 1998 levies.

Finances (Contld):

The Executive Secretary advised that collection of bad debts undertaken by BayCorp had proved very successful.

Cheque Register

Cheque numbers 500252 - 500278 (March 1999) be lifted off the table Terry Gavin Moved / Tony Taiaroa

Seconded. Motion Carried.

Cheque numbers 500279 - 500300 (April 1999) be lifted off the table. Tony Taiaroa Moved / Terry Gavin

Seconded. Motion carried.

Don Bell Moved / Tony Taiaroa Seconded : That the payments made by the above cheque numbers be approved (all-inclusive).

The Executive Secretary advised that two cheques remained (500551 and 500552) and these had been cancelled.

Tony Taiaroa Moved / Don Bell Seconded That the two above named cheques be cancelled. Motion Carried.

Cheque numbers 500553 - 500592 (May 1999) be left to lie on the table. Lin McKenzie Moved / Tony Taiaroa

Seconded. Motion Carried.

Current Financial Position:

The Executive Secretary advised that this information was still with the Association's accountant but would be available in time for consideration by the Executive Committee at its meeting on Friday 16 July.

Presentation of 1999 Budget to Conference:

This was discussed and it was agreed that a member of the Executive should present same to the Conference on behalf of the whole Executive Committee. Lin McKenzie undertook to discuss this with Bruce Stevenson to see if he was agreeable to presenting the Budget.

Ron Bell Moved / Lin McKenzie Seconded : That the President or an Executive member nominated by him will present the Budget to the Conference.

Motion Carried.

It was pointed out that comparative figures from the

previous Budget year were not included in the Budget material and it was agreed that this information would be included in future.

Russell Berry Moved / Lin McKenzie Seconded : That in future comparative figures should be included in future budgets to be considered by Conference.

5. President's Report;

Russell Berry advised he was still finalising this in preparation for the AGM. He would make sure that there is an opportunity in this document for other Executive members to make a contribution. He advised he has taken a strong stand on genetic engineering as he believed this is an important issue and one that the Association cannot keep their heads in the sand over.

At approximately 10.00 a.m. Lin McKenzie left the Executive meeting to attend the Exotics meeting being held elsewhere in the Hotel Ashburton. His attendance at the Exotic meeting was fully supported by the other members of the Executive Committee present. Lin McKenzie indicated to the Executive Committee, prior to his departure, those issues on the agenda, which he wished to be involved in, and those issues were accordingly held over until his return.

Executive Issues:

6. Review Marketing Facilitator as per March meeting.

Agreed that a meeting be arranged with Jane Lorimer and Bill Floyd and the Executive Committee at 9.00 a.m. on Monday 12 July 1999. Executive Committee to meet at 8.30 a.m. to discuss the matter, prior to the meeting with Jane and Bill.

7. BOP Branch Request for a Rule Clarification

Tony Taiaroa Moved / Don Bell Seconded : That the Executive adopt the same position as adopted last year in order to be consistent. Motion Carried.

8. Memorandum of Understanding between the NBA and Exporters to EU for Cost Recovery:

This document was forwarded to 26 exporters and the Executive Secretary advised that, to date, he had received 2 back. Proposed that Don Bell and Terry Gavin meet with J Edwards and M Reid in an attempt to get something workable put in place. Noted that the problem is that the goal posts continue to be shifted. Terry Gavin commented that he felt it was unlikely that any funds would be forthcoming this year from this source, but he expressed the hope that a meeting with J Edwards and M Reid would hopefully get

matters settled.

Russell Berry advised he has discussed this matter with Ivan Dickinson as a trustee and we will be approaching them for funding.

Don Bell requested that Terry Gavin's contribution to this matter be recorded, and there had also been very constructive input from Peter Bray and Alan McCaw in the form of telephone conference calls.

Don Bell expressed the view that this was in fact a government-to-government matter and the NBA had been put in position where it had to take on the duties of a government department to perform this function. He was of the view that the NBA should never have had to pick this matter up in the first place. The NBA had been fighting a battle on the government's territory, not its own. Terry Gavin advised he had been tempted to distribute a letter saying this is likely to happen when the Animal Products Bill is introduced.

II, Infant Botulism - Submission:

Russell Berry Moved / Terry Gavin Seconded : That the submission be endorsed. Motion Carried.

14. AgriQuality Invoices : Approval to Pay:

Don Bell advised he was concerned that NBA were receiving invoices from AgriQuality which have no detailed information on them, other than the amount for payment. Don Bell continued that he believed these invoices should go to the PMS Review Committee, acting on behalf of the Executive.

Don Bell Moved / Terry Gavin Seconded : That invoices received from AgriQuality for PMS be referred to the Chairman of the PMS Committee for their approval prior to payment Motion Carried.

15. Capitation Grant Canterbury (27.5)

Agreed this letter to be dealt with in the same manner as that received from Southern North Island.

16. Field-Day Days : Are They a Public Place?

Executive Secretary advised that legal advice obtained from Federated Farmers' solicitors is that a public place is one where you pay to get in.

19. Labelling Requirements:

This relates to Royal Jelly. A letter has gone to the

National Nutrition Foods Association thanking them for their involvement. It was agreed that a donation to the NNFA would be money well worth spending.

Don Bell Moved / Tony Taiaroa Seconded : That the Executive Secretary attend to the granting of a \$200 donation to the National Nutrition Food Association, thanking them for their assistance.

20. Roy Paterson Trophy:

This year's recipient is Moira Hadrell of Cambridge Bee Products. Executive Secretary advised she will be attending Conference with her family and Terry Gavin undertook to speak with her arrange for the presentation of the Roy Paterson Trophy during Conference.

21. Y2K compliance by NBA Contractors:

Executive Secretary advised that contractors are all Y2K-I, compliant. Response awaited from Floyd Marketing.

Executive Secretary to check AgriQuality and Central Hawke's Bay Print's status.

22. Life Membership:

The President suggested that consideration should be given to warning recipients so that they can be prepared to make an appropriate response when the announcement is made at Conference. Russell Berry to attend to this with this year's recipient.

23. NBA Trust Applications:

None to hand from Executive Secretary.

26. MAF increased charges Export Certificates (under What Act)?

Correspondence has been received from MAF regarding increases. Terry Gavin commented that he understood there is no legal standing for this to occur. J Edwards has acknowledged that there is no legislation to cover this matter. Suggested that members unhappy with these increases should write to MAF.

28. Meeting with Marketing Chairman and Facilitator:

As decided in Item 6, meeting scheduled for 9.00 a.m. on Monday 12 July 1999.

31, Post-Conference Meeting Time:

Agreed this should be held on Friday 16 July 1999. The outgoing President is welcome to attend to exchange farewells.

34. Appointment of Auditor for 1999:

PricewaterhouseCoopers

36. S.O.P. Submission (23.1.99):

Supplementary Order Paper Submission on the Animal Products Bill. The entire Executive Committee expressed its appreciation for the work done by Terry Gavin. The Submission had received an excellent reception at the select committee hearing.

39. It is recommended that we receive Minimum Specification for Authorised Person Level 1 (27.3):

The Executive Secretary advised this had been signed off on the Executives behalf by the Chairman of the PMS Committee. The Executive Secretary did not know whether the Executive had in fact seen this.

Left to lie upon the table so that the Executive can consider this further.

40. It is recommended that we receive Minimum Specification for Authorised Person Level 2 (27.4): The Executive Secretary advised that this had also been signed off on the Executives behalf by the Chairman of the PMS Committee. The Executive Secretary did not know whether the Executive had in fact seen this.

Left to lie upon the table so that the Executive can consider this further

45. Spore testing tender. Has this been advertised?

This has not been advertised. Need to consider appointing the current spore-testing contractor or others. The Executive Secretary advised he was concerned that there could be problems with this matter because of a lack of transparency.

Don Bell Moved / Terry Gavin Seconded : That the spore-testing contract for PMS should be referred to the PMS

Committee for urgent recommendation for tendering for 1999/2000 requirements. Motion Carried.

46. Response to the Auckland Branch letter:

The Executive Secretary advised this matter relates to the

PMS Review Committee following a complaint from Auckland Branch. The President undertook to speak to Auckland Branch regarding their concerns.

Branches:

47. BOP re remit distribution (27.1):

The Executive Secretary advised this relates to Bop's request that the NBA return to the old method of remit and rule change distribution to branches. The present system of distribution has been in place since the decision of the Executive meeting on 2 May 1997 which established that remit and rule change material should be circulated with the NBA's June magazine. Executive Secretary advised that magazines would have been received by branches no later than 14 June 1999. If distribution returned to the old method, an additional cost of \$1,000 would be involved for postage.

48. BoP re GMO (27.2):

The President read a letter to the meeting, which had been received from BoP branch. ERMA had already undertaken, in a previous letter to the NBA, to advise of any applications for the importing of GMO material which may effect beekeeping but the Executive Secretary is to write to ERMA reminding them of this undertaking.

Conference:

49. Don Bell and Lin McKenzie to give a full update on Seminar & Conference arrangements Some problems had occurred with Conference organisers making arrangements for events normally the responsibility of Executive. Executive Secretary to follow this matter up so that problem does not arise in Gisborne.

50. Correspondence:

The meeting discussed a letter received from S Lee (Waikato) regarding material he received anonymously, which had originally been written by Bruce Stevenson. Terry Gavin and Lin McKenzie advised that had both spoken with Bruce Stevenson and Bruce was emphatic he had not sent the material to S Lee.

This matter was discussed further and concern was expressed by all present at what had occurred.

Lin McKenzie Moved / Tony Taiaroa Seconded : That the Executive accepts Mr Lee's letter. Motion Carried.

Following Lin Mackenzie return to the Executive Meeting, the items held over from the agenda, pending Lin's return, were

then discussed by the Executive.

9. Surfactant Submission;

Don Bell emphasised the importance of addressing the issue of surfactants and how important it was that the NBA kept the Minister fully informed of the problems which surfactants present for beekeepers. The NBA needed to be in the loop on the issue of surfactants and needs to impress upon people the fact that herbicides are being turned into insecticides following the use of surfactants.

Don Bell Moved / Terry Gavin Seconded : That the NBA establishes a watch dog committee for the purpose of getting into the loop on the issue of surfactants, thereby ensuring that the concerns of beekeepers are clearly heard. Motion Carried.

Russell Berry Moved / Lin McKenzie Seconded : That this watchdog committee should comprise Don Bell and Steve Weenick. Motion Carried.

10. Surfactant Strategy (Don)

Mark Goodwin had released copies of his report independently of the NBA and Mark should be made aware of the fact that, as funders of this Report, the NBA should say who receives

copies.

12. Animal Products Submission

No word received on how the NBA's submission had been received by the select committee, but this will no doubt be reflected in that committees findings.

Lin McKenzie Moved / Terry Gavin Seconded : That the NBA's submissions on the Animal Products Strategy be endorsed.

Motion Carried.

13. Animal Products Strategy

Don Bell advised that this topic needs to be watched, possibly a bring up system implemented so that the NBA is aware when submissions are required and select committees are meeting. Russell Berry suggested someone needs to watch the newspapers to keep an eye on notices of submissions/select committees and a cuttings services may be a solution to ensure the NBA doesn't miss the date's for these submissions.

Lin McKenzie to follow this matter up.

17. Press Release on GMO's

The President spoke on his recent press releases regarding GMO's. He advised these had been followed up by the media. Don Bell commented he believed the NBA still needs to make a substantive statement about GMO's. This will need to be very well researched so that it can be referred back to when necessary.

24. Database Assessment:

President stressed we should be taking action on this matter, and advised he had written to the Executive Secretary on this. Information on the Register could be incorporated with the NBA's information. However, it was essential that this work be carried out by an independent person, to assess for accuracy and integrity of the two databases.

Lin McKenzie Moved / Terry Gavin Seconded ; That a review of the database should not be carried out by a member of the NBA. Motion Carried.

The Executive Secretary to advise the member of the NBA who had raised this matter, accordingly.

25. Internal Faxes;

No further action required.

29. Returning Officer Report:

Returning Officer advised Don Bell had been elected for the South Island vacancy. He was the only nomination. There had been three nominations in the North Island and Terry Gavin and Gerrit Hyink had been elected. Scrutineers had been present during vote counting and had complimented those involved on the professional nature of the vote counting.

30. Returning Officer Report on the legal opinion:

Returning Officer advised that four challenges had been received from financial members of the NBA who were concerned that publicity surrounding one of the candidates in the North Island election could have effected votes received on his behalf. In his capacity as Returning Officer, the Executive Secretary had provided the NBA's solicitors with copies of 3 or 4 of the media articles concerned and had sought an opinion. Solicitors had advised that the election was carried out correctly, but that the candidate concerned could have grounds for pursuing this matter. Mr Russell Berry advised if a challenged was mounted against the result of the North Island election, he would not be putting his name forward if a fresh election was held.

32. Special Meeting:

This is set down for Thursday, 15 July 1999 at the Hotel Ashburton. Executive committee indicated they were happy with the format of this meeting.

33. Health and Safety Plan:

Lin McKenzie advised that the draft Safety Plan had been circulated to all Executive committee members. A lot of the material used had come out of the OSH handbook. Lin suggested that the Safety Plan be discussed during Conference to see what people think and discuss it again at Friday 16 July's Executive Meeting.

35. Review of the NBA Administration requirements for the year 2000 and 2001:

Tony Taiaroa and Lin McKenzie had been delegated the responsibility of working through these requirements and reporting back to the Executive.

At the invitation of the Executive Committee, Harry and Janice Brown were present during discussions. Lin McKenzie Moved / Terry Gavin seconded : that the Executive move into committee. Lin McKenzie Moved / Terry Gavin Seconded : that the Executive move out of committee.

Reports from the following subcommittees:

Publications Committee:

37. Tony Taiaroa to report:

Tony Taiaroa advised Mrs Alan Richards had proof read the industry profile magazine and had found a number of corrections. Tony advised that Mrs Richards should be complimented on the thoroughness of her work. Tony Taiaroa to speak to Conference on behalf of the Publications Committee.

PMS Review Committee:

38. Terry Gavin advised that the contract for this year had been completed. He expressed concern at the lack of funding and would be endeavouring to find out why this had been so.

41. Appointment of PMS Review Committee (2.3.8. Operational Plan)

This was discussed.

Russell Berry Moved / Tony Taiaroa Seconded : That 1.

Spence, M. Bush, R. Hatfield, G. Cammel, M. Goodwin and R

Bensemman be appointed to the PMS Review Committee. Motion Carried.

These members to be approached to see whether they are prepared to serve on the PMS Review Committee for the next 12 months.

This matter to be discussed again at the Executive meeting on 16 July 1999.

Lin McKenzie Moved / Don Bell Seconded : That the PMS Review Committee be asked to appoint its Chairman. Motion Carried.

43 NBA / AgriQuality 1998/1999 Contract signing, when?

This is scheduled to be progressed by the PMS Review committee on the afternoon of Tuesday 13 July.

44. NBA/AgriQuality 1999/2000 Contract:

This was discussed. Terry Gavin reiterated his concerns regarding the lack of funding for inspections in some areas.

Don Bell Moved/Tony Taiaroa Seconded:

That

a) In acknowledging that the "rolling over" of the PMS Contract should proceed, it should be on a provisional basis. This will enable the Executive to redraft the contract at any time, should this be found to be necessary.

b) The Executive Secretary stated that the Executive should record any concerns with the performance of the contract. Ongoing problems with the contract require to be documented so that if a review of the contract is necessary, prior concerns have been clearly documented.

c) Due to concerns with performance of the contract ' it was moved that the previous motion (Item 34, May 1999) be rescinded in favour of "a)"' above.

Additional Items to the Agenda:

51. Insurance:

Agreed to accept the Crombie Lockwood proposal. Tony Taiaroa advised he has received an approach from a broker for insurance on beehives with exotic diseases (Lloyds of London).

52. Missing Minutes - N Wallingford.

Mr Wallingford did not receive minutes which he felt should

have been emailed to him. Executive Secretary advised these had been posted and emailed to all Branches.

53. Transport:

Question of logbooks in beekeepers vehicles containing hives was discussed. Tony Taianoa to follow this up to ascertain exactly what the guidelines are for log books in vehicles and membership will be advised accordingly.

54. Broom Submissions:

Lin McKenzie Moved / Don Bell Seconded : That the Broom Submissions be endorsed. Motion Carried.

55. Letter from M Bush Re Role of PMS Review Committee
(15.2)

Don Bell Moved / Lin McKenzie Seconded : That this letter be received and that the Chairman of the Executive meet with Mr Bush and explain the recommendations that the Executive have adopted at this meeting. Motion Carried.

Terry Gavin Moved / Don Bell Seconded : That, by way of clarification, that the PMS Review Committee and the PMS Facilitator are both subject to the Executive and communicate through the Executive. Motion Carried.

As there were no further items of general business the Chairman thanked all present for their input and declared the meeting closed at 6.00 p.m.

MINUTES OF THE NATIONAL BEEKEEPERS' ASSOCIATION OF NEW ZEALAND (INC.) EXECUTIVE MEETING HELD AT THE HOTEL ASHBURTON, ASHBURTON, ON FRIDAY 16 JULY 1999 AT 9.00 A.M.

Chairman: Mr Terry Gavin Ph 09 4031893

Executive Minute Form No.

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1. Welcome and Call to order:

The Chairman welcomed everyone to the meeting, and extended a special welcome to Gerrit Hyink who was attending his first Executive meeting. The Chairman called the meeting to order.

The Executive Secretary advised that business cards would be printed for Executive members during the next week or so.

Apologies:

All members of the Executive were in attendance.

Conduct of Meeting:

The Chairman advised that he would like all matters discussed and the meeting concluded by midday.

Confirmation of agenda:

So confirmed

Reordering of Items:

Ordering stands

Items not being raised elsewhere to be added to the Agenda:

- Industry Code of Practice.

2. Agenda:

3. Moved Terry Gavin / Seconded Tony Taiaroa that the Minimum Specification for Authorised Person Level 1 (27.3) be lifted from the table. Motion Carried.

This document was discussed by the Executive and it was agreed that it be accepted.

4. Moved Terry Gavin / Seconded Tony Taiaroa that the Minimum Specification for Authorised Person Level 2 (27.4) be lifted from the table. Motion Carried.

This document was discussed by the Executive and it was agreed that it be accepted.

Safety Plan;

Agreed by those present that this document be left to lie on the table until the next Executive Meeting.

6. Appointment of IHEO Representative:

This was discussed. Lin McKenzie nominated Mr Russell Berry as a most suitable appointee in view of his involvement with world markets and that fact that he is not an Executive committee member. The Committee agree that Mr Russell Berry be appointed the NBA's IHEO Representative, subject to his accepting this position.

7. Need to review Committees at the next meeting:

Executive Secretary advised that new members for all NBA committees will have to be considered in September., The August edition of the *NZ Beekeeper* will advise that the

Chairman will be looking for people to fill these committees prior to September meetings. The Chairman requested Executive committee members to forward committee nominees to the Executive Secretary prior to the Executive meeting in September.

8. Appoint the PMS Review Committee (2.3.8. Operational Plan):

Executive Secretary apologised that this had been addressed at the Executive Meeting on Sunday 11 July when it didn't in fact require attention until September. There was discussed amongst Executive members as to whether the Motion passed at the meeting on Sunday 11 July should stand.

Lin McKenzie Moved / Don Bell Seconded : That the Motion regarding the composition of the PMS Committee taken on Sunday 11 July 1999 be reconsidered at the September meeting of the Executive. Motion Carried.

There was further discussion on the PMS Review Committee and the contribution Bruce Stevenson had made as Chairman. His new role as PMS Facilitator was raised.

Don Bell Moved / Lin McKenzie Seconded : That the Executive introduce the PMS Review Committee and advise members of its appointment. The efforts of the Chairman to be acknowledged

and his future role as Facilitator were addressed. Invite the committee to prepare draft terms of reference to be submitted to the Executive for approval.

Motion Carried.

9. Need to review Administration Contractors' performance (6 Monthly Review, September meeting):

Lin McKenzie and Tony Taiaroa advised this is proceeding.

10. Review of the NBA Administration Requirements for the Year 2000 / 2001:

The Executive brought Harry and Janice up to speed on its deliberations.

Following the invitation extended at Sunday 11 Jul/s Executive meeting the outgoing President, Mr Russell Berry, joined the meeting to exchange farewells with the new Executive. The Chairman thanked him once again for his contribution and raised the subject of Mr Berry accepting the role of IHEO Representative for the NBA. Mr Berry advised he would be agreeable to accepting this role. Mr Berry left the meeting and discussion of agenda items resumed.

11. Update Outbreak Response list:

In view of Gerrit Hyink's recent election to the Executive, an outline of the outbreak response list was provided to him. He was advised that this outbreak response list contained details of all the relevant bodies and contact people who need to be involved if an outbreak-occurs. An update of this list takes place every year when a new Executive is appointed.

Terry Gavin advised an ADPR exercise will be held in Auckland during August and he will be attending.

This advice had been received from Murray Reid, of MAF. There was further discussion on the PMS Review Committee and Lin McKenzie advised he felt very strongly that members of the PMS Review Committee should be made aware of the fact that they would be electing their own Chairman.

12. Conference Outcomes:

Normal procedure for the Executive to look at outcomes from Conference.

Consideration of remits took place to see if there was anything urgent that arose from remits.

Terry Gavin to discuss remits on GM matters with Russell Berry.

"Exotic" remits are now with the appropriate committee for follow up.

Gerrit Hyink raised the comments made by the Exotic committee during conference regarding funding and asked that this matter be placed on the agenda for the September Executive meeting. Possibly look at an application to the Trust for funding.

Lin McKenzie expressed concern at the fact that he had heard during Conference that Peter Berry may relinquish his role as Chairman of the Exotics committee. Lin advised he was concerned at the lack of awareness out there towards the importance of this topic. He did not feel the issue was receiving the attention it should be getting.

Gerrit Hyink responded that the Exotic committee was confused over direction from Executive, as to how to how the committee should proceed. Once again this reflect the importance of terms of reference for committees.

Bruce Stevenson advised he was happy to have a three-way call with the Exotics committee and the PMS Committee.

Don Bell commented that committees have to operate with a strong terms of reference with funding requirements as necessary, and the Executive should consider these seriously. The Executive needs to educate itself to use subcommittees properly. Lin McKenzie advised that the Exotics Committee will have to be approached by the Executive to submit a budget for its consideration. This is all part of the process of terms of reference working properly. The Chairman advised that he felt strongly that the Exotics committee needs to move ahead and submit terms of reference to the Executive so the committee can get on with the job.

Remits regarding Clover Root Weevil / Sawfly: Industry looking at this. Regional Councils involved with Willow Sawfly. Lin McKenzie suggested writing to the Association of Regional Councils regarding Willow Sawfly.

Remit 10: This Remit related to the Executive rigorously pursuing the collection of unpaid levies. This matter to receive on-going attention from Executive. Review of the two databases to be completed shortly and hopefully this will be of great assistance to the Executive. Branches also encouraged to provide Executive Secretary with up to-date information about beekeepers in their areas.

Remit 11 : Tony Taiaroa (on behalf of Publications Committee) advised that Executive Secretary to meet with local Post Manager to ensure that NBA is taking advantage of all postage cost alternatives available.

Remit 17: Bruce Stevenson suggested that the Executive appoint one of their members or alternative someone from outside the Executive, to prepare a report for consideration at next year's Conference, to investigate the matter of levies, particularly with regard to Government and MAF policy to identify operations and costs to the industry. This person should be someone with credibility in all sections of the industry so that this issue can be non-political. This person would need to look at whether there is a need for an all-encompassing charge, similar to that proposed by Canterbury branch that covers every beekeeper in New Zealand. The Chairman advised the Executive needs to carry out some discussions and put something in place.

Endeavour to put a report up to every Executive meeting.
Other Executive to be co-opted to help as required.

Remit 19: Terry Gavin to discuss this with Russell Berry.
Don Bell advised the NBA needs to get into the ERMA loop, to ensure we're on their mailing lists. Executive Secretary to address this matter with ERMA

Remit 23: Re structural changes to NBA administration. Don and Tony already addressing this matter and will work with Executive as a whole as well.

Possibility of setting up a task force (of say 4/5 people) was discussed to achieve some sort of framework and understanding. Also part of task force's responsibility could be to prepare an operational plan. Don Bell to come up with a list of names for this task force with Executive members providing Don with their suggestions. Some names mentioned I Berry, A McCaw, J. Gavin, and S Lee. Short list to be prepared.

Remit 24: Guidelines clear. Executive Secretary will seek clarification from Chairman if necessary

Remit 25: This to be followed up. Could be problems with contact between NBA members and Fed Farmers as beekeepers quite often need to be able to make contact outside of normal business hours.

Remit 28: Executive to bring this matter to the attention of branches, suggesting that they handle this issue with extreme care.

Late Remit: T Gavin / B Stevenson to follow this up with

David McMillan.

15. Insurance for Exotics:

This is expensive. Executive Secretary to contact the broker concerned to see if he wants to advertise his service to members through the 'NZ Beekeeper

Tony Taiaroa to keep a watch on this matter. The Broker is still awaiting a costing from Lloyds of London. Executive to consider this further when further information is available to see whether endorsement is appropriate.

16. Certificates of Inspections:

Terry Gavin advised that over 2000 C.O.Is will be posted out by the end of August. Returns required by the first week in December. The Executive agreed that branches should be involved in this matter, in particular, to took out for hives that aren't being operated.

This matter was thoroughly discussed and Terry Gavin and Bruce Stevenson to do some more work on this and get back to the Executive committee meeting in September.

17. September & December Meeting Dates & Venue:

September Meeting: September 6,7 & 8 in Wellington Venues / accommodation to be investigated

December Meeting: December 13, 14 &15

Letter to be sent to Russell and Annette Berry thanking them for their offer of venue, which will not be required.

General Business:

1. PMS Training Course

To be held in Christchurch 2 / 3 October. Publicity to be sent out to members and follow-up calls to branch secretaries. Students from Telford and polytechnics may also be interested.

2. Letter from NZ Honey Producers:

Letter dated 13 July 1999 from NZ Honey Producers to be dealt with by Tony Taiaroa and Executive Secretary with a recommendation forwarded to Executive.

3. Dr Mark Goodwin's Surfactant Report:

To be sold by the NBA for \$10 per copy. Permission received from Mark Goodwin. Bruce Stevenson to contact Zespri

regarding Mark's report. Don Bell recommended a letter go to Mark Goodwin, thanking him for the report.

4. Animal Products Bill

Bruce Stevenson suggested setting up a small liaison group to work through the issues involved. Carol Inkster to be contacted regarding funding to enable the development of a generic code of practice. Names suggested for group included Don Stedman and Barry Foster. Bruce to contact Carol Inkster re funding.

5. Executive Secretary instructed to write to Immediate past President seeking the return of all NBA property, as is the normal procedure.

6. Don Bell raised the issue of subcommittees—and repeated his view that the Executive must use those groups efficiently. He circulated a list of issues that he believes were important to consider with regard to the role of subcommittees.

The Executive Secretary pointed out that, prior to every Executive meeting, all subcommittees are written to, encouraging them to submit a report to the Executive meeting for consideration.

7. JAG: Terry Gavin commented that unless we can get some of the money refunded from last year's testing, NBA will not be in a position to support testing after 1 April. Terry to follow up with correspondence to everyone who received the Memorandum of Understanding.

The Executive Meeting concluded at 1.05 p.m.

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Unconfirmed Minutes from the National Beekeepers' Association of New Zealand (Inc.) Executive meeting, held at the Airport Hotel, Kemp Street Wellington, commencing at 1.00 pm on Monday the 6th of September 1999.

Chairman Mr. Terry Gavin. Ph 09 433 1893

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Present: Chairman Mr. Terry Gavin, Vice Chairman Mr. Bruce Stevenson Mr. Don Belt, Mr. Tony Taiaroa, Mr. Lin McKenzie, Mr. Gerrit Hyink and Executive secretary Harry and Janice Brown.

1. Welcome

The Chairman welcomed all the attendees to the meeting and declared the meeting open at 1.10 pm.

Apologies

No apologies required.

Conduct of meeting

Start/Finish time

5.30pm finish tonight.

8.30am start tomorrow.

Confirmation of agenda

Reordering of items

Items not being raised elsewhere to be added to the agenda

61. Marketing budget for the year 2000.

62. Spore testing quote (36.1)

63. Letter from NZ Honey Producers (13th. July 1999)

64. River bed pest control (UNZ)

65. Resignation received from the PMS disputes arbitrator.

66. Nelson Branch request for funding to Train the Trainers course (PMS)

Minutes

2. Confirmation of the July Executive meeting 11th of July 1999.

Outcome:

Lin McKenzie Moved, Tony Taiaroa Seconded That the Minutes with the changes noted be approved for signing.

Motion Carried.

Matters arising from those Minutes.

There were no matters arising.

3. Confirmation of the July Post Conference meeting 16th of July 1999.

Outcome:

Don Bell Moved, Gerrit Hyink Seconded That the Minutes with the changes noted, be approved for signing.

Motion Carried.

Matters arising from those Minutes.

There were no matters arising that were not on the Agenda.

Meeting adjourned at 3.15pm

Meeting reconvened at 3.45pm and was joined by the MAF team to update the Executive on the Animal Products Bill.

The MAF personnel left the meeting at 5.15pm.

Meeting adjourned at 5.45pm.

Meeting reconvened 8.30am

4. Finance-

Lin McKenzie Moved, Bruce Stevenson Seconded That, the Executive move into Committee.

Motion Carried.

Lin McKenzie Moved, Don Bell Seconded, That the Executive move out of Committee.

Motion Carried.

Outcomes-

Levy collection.

To the 31.8.99 we have banked \$326,312.12

Deferrals due at the 30.9.99 = \$29,223.38

Outstanding levies = \$45,948.00

Lin McKenzie Moved, Tony Taiaroa Seconded, That we move back into Committee-

Motion Carried.

Don Bell Moved, Tony Taiaroa Seconded, That move out of Committee-

Motion Carried.

Don Bell Moved, Gerrit Hyink Seconded That, Lin McKenzie and the Executive secretary are to prepare a letter to be sent to all outstanding levy payers to establish why they havent paid before it is handed to Bay Collection agency.

Motion Carried.

Bruce Stevenson Moved Gerrit Hyink Seconded That, the Executive secretary is to produce a Excel file of all members NBA invoiced under Commodities levies for 1999 and the number of Apairies. This report is confidential to the current Executive only.

Motion Carried.

Bruce Stevenson Moved, Gerrit Hyink Seconded That, a summary of all NBA members invoiced under Commodities levies for the year 2000 be available to the NBA Executive. This report is confidential to the current Executive only.

Motion Carried.

Bruce Stevenson Moved Gerrit Hyink Seconded That, Executive secretary instruct his accountants to treat all outstanding levy payers at the end of the NBA financial year as bad debts.

Motion Carried.

Executive secretary is to break out the PMS expenditure into different costs centres as Publications and Marketing are

recorded.

May versus July Executive travel appears to have reduced Executive secretary to establish the correct numbers.

Lin McKenzie Moved, Don Bell Seconded, That July statement of income and expenses be received.

Motion Carried. Cheque register

5. Cheques numbers 000614-000629 June 1999

Don Bell Moved, Tony Taiaroa Seconded, That the payments made by the above Cheque numbers be approved. (All Inclusive)

Motion Carried.

Cheques numbers 000630-000650 July 1999

Left to lie on the table.

That the payments made by the above Cheque numbers be approved, (all Inclusive)

Executive issues

6. E.U.

Outcomes:

It was noted we had only had a luke warm response to this initiative and Terry will follow up on the ones who have not responded and to thank those who had responded. Terry will also talk to the Trustees, re possible funding in relation to the costs the NBA has incurred to keep this market open for the industry. Bruce and Lin to establish to the amount of dollars that would be required to assist the NBA. This should be a grant and not a loan to ensure the industry does have to carry this cost in to the future.

Meeting adjourned at 10.20am

Meeting reconvened at 10.40am.

7. Research Policy.

Outcome:

It was noted that only one person had passed some comments on the Draft Research policy document received in September 1998. Terry and Gerrit to follow this up with Mark Goodwin to see how we move this on to the next step.

8. Annual Report.

Outcome:

No further action required.

9. Core activities of the Executive (34.4) Waikato Branch

Outcomes:

Set-up a task force to identify the core activity of the NBA. Executive secretary to write to the Waikato Branch and thank them for their very valued comments. This will be referred to a Sub Committee yet to be set up.

10. Mark Goodwin's surfactant report. Next Step?

Outcome:

Bruce to format the front cover and the Executive summary, then send it to Nick Wallingford to have it added to the NBA Web page. He will also make the readers aware a full copy can be purchased from the NBA for \$10.00.

11. Place on the worlds Web pages? (34.)

Outcome:

The above action will meet this members comment

12.Executive confidentiality.

Outcome:

After discussions no further action required.

13. Review Administration Contractors performance (6 Monthly Review).

Outcome:

The President and Lin McKenzie met with the Executive secretary on Sunday evening to discuss the concerns of the Executive- Their report was received and would be circulated to the Executive. Confidential to the current Executive. The Executive secretary complimented Terry and Lin on their professional review of the contractors-

14. Manuka Standards.

Outcome:

No action at this stage.

15. Method of Minutes circulation.

Outcome:

The Executive meeting Minutes will be sent to the Executive in the first pack (two days after the meeting) as the first draft for comment. All comments to be with the Executive secretary by the midday the following Thursday, the suggested comments will be added to the Minutes. These Minutes will then be circulated to the industry within two days of the Executive input as "Unconfirmed Minutes".

16. Direction of Committees.

Outcome:

Terms of reference are being developed.

17. Marketing Facilitator Contract

Outcome:

Still waiting on the finalisation of this proposal.

18. National Nutritional Foods Association.

Outcome:

No action required.

21. Report on MAF Biosecurity Authority.

Outcome:

The Chair reported on this and copies of the handouts would be circulated to the Executive.

22. Animal Products Bill.

Outcomes:

The Executive and a MAF team led by Mr. John Lee discussed the ramifications of the Animal Products Bill, which received its final reading the week before. The Bill should be available in print in about a month. It was noted that all exporters need to be registered with MAF by the 1st of November

It was agreed that Lin would approach Federated Farmers Policy Analyst for some assistance in establishing the implications for the industry.

23. Report on NBA database and Apiary registers.

Outcome:

Full discussion took place on this issue.

24. Lawyers.

Outcome:

No changes recommended.

25. Travel Allowance.

Outcome:

It was proposed that Executive meetings be held over the weekends to reduce costs. Tony to investigate this possibility.

26. Status of Food Laws.

Outcome:

27. Warning Labels on Pollen Propolis and Royal Jelly.

Status?

Outcome:

28.1080.

Outcome:

It is still in use in some areas. A watching brief needs to be kept on this issue.

29. Restricted Zones.

Outcome:

Systems are in place for this year. A watching brief needs to be kept on this issue.

30. NBA Financial year-end. How do we cover this problem?

Outcome:

To be added to next agenda

31. Levy Collection.

Outcome:

32. Mail Register. Outcome:

33. Import Stats.

Outcome:

34. AFB Dog.

Outcome:

Nothing to report at this time.

35. Forward Planning 2005.

Outcome:

36. ERMA.

Outcomes:

Terry reported that they have agreed to ensure the NBA would receive copies of all relevant applications. They have received a copy of Dr Mark Goodwin's Surfactant report Terry will also communicate with Russell on this issue. No approval has yet been granted for the Maize trial in the Pukekohe area. Proposed plot size is one acre.

Meeting adjourned at 12.25pm

Meeting reconvened at 1.10pm.

Mr. John Bassett, MAF Biosecurity Authority, joined the meeting to present the project he is managing in connection with Biosecurity in international trade. He expects to have a paper for public consultation will be ready by February 2000.

The Chairman thanked John for involving and updating the industry.

37. Y2K Compliance by NBA Contractors.

Outcome:

Still waiting for confirmation from two contractors.

38. Health and Safety Plan.

Outcome:

39. NBA and Agriquality Contract signing.

Outcome:

Lin McKenzie Moved, Don Bell Seconded, That, with some small amendments being made, the contract be signed.

Motion Carried.

40. Spore Testing Tender.

Outcomes:

Bruce Stevenson Moved, Gerrit Hyink Seconded That, the Hort +Research Spore Testing Tender be received (36-1). and signed.

Motion Carried.

Bruce Stevenson Moved, Gerrit Hyink Seconded That, the President be authorised to sign the Hort +Research Tender for the 1999 2000 year.

Motion Carried.

41. Maximum Residue Levels for Agricultural compounds in Food.

Outcome:

No further action required.

42. Insurance cover for Executive and Committees.

Outcome:

We are waiting on confirmation of acceptance from the broker.

43. Code of Practice.

Outcome:

45. Minister's acknowledgement of levy increase letter.

Outcome:

It was agreed to receive this letter.

47. Presidents Honorarium.

Outcome:

48. Appoint a Disputes Arbitrator for the PMS

Outcomes:

The Executive secretary is to write and thank Keith Herron for his work in this role and the many other roles he carried out on behalf of the NBA. The Committee agreed to accept his resignation due to ill health. Executive

secretary is to write and ask Mr. Ian Berry if he would carry out this role for the NBA for the next year.

Meeting adjourned at 5.45pm.

Meeting reconvened at 8.30am.

Sub Committees.

Reports from the following Subcommittees:

49. Marketing.

Outcome:

No report received.

50. A.R.A.C.

Outcome:

No report received.

51. Export Certification Committee.

Outcome:

This Committee has been reinstated.

52. P.M.S. Review Committee (PMS Implementation).

Outcome:

53. Library Committee.

Outcome:

No report received

Publications Committee.

54. Profile Magazine.

Outcome:

The magazine is on hold while we seek sponsorship to cover the costs involved. It was thought that we should as well, produce some thing similar to what the Australian Honey Industry has produced. Contact has been made with a person who has just completed a thesis on the industry who may be able to assist The Honey Packers Association have offered some funding towards this initiative.

55. Magazine Budget versus actual, to date.

Outcome:

Tony reported that the magazine is under budget at this Stage-

56. Article re printed in error.

Outcome:

Tony reported on the reprint of an article and the result of this. This was a printer error.

57. Accuracy of magazine.

Outcome:

Tony reported on the steps underway to rectify the problem

Meeting adjourned at 3.10pm

Meeting reconvened at 3.30pm.

58. Sub-Committees and Personnel from Sept 1999 to Sept 2000:

Re-appoint Sub Committees

Outcomes:

The Executive is in receipt of a number of nominations for the various Sub Committees. The President will undertake to contact all those confirm, or otherwise their availability. A full list of Sub Committees will appear in the October issue of the beekeeper.

Sub-Committees and Personnel from Sept 1999 to Sept 2000:

Sub-Comm of Exec Marketing Committee

Sub-Comm of Exec Apicultural Research Advisory Committee
(ARAC)

Sub-Comm of Exec PMS Review Committee

Sub-Comm of Exec Exotic Disease Investigation Committee

Sub-Comm of Exec Library Committee

Sub-Comm of Exec Publications

Sub-Comm of Exec Export Certification Committee

Sub-Comm of Exec Promotion of the public good of honey bees

in NZ

Exec Resp Branch resp (Far North, Northland, Auckland)

Exec Resp Branch resp (Waikato, Southern North Island,
Hawke's Bay) Terry Gavin, Bruce Stevenson, Gernt Hyink.

Exec Resp Branch resp (Bay of Plenty, Poverty Bay) Terry
Gavin, Bruce Stevenson. Gen-it Hyink.

Exec Resp Branch resp (Martborough. Nelson, West Coast) Don
Bell, Tony Taiaroa, Lin McKenzie.

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Otago) Don Bell, Tony Taiaroa, Lin McKenzie.

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Taiaroa. Lin McKenzie.

Exec resp IHEO and USDA statistics Russell Berry.

Exec resp NZ Queen-Bee Producers Assn Terry Gavin.

Exec resp Pollination Associations Gerrit Hyink.

Exec resp Foundation for Research Science and Technology
Bruce Stevenson.

Exec resp Trusts and Trustees Lin McKenzie.

Exec resp Federated Farmers Land User Forum Don Bell/Tony
Tairaroa

Exec resp Landcare (wasps and possums) Don Bell.

Repr of Exec Agricultural Security Consultative Committee
Terry Gavin.

Repr of Exec Agricultural Security Consultative Committee
(Invertebrates) Lin McKenzie.

Repr of Exec Pesticides Board Don Bell.

Repr of Exec Ruakura Apicultural Research Unit (RARU)

Repr of Exec Conference 2000 Gerrit Hyink.

Repr of Exec Methyl Bromide Terry Gavin.

It was agreed that the PMS will become a substantive Sub
Committee of the Executive. The PMS Committees role now, is
to review and refine the annual operational plan. Bruce to
continue to develop terms of reference for the PMS
Committee. Names for the PMS Committee to be supplied to

Bruce within two weeks.

It was also agreed to set-up a committee to promote the "status" of the honeybee. Exotic Disease Investigation Committee asked for some guidance and funding from the Executive. It was agreed to allocate a \$2000.00 budget for this Committee.

Don and Gerrit will develop Draft terms of reference for discussion.

Don Bell Moved, Lm McKenzie Seconded That, Terry approach Christine Taiaroa to see if she would represent the Executive on the Library Committee.

Motion Carried.

It was agreed to set-up a Committee to promote the value of the honeybee to the NZ economy.

Don to approach Roger Bray, Terry to approach John Gavin, Lin to approach Came Clissold, Gerrit Hyink. Terry will be the Executive appointment

Executive secretary to advise the Federated Farmers that Don Bell is the NBA contact for the Land User Forum.

It was resolved to appoint a Sub Committee to act as a watchdog on the surfactant issue. Steve Weenick and Don Bell were to form this Committee-

59. Conference outcomes on Remits

Remit 1 - Southland Branch

Amended to read:

That this Conference recommends to Executive, that it maintains pressure to monitor the growing of genetically modified crops in New Zealand in view of the potential risks to the New Zealand beekeeping industry.

The Amended Remit was CARRIED by a vote of 12 For 3 Against

Outcome:

Don, Lin and Tony are maintaining a watching brief on this issue.

Remit 2 - Waikato Branch

Amended to read:

That this Conference recommends that Executive continue to

oppose the introduction of Genetically Engineered pollen and nectar producing plants into New Zealand.

The Amended Remit was CARRIED by a vote of 14 For 1 Against.

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Don, Lin and Tony are maintaining a watching brief on this issue.

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Amended to read:

That this Conference recommends to the Executive, they investigate the possibility of the detrimental effects on honeybees, and implications of honey products, arising from genetically engineered crops.

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Remit 5 - South Canterbury

Amended to read:

That this Conference recommends to the Executive that they request the Exotic Diseases Investigation Committee to draft a management plan to contain, or eradicate European Foulbrood, exotic internal and external mites, and Africanised honey bees, as a contingency if the diseases or Africanised honey bees are detected in New Zealand.

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Outcome:

Some Seed funding has been allocated for this. Gerrit will take this remit to the above Committee for further action.

Remit 6 - Auckland Branch

That this Conference recommends, that the Executive closely monitor what response the New Zealand Government will make to exotic pest or disease introduction affecting the New Zealand beekeeping industry.

The Remit was CARRIED: 14 For 1 Against 1 Abstention

Outcome:

Gerrit will take this remit to the Exotic Committee for further action.

Remit 7 - Exotic Disease Investigation Committee

Amended to read:

That this Conference recommends to the Executive, that they develop separate strategies for each of the exotic diseases and pests, which are considered to be a serious threat to the New Zealand Beekeeping Industry.

The Amendment was CARRIED 16 For 0 Against 0 Abstentions

Outcome:

Gerrit will take this remit to the above Committee for further action.

Remit 8 - South Canterbury Branch

That this Conference recommends to the Executive, that they encourage the use of biological control to help eliminate Clover Root Weevil and Sawfly in New Zealand.

The Remit was CARRIED 16 For 0 Against 0 Abstentions

Outcome:

Don to send the contact name to Terry, who will contact Landcare Research

Remit 9 - Gary Jeffery

Amended to read:

That this Conference recommends to Executive that it encourages Land Care Research to carry out an urgent investigation to determine the pathogen at present reducing wasp numbers, so that it can be used for future wasp control.

The Amendment was CARRIED 13 For 3 Against 0 Abstentions

Outcome:

Terry will contact Landcare Research.

Remit 10- Southern North Island Branch

Amended to read:

That this Conference recommends to the Executive, that they rigorously pursue collection of unpaid levies due to the NBA, according to the commodities levy order.

The Amended Remit was CARRIED 16 For 0 Against 0 Abstentions

Outcome:

This is being carried out

Remit 11 - Southern North Island Branch

That this Conference recommends to the Executive, that they review the internal spending of the association and actively pursue all cost saving measures recommended by their Subcommittees.

The Remit was CARRIED 14 For 0 Against 2 Abstentions

Outcome:

This is being carried out

Remit 16 - Canterbury Branch

That this Conference recommend to the Executive, that the present Apiary Rating System be changed to a Base Fee and

Hive Stock Levy System where everyone who keeps bees pays the base fee of \$60.00 plus so much per hive stock unit.

The Remit was DEFEATED 6 For 10 Against 0 Abstentions. A Poll was called for. Poll Vote Result: 350 For / 648 Against, confirming Remits defeat.

Outcome:

This is being reviewed.

Remit 17 - Southern North Island Branch

Amended to read:

That this Conference recommends to the Executive, that they review the present system used to levy beekeepers.

Amended Remit CARRIED 14 For 1 Against 1 Abstention.

Outcome:

It was agreed to ask SNI to progress this further and give Executive some comments by the 1st of December 1999. Bruce will copy all the information he has to the Branch. Tony happy to work with SNI on this issue.

Don Bell Moved, Lin McKenzie Seconded That, the Executive should promulgate throughout the industry membership, that there will be a vote on this issue-

Motion Carried.

Remit 18 - Otago Branch

That this Conference recommends to the Executive, that the basis for the collection of our levy be on beehives owned.

Remit CARRIED 8 For 7 Against. A Poll was called for: 582 For 426 Against.

Outcome:

Lin to refer this back to the Otago Branch to see how it fits in with the Commodities Levy (Bee Products Order 1996) for further development.

Meeting reconvened at 8.30am.

Remit 19 - Canterbury Branch

Amended to read;

That this Conference recommends to Executive that they make

strong representations to the Ministry of the Environment,
MAF and ERMA with the view to reducing chemical poisoning of
bees.

Amended Remit CARRIED by 15 For 1 Abstention.

Outcome:

This is being attended to.

Remit 23 - Bay of Plenty Branch

Amended to read:

That this Conference recommends to Executive that a
Subcommittee be set up immediately after Conference to
research the idea of structural changes for the NBA
Administration.

Amended Remit CARRIED 15 For 1 Abstention.

Outcome:

It was agreed to approach, Allan McCaw, Ian Berry, Stephen
Lee, Geoff Bongard, Mike Vercoe, Gerrit Hyink to action this
remit

Meeting adjourned at 10.30am.

Meeting reconvened at 11.00am.

Remit 24 Bay of Plenty Branch

That this Conference recommends to Executive that it demonstrates openness and transparency in management and administration, allowing membership access to information as of right, choosing to treat requests for information in the same way a government agency would.

Remit CARRIED 12 For 3 Against 1 Abstention.

Outcome:

The Chairman has given an undertaking to achieve this objective where practical

Remit 25 - Canterbury Branch

Amended to read:

That this Conference recommend to Executive, that the NBA investigate the use of Federated Farmers or a similar provider, as an umbrella organisation to provide:

Amended Remit CARRIED 11 For 5 Against.

Outcome:

This is being pursued at this time.

Remit 28 - Nelson Branch

Amended to read:

That this Conference recommends, that local branches take active measures to highlight the dangers of feeding honey (or honeyed water) to birds.

Amended Remit CARRIED 8 For 7 Against 1 Abstention

Outcome:

No action required.

Late Remit 1 - Alan McCaw

That this Conference recommends to Executive that they investigate without delay the data available from both the NBA register of members and the Apiary Register to ensure that the information available for Apiary Levy collection is accurate and complete.

Remit CARRIED 16 For 0 Against 0 Abstentions.

Outcome:

This is underway.

60. Next meeting venue.

Outcome:

61. Marketing budget for the year 2000.

Outcome: It was felt it was too early to be able to make an absolute commitment on the actual dollars available at this stage for this Committee for the year 2000. But there was a commitment to continue with the marketing activity funding. The Chair is to write to the Minister advising how the levy dollars are split out in to percentages for the different NBA activities.

62. Spore testing quote (36.1).

Outcome:

Covered under item 40.

63. Letter from NZ Honey Producers (13th.July 1999).

Outcome:

Tony reported that he had responded by the letter.

64. Riverbed pest control (LI NZ).

Outcomes:

Proposed Consent Conditions for Consent Application CRC 992384 discussion paper be received. Executive secretary is to write and thank Roger Bray for his work on this issue.

65. Resignation received from the PMS disputes arbitrator.

Outcome:

It was agreed to receive this.

66. Nelson Branch urgent request for funding.

Outcome:

It was agreed to consider this request as the Branch funds were exhausted. The capitation due for 1999 is to be paid to this Branch and an offer to advance the year 2000 capitation

dollars.

General Business-

Letter received re robbing yard.

Outcomes:

It was agreed Bruce will refer this to the Southland Branch to possibly include this in the code of practice they are developing. Tony will also contact the letter writer to advise him of the action taken.

The Executive secretary tabled his company resignation from the NBA Administration contract effective the 15th of October 1999. This was accepted.

He will supply a set of accounts ready for audit for the NBA, a copy of the NBA Database in Excel, including outstanding deferrals and accounts. These need to match up with what is banked against the levy payer. He will also prepare and proof the October issue of the NZ Beekeeper magazine.

Terry left the meeting at 3.40pm. The vice Chairman claimed the Chair.

As there were no further items of general business, the Chairman declared the meeting closed at 4.00pm.

NOTE: Any items with no outcome(s) will be added to the December agenda.

Minutes circulation:

First DRAFT Minutes sent to the President 8th September 1999.

DRAFT Minutes sent to Executive 9th. September 1999. (37.1)

Unconfirmed Confirmed Minutes sent to Executive 17th. September 1999. (38.1)

Unconfirmed Confirmed Minutes sent to Branches and relevant people 23rd September 1999.

Signed President:

Date:

=====

Unconfirmed Minutes from the National Beekeepers' Association of New Zealand (Inc.) Executive meeting, held at the Airport Hotel, Kemp Street Wellington, commencing at

1.00 pm on Monday the 6th of September 1999.

Chairman Mr. Terry Gavin. Ph 09 433 1893

These Minutes are Copyright to the NBA

Present: Chairman Mr. Terry Gavin, Vice Chairman Mr. Bruce Stevenson Mr. Don Belt, Mr. Tony Taiaroa, Mr. Lin McKenzie, Mr. Gerrit Hyink and Executive secretary Harry and Janice Brown.

1. Welcome

The Chairman welcomed all the attendees to the meeting and declared the meeting open at 1.10 pm.

Apologies

No apologies required.

Conduct of meeting

Start/Finish time

5.30pm finish tonight.

8.30am start tomorrow.

Confirmation of agenda

Reordering of items

Items not being raised elsewhere to be added to the agenda

61. Marketing budget for the year 2000.

62. Spore testing quote (36.1)

63. Letter from NZ Honey Producers (13th July 1999)

64. River bed pest control (UNZ)

65. Resignation received from the PMS disputes arbitrator.

66. Nelson Branch request for funding to Train the Trainers course (PMS)

Minutes

2. Confirmation of the July Executive meeting 11th of July 1999.

Outcome:

Lin McKenzie Moved, Tony Taiaroa Seconded That the Minutes with the changes noted be approved for signing.

Motion Carried.

Matters arising from those Minutes.

There were no matters arising.

3. Confirmation of the July Post Conference meeting 16th of July 1999.

Outcome:

Don Bell Moved, Gerrit Hyink Seconded That the Minutes with the changes noted, be approved for signing.

Motion Carried.

Matters arising from those Minutes.

There were no matters arising that were not on the Agenda.

Meeting adjourned at 3.15pm

Meeting reconvened at 3.45pm and was joined by the MAF team to update the Executive on the Animal Products Bill.

The MAF personnel left the meeting at 5.15pm.

Meeting adjourned at 5.45pm.

Meeting reconvened 8.30am

4. Finance-

Lin McKenzie Moved, Bruce Stevenson Seconded That, the Executive move into Committee.

Motion Carried.

Lin McKenzie Moved, Don Bell Seconded, That the Executive move out of Committee.

Motion Carried.

Outcomes-

Levy collection.

To the 31.8.99 we have banked \$326,312.12

Deferrals due at the 30.9.99 = \$29,223.38

Outstanding levies = \$45,948.00

Lin McKenzie Moved, Tony Taiaroa Seconded, That we move back into Committee-

Motion Carried.

Don Bell Moved, Tony Taiaroa Seconded, That move out of Committee-

Motion Carried.

Don Bell Moved, Gerrit Hyink Seconded That, Lin McKenzie and the Executive secretary are to prepare a letter to be sent to all outstanding levy payers to establish why they havent paid before it is handed to Bay Collection agency.

Motion Carried.

Bruce Stevenson Moved Gerrit Hyink Seconded That, the Executive secretary is to produce a Excel file of all members NBA invoiced under Commodities levies for 1999 and the number of Apairies. This report is confidential to the current Executive only.

Motion Carried.

Bruce Stevenson Moved, Gerrit Hyink Seconded That, a summary of all NBA members invoiced under Commodities levies for the year 2000 be available to the NBA Executive. This report is confidential to the current Executive only.

Motion Carried.

Bruce Stevenson Moved Gerrit Hyink Seconded That, Executive secretary instruct his accountants to treat all outstanding levy payers at the end of the NBA financial year as bad debts.

Motion Carried.

Executive secretary is to break out the PMS expenditure into different costs centres as Publications and Marketing are recorded.

May versus July Executive travel appears to have reduced Executive secretary to establish the correct numbers.

Lin McKenzie Moved, Don Bell Seconded, That July statement of income and expenses be received.

Motion Carried. Cheque register

5. Cheques numbers 000614-000629 June 1999

Don Bell Moved, Tony Taiaroa Seconded, That the payments made by the above Cheque numbers be approved. (All Inclusive)

Motion Carried.

Cheques numbers 000630-000650 July 1999

Left to lie on the table.

That the payments made by the above Cheque numbers be approved, (all Inclusive)

Executive issues

6. E.U.

Outcomes:

It was noted we had only had a luke warm response to this initiative and Terry will follow up on the ones who have not responded and to thank those who had responded. Terry will also talk to the Trustees, re possible funding in relation to the costs the NBA has incurred to keep this market open for the industry. Bruce and Lin to establish to the amount of dollars that would be required to assist the NBA. This

should be a grant and not a loan to ensure the industry does have to carry this cost in to the future.

Meeting adjourned at 10.20am

Meeting reconvened at 10.40am.

7. Research Policy.

Outcome:

It was noted that only one person had passed some comments on the Draft Research policy document received in September 1998. Terry and Gerrit to follow this up with Mark Goodwin to see how we move this on to the next step.

8. Annual Report.

Outcome:

No further action required.

9. Core activities of the Executive (34.4) Waikato Branch

Outcomes:

Set-up a task force to identify the core activity of the

NBA. Executive secretary to write to the Waikato Branch and thank them for their very valued comments. This will be referred to a Sub Committee yet to be set up.

10. Mark Goodwin's surfactant report. Next Step?

Outcome:

Bruce to format the front cover and the Executive summary, then send it to Nick Wallingford to have it added to the NBA Web page. He will also make the readers aware a full copy can be purchased from the NBA for \$10.00.

11. Place on the worlds Web pages? (34.)

Outcome:

The above action will meet this members comment

12.Executive confidentiality.

Outcome:

After discussions no further action required.

13. Review Administration Contractors performance (6 Monthly Review).

Outcome:

The President and Lin McKenzie met with the Executive secretary on Sunday evening to discuss the concerns of the Executive- Their report was received and would be circulated to the Executive. Confidential to the current Executive. The Executive secretary complimented Terry and Lin on their professional review of the contractors-

14. Manuka Standards.

Outcome:

No action at this stage.

15. Method of Minutes circulation.

Outcome:

The Executive meeting Minutes will be sent to the Executive in the first pack (two days after the meeting) as the first draft for comment All comments to be with the Executive secretary by the midday the following Thursday, the suggested comments will be added to the Minutes. These Minutes will then be circulated to the industry within two days of the Executive input as "Unconfirmed Minutes".

16. Direction of Committees.

Outcome:

Terms of reference are being developed.

17. Marketing Facilitator Contract

Outcome:

Still waiting on the finalisation of this proposal.

18. National Nutritional Foods Association.

Outcome:

No action required.

21. Report on MAF Biosecurity Authority.

Outcome:

The Chair reported on this and copies of the handouts would be circulated to the Executive.

22. Animal Products Bill.

Outcomes:

The Executive and a MAF team led by Mr. John Lee discussed the ramifications of the Animal Products Bill, which received its final reading the week before. The Bill should be available in print in about a month. It was noted that all exporters need to be registered with MAF by the 1st of November

It was agreed that Lin would approach Federated Farmers Policy Analyst for some assistance in establishing the implications for the industry.

23. Report on NBA database and Apiary registers.

Outcome:

Full discussion took place on this issue.

24. Lawyers.

Outcome:

No changes recommended.

25. Travel Allowance.

Outcome:

It was proposed that Executive meetings be held over the weekends to reduce costs. Tony to investigate this possibility.

26. Status of Food Laws.

Outcome:

27. Warning Labels on Pollen Propolis and Royal Jelly.
Status?

Outcome:

28.1080.

Outcome:

It is still in use in some areas. A watching brief needs to be kept on this issue.

29. Restricted Zones.

Outcome:

Systems are in place for this year. A watching brief needs to be kept on this issue.

30. NBA Financial year-end. How do we cover this problem?

Outcome:

To be added to next agenda

31. Levy Collection.

Outcome:

32. Mail Register. Outcome:

33. Import Stats.

Outcome:

34. AFB Dog.

Outcome:

Nothing to report at this time.

35. Forward Planning 2005.

Outcome:

36. ERMA.

Outcomes:

Terry reported that they have agreed to ensure the NBA would receive copies of all relevant applications. They have received a copy of Dr Mark Goodwin's Surfactant report Terry will also communicate with Russell on this issue. No approval has yet been granted for the Maize trial in the Pukekohe area. Proposed plot size is one acre.

Meeting adjourned at 12.25pm

Meeting reconvened at 1.10pm.

Mr. John Bassett, MAF Biosecurity Authority, joined the meeting to present the project he is managing in connection with Biosecurity in international trade. He expects to have a paper for public consultation will be ready by February 2000.

The Chairman thanked John for involving and updating the industry.

37. Y2K Compliance by NBA Contractors.

Outcome:

Still waiting for confirmation from two contractors.

38. Health and Safety Plan.

Outcome:

39. NBA and Agriquality Contract signing.

Outcome:

Lin McKenzie Moved, Don Bell Seconded, That, with some small amendments being made, the contract be signed.

Motion Carried.

40. Spore Testing Tender.

Outcomes:

Bruce Stevenson Moved, Gerrit Hyink Seconded That, the Hort +Research Spore Testing Tender be received (36-1). and signed.

Motion Carried.

Bruce Stevenson Moved, Gerrit Hyink Seconded That, the President be authorised to sign the Hort +Research Tender for the 1999 2000 year.

Motion Carried.

41. Maximum Residue Levels for Agricultural compounds in Food.

Outcome:

No further action required.

42. Insurance cover for Executive and Committees.

Outcome:

We are waiting on confirmation of acceptance from the broker.

43. Code of Practice.

Outcome:

45. Minister's acknowledgement of levy increase letter.

Outcome:

It was agreed to receive this letter.

47. Presidents Honorarium.

Outcome:

48. Appoint a Disputes Arbitrator for the PMS

Outcomes:

The Executive secretary is to write and thank Keith Herron for his work in this role and the many other roles he carried out on behalf of the NBA. The Committee agreed to accept his resignation due to ill health. Executive secretary is to write and ask Mr. Ian Berry if he would carry out this role for the NBA for the next year.

Meeting adjourned at 5.45pm.

Meeting reconvened at 8.30am.

Sub Committees.

Reports from the following Subcommittees:

49. Marketing.

Outcome:

No report received.

50. A.R.A.C.

Outcome:

No report received.

51. Export Certification Committee.

Outcome:

This Committee has been reinstated.

52. P.M.S. Review Committee (PMS Implementation).

Outcome:

53. Library Committee.

Outcome:

No report received

Publications Committee.

54. Profile Magazine.

Outcome:

The magazine is on hold while we seek sponsorship to cover the costs involved. It was thought that we should as well, produce some thing similar to what the Australian Honey Industry has produced. Contact has been made with a person who has just completed a thesis on the industry who may be able to assist The Honey Packers Association have offered some funding towards this initiative.

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2000:

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this Committee.

Don and Gerrit will develop Draft terms of reference for
discussion.

Don Bell Moved, Lm McKenzie Seconded That, Terry approach Christine Taiaroa to see if she would represent the Executive on the Library Committee.

Motion Carried.

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Don to approach Roger Bray, Terry to approach John Gavin, Lin to approach Came Clissold, Gerrit Hyink. Terry will be the Executive appointment

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Outcome:

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Outcome:

Gerrit will take this remit to the above Committee for further action.

Remit 8 - South Canterbury Branch

That this Conference recommends to the Executive, that they encourage the use of biological control to help eliminate Clover Root Weevil and Sawfly in New Zealand.

The Remit was CARRIED 16 For 0 Against 0 Abstentions

Outcome:

Don to send the contact name to Terry, who will contact Landcare Research

Remit 9 - Gary Jeffery

Amended to read:

That this Conference recommends to Executive that it encourages Land Care Research to carry out an urgent investigation to determine the pathogen at present reducing wasp numbers, so that it can be used for future wasp control.

The Amendment was CARRIED 13 For 3 Against 0 Abstentions

Outcome:

Terry will contact Landcare Research.

Remit 10- Southern North Island Branch

Amended to read:

That this Conference recommends to the Executive, that they rigorously pursue collection of unpaid levies due to the NBA, according to the commodities levy order.

The Amended Remit was CARRIED 16 For 0 Against 0 Abstentions

Outcome:

This is being carried out

Remit 11 - Southern North Island Branch

That this Conference recommends to the Executive, that they review the internal spending of the association and actively pursue all cost saving measures recommended by their Subcommittees.

The Remit was CARRIED 14 For 0 Against 2 Abstentions

Outcome:

This is being carried out

Remit 16 - Canterbury Branch

That this Conference recommend to the Executive, that the present Apiary Rating System be changed to a Base Fee and Hive Stock Levy System where everyone who keeps bees pays the base fee of \$60.00 plus so much per hive stock unit.

The Remit was DEFEATED 6 For 10 Against 0 Abstentions. A Poll was called for. Poll Vote Result: 350 For / 648 Against, confirming Remits defeat.

Outcome:

This is being reviewed.

Remit 17 - Southern North Island Branch

Amended to read:

That this Conference recommends to the Executive, that they review the present system used to levy beekeepers.

Amended Remit CARRIED 14 For 1 Against 1 Abstention.

Outcome:

It was agreed to ask SNI to progress this further and give Executive some comments by the 1st of December 1999. Bruce will copy all the information he has to the Branch. Tony happy to work with SNI on this issue.

Don Bell Moved, Lin McKenzie Seconded That, the Executive should promulgate throughout the industry membership, that there will be a vote on this issue-

Motion Carried.

Remit 18 - Otago Branch

That this Conference recommends to the Executive, that the basis for the collection of our levy be on beehives owned.

Remit CARRIED 8 For 7 Against. A Poll was called for: 582
For 426 Against.

Outcome:

Lin to refer this back to the Otago Branch to see how it
fits in with the Commodities Levy (Bee Products Order 1996)
for further development.

Meeting reconvened at 8.30am.

Remit 19 - Canterbury Branch

Amended to read;

That this Conference recommends to Executive that they make
strong representations to the Ministry of the Environment,
MAF and ERMA with the view to reducing chemical poisoning of
bees.

Amended Remit CARRIED by 15 For 1 Abstention.

Outcome:

This is being attended to.

Remit 23 - Bay of Plenty Branch

Amended to read:

That this Conference recommends to Executive that a Subcommittee be set up immediately after Conference to research the idea of structural changes for the NBA Administration.

Amended Remit CARRIED 15 For 1 Abstention.

Outcome:

It was agreed to approach, Allan McCaw, Ian Berry, Stephen Lee, Geoff Bongard, Mike Vercoe, Gerrit Hyink to action this remit

Meeting adjourned at 10.30am.

Meeting reconvened at 11.00am.

Remit 24 Bay of Plenty Branch

That this Conference recommends to Executive that it demonstrates openness and transparency in management and administration, allowing membership access to information as of right, choosing to treat requests for information in the same way a government agency would.

Remit CARRIED 12 For 3 Against 1 Abstention.

Outcome:

The Chairman has given an undertaking to achieve this objective where practical

Remit 25 - Canterbury Branch

Amended to read:

That this Conference recommend to Executive, that the NBA investigate the use of Federated Farmers or a similar provider, as an umbrella organisation to provide:

Amended Remit CARRIED 11 For 5 Against.

Outcome:

This is being pursued at this time.

Remit 28 - Nelson Branch

Amended to read:

That this Conference recommends, that local branches take

active measures to highlight the dangers of feeding honey
(or honeyed water) to birds.

Amended Remit CARRIED 8 For 7 Against 1 Abstention

Outcome:

No action required.

Late Remit 1 - Alan McCaw

That this Conference recommends to Executive that they
investigate without delay the data available from both the
NBA register of members and the Apiary Register to ensure
that the information available for Apiary Levy collection is
accurate and complete.

Remit CARRIED 16 For 0 Against 0 Abstentions.

Outcome:

This is underway.

60. Next meeting venue.

Outcome:

61. Marketing budget for the year 2000.

Outcome: It was felt it was too early to be able to make an absolute commitment on the actual dollars available at this stage for this Committee for the year 2000. But there was a commitment to continue with the marketing activity funding. The Chair is to write to the Minister advising how the levy dollars are split out in to percentages for the different NBA activities.

62. Spore testing quote (36.1).

Outcome:

Covered under item 40.

63. Letter from NZ Honey Producers (13th.July 1999).

Outcome:

Tony reported that he had responded by the letter.

64. Riverbed pest control (LI NZ).

Outcomes:

Proposed Consent Conditions for Consent Application CRC

992384 discussion paper be received. Executive secretary is to write and thank Roger Bray for his work on this issue.

65. Resignation received from the PMS disputes arbitrator.

Outcome:

It was agreed to receive this.

66. Nelson Branch urgent request for funding.

Outcome:

It was agreed to consider this request as the Branch funds were exhausted. The capitation due for 1999 is to be paid to this Branch and an offer to advance the year 2000 capitation dollars.

General Business-

Letter received re robbing yard.

Outcomes:

It was agreed Bruce will refer this to the Southland Branch to possibly include this in the code of practice they are developing. Tony will also contact the letter writer to

advise him of the action taken.

The Executive secretary tabled his company resignation from the NBA Administration contract effective the 15th of October 1999. This was accepted.

He will supply a set of accounts ready for audit for the NBA, a copy of the NBA Database in Excel, including outstanding deferrals and accounts. These need to match up with what is banked against the levy payer. He will also prepare and proof the October issue of the NZ Beekeeper magazine.

Terry left the meeting at 3.40pm. The vice Chairman claimed the Chair.

As there were no further items of general business, the Chairman declared the meeting closed at 4.00pm.

NOTE: Any items with no outcome(s) will be added to the December agenda.

Minutes circulation:

First DRAFT Minutes sent to the President 8th September 1999.

DRAFT Minutes sent to Executive 9th. September 1999. (37.1)

Unconfirmed Confirmed Minutes sent to Executive 17th.
September 1999. (38.1)

Unconfirmed Confirmed Minutes sent to Branches and relevant
people 23rd September 1999.

Signed President:

Date:

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MINUTES OF A MEETING OF THE NBA EXECUTIVE HELD IN WELLINGTON
AT THE FEDERATED FARMERS OFFICE IN JOHNSTON STREET, ON
SATURDAY 4 DECEMBER 1999

Apologies: There were no apologies

Start time: 9am

Expected finish time: 5pm

Agenda: added items from the floor

- PMS Letters

- Subcommittees

- HRU Work

- Field Days for 2000

- Findings of the Bee Product Labelling Report

Outcomes:

(1) MINUTES OF PREVIOUS MEETING

The minutes of the meeting of October 28 held in Christchurch were taken as read.

(2) MATTERS ARISING

- Phenol Testing

It was suggested that overseas testing be considered as this may be a cheaper option.

- Surfactant Report

It was moved that at least 100 more copies of the Surfactant Report be printed and they be made available for distribution to Regional and District Councils, farmers,

spray suppliers, contractors and anyone with an interest.

Bell/Lorimer - carried

(3) FINANCE

It was moved that the Executive move into committee

Bell/Taiaroa - carried

It was moved that the Executive move out of committee

Bell/Lorimer - carried

The accounts to hand were approved for payment and it was noted that a full report would be sent from Federated Farmers within the week.

It was moved that the list of all those who have been identified as non-payers and have been issued a final notice be forwarded to BayCorp immediately.

Taiaroa/Bell - carried.

Budget projections are currently being developed and it was noted these must be completed with some urgency. It was moved to have immediate progress on an extended budget as

well.

McKenzie/Bell - carried.

Lin McKenzie outlined what he perceives the requirements for the Trust application to be.

BREAK FOR MORNING TEA -----

(4) APPOINTMENT OF A SERVICE PROVIDER AND EXECUTIVE SECRETARY

It was noted that Don Bell had taken Tony Taiaroa's place on this committee because Tony Taiaroa felt personal association with staff at Sheffield Consultancy had compromised his position.

It was moved by Lin McKenzie that Federated Farmers be appointed as the favoured service provider subject to approval of heads of agreement.

McKenzie/Bell - carried.

Lin McKenzie expressed the Executive's appreciation to Bruce Cottrill for Federated Farmers assistance with accounts and

other matters.

BREAK FOR LUNCH

(5) APPLICATION TO THE INDUSTRY TRUST FOR NBA FUNDING

This is currently in motion.

(6) TERMS OF REFERENCE OF PMS REVIEW COMMITTEE

Don Bell suggested the subcommittee should have autonomy and this should be respected. This subcommittee should appoint their own chairperson, and Don suggested this be implemented as soon as possible.

Terry Gavin pointed out this subcommittee was responsible for reviewing:

- Operational plan

- Management agency

- Work of the contractors

These Terms of Reference, when fully developed are to be sent out to all members of the committee.

(7) PUBLICATIONS

Terry Gavin reported that all information held on the B Peterson situation by the association has been given to the privacy commissioner.

Publications Committee Chairman Tony Taiaroa reported his committee recommended to the executive that the publications committee become responsible for the web page, and that the Web page master should answer to the Publications Committee Chairman, (who may delegate.)

Magazine contents Branch secretaries are to be asked to supply information or reports for letters from the colonies. Tony Taiaroa will write to the secretaries asking for reports from their areas. It is expected the "Reports from the Colonies" column will expand.

The committee recommended to Executive that in future Trust Fund grants for research be approved conditional on papers being made available to the Magazine.

The committee felt the "Notes from the Executive" column was

no longer appropriate. It was suggested that, although the president may invite someone to write them, they should always be referred to the president and will be "Notes from the President."

Profile Magazine

Tony Taiaroa reported there was a hold on the new profile magazines due to financial restraints. When the new budget comes into force there will be further progress.

(8) ANIMAL PRODUCTS ACT

Terry Gavin stated discussions with the policy analyst were addressing this issue e.g. exemption from the Animal Products Act.

(9) MARKETING FACILITATOR CONTRACT

Once a budget is confirmed there will be progress in this matter.

(10) SURFACTANT STRATEGY

Tony Taiaroa suggested Derek Newton to assist Don Bell with the strategy to deal with the surfactants issue.

(11) LABELLING REQUIREMENTS

Jane Lorimer reviewed the report of the Bee Product warning review Working Group. The major conclusions of the Working Group were that risk management should be limited to ingredient labelling of all products containing propolis, bee pollen and royal jelly through voluntary labelling and a self regulated industry code of practice, or through mandatory labelling.

The Working Group estimated that the risk of adverse health effects in the general population from ingestion of royal jelly was higher than that for other bee products, and also identified that asthmatics represented a high population group with higher susceptibility to adverse health effects than the general population. The Working Group recommends the following statement on all food products/dietary supplements containing royal jelly. i.e. royal jelly may cause serious allergic reactions. Most reports have been in asthma sufferers.

(12) OSH SAFETY PLAN

Lin McKenzie is to contact the Central Otago group to progress distribution.

(12) CORRESPONDENCE

Don Bell moved inward correspondence be received and outward approved. (as per The Correspondence Register) Bell/Taiaroa - carried.

(13) EXOTIC DISEASE INVESTIGATION COMMITTEE

It was agreed the Terms of Reference should be distributed to the committee.

(14) APPLICATION TO EXPORT WESTERN AUSTRALIAN HONEY TO NEW ZEALAND.

Terry Gavin has talked to Jim Edwards and reported there is progress in this area. A decision is not expected to be reached until mid February 2000.

(15) LANDCARE RESEARCH SURVEY ON ECONOMIC IMPORTANCE OF BROOM

Terry Gavin to move this forward.

BREAK FOR AFTERNOON TEA

(16) COST RECOVERY

To be part of discussion with Federated Farmers regarding administration.

Lin McKenzie suggested that a log of the work done be kept in order to ascertain costs, and that a note be put into the Beekeeper stating this is going to happen.

(17) REPORTS

- Honey Research Unit

Jane Lorimer reported that regarding the Honey Research Projects, honey is to be tested for anti-oxidants.

- Field Days

Jane Lorimer stated that the national field day is to be held in Mystery Creek in the year 2000 and that the theme is "Festival of Food". A pack from the Field Day Society had been received stating that all applications must be in by December 1 1999.

Both indoor and outdoor sites have been booked and only one will be chosen depending on funding. More progress will be

made once confirmation on the site available is received.

- ARAC

A list of Bee Diseases around the world and possible hive product imports was presented to the ARAC meeting attended by Terry Gavin on Thursday.

(18) CONFERENCE UPDATE - WHO WILL BE RESPONSIBLE?

The executive member responsible is to contact the Poverty Bay branch.

(19) BEEKEEPING INDUSTRY - WHERE WE ARE GOING

Terry Gavin reiterated that the committee appointed to further this needed to be operational.

(20) STRATEGIC PATHWAY DOCUMENT

It was estimated funding requirements for this initiative were in the region of \$20,000 and it was agreed an approach be made to the Industry Trust Fund.

MEETING ADJOURNED AT 4:30PM

NATIONAL BEEKEEPERS ASSOCIATION OF NEW ZEALAND (INC.)
MINUTES OF CONTINUATION OFA MEETING OF THE NBA EXECUTIVE
HELD IN WELLINGTON AT THE FEDERATED FARMERS OFFICE IN
JOHNSTON STREET, ON SUNDAY 5 DECEMBER 1999

Apologies: There were no apologies

Start time: 8:30am

Expected finish time: 11:30am

AGENDA:

One item to be added to the agenda suggested by Tony Taiaroa

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(1) MEETING TIMETABLE FOR THE YEAR 2000

There was general discussion on timing for meetings. Lin McKenzie suggested a meeting every month, flying in on Sunday's lower cost flights and leaving on the last flight on Monday.

It was concluded that Tony Taiaroa would investigate further

costsavings with one-day meetings held more often.

(2) EU TESTING

Terry Gavin to confirm with MAFRA that the EU testing will meet requirements under the Animal Products Act.

(3) IMPORT STANDARDS FOR BEE PRODUCTS DISCUSSED AT ASCC MEETING ON 2ND DECEMBER

Terry Gavin stated that a list of pests and diseases around the world was presented to ARAC at the meeting on 2nd December, which he attended.

(4) ILLEGAL IMPORTS OF AUSTRALIAN HONEY IN GIFT PACKS

Terry Gavin stated that this matter is currently under investigation, particularly regarding documentation of products containing honey. It was moved that a letter be written to heads of major chain stores seeking their cooperation in the matter of honey from other countries, and noting it is appreciated they may be unaware of the presence of honey in gift packs etc.

McKenzie/Taiaroa - carried

(5) DATA BASE ANALYSIS

Jane Lorimer reported that the disc of the Data Base Analysis was not received from the former executive secretary. She moved that Nick Wallingford be asked to forward a copy to the service provider to further the analysis of data base. In addition he would also be asked to furnish the executive with an appropriate invoice.

Lorimer/McKenzie - carried.

(6) GENETICALLY MODIFIED ORGANISMS

It was concluded that the NBA should keep in contact with ERMA to see what the implications of this are. A watching brief is being kept.

(7) Y2K COMPLIANCE LETTER FROM MAF RE APIARY REGISTER

Terry Gavin to contact Murray Reid on this issue.

(8) NBA TRUST APPLICATIONS

No applications for grants have been received.

Executive's request for grant. It was moved that Jane Lorimer and Lin McKenzie prepare the information and circulate to president for signature.

Taiaroa/Bell - carried

(9) REMITS AND RULE CHANGES

Jane Lorimer suggested an 'Annual Review of Rules and Remit Formation' at the next meeting of the NBA executive.

(10) RESEARCH REPORT - MARK GOODWIN

It was decided that Research Reports by Mark Goodwin should be part of future planning.

(11) CODE OF PRACTICE

It was suggested that encouragement would be given to Southlanders to continue with the code of practice. As well the executive noted requirements under the Animal Products Bill.

(12) ROY PATERSON TROPHY

Terry Gavin stated that an advertisement is to appear in the May magazine of the Beekeeper.

(13) FRST

There was some discussion on FRST and funding for research and development plans will be sought.

(14) FOREIGN AFFAIRS AND TRADE

A watching brief be kept on other countries activities and their commitment to residue testing requirements.

(15) ACC

The Exec agreed to be aware of possible changes resulting from new government.

OTHER ISSUES NOT ON AGENDA

- Don Bell reiterated the NBA write to the newly appointed Minister of Agriculture Mr. Jim Sutton congratulating him and asking for an opportunity to meet at the earliest possible time.
- Tony Taiaroa suggested adding an item to the next meeting
- "Facilitators Position".
- It was requested that the guidelines as submitted for the PMS review committee be reviewed.
- Lin McKenzie stated that the Napier phone number is

disconnected and that a call diversion should have been installed.

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