
RULES

of

The National Beekeepers'
Association of New Zealand

(INCORPORATED)

No date
Ref. in 28(a) to decimal currency.
Post 1967, pre 1974

RULES
of
THE NATIONAL BEEKEEPERS' ASSOCIATION OF NEW ZEALAND
INCORPORATED

I N T E R P R E T A T I O N

In the interpretation of these Rules the following words and expressions shall have the meaning hereafter respectively assigned to them unless such meaning is inconsistent with the context, viz:

"The Association" means the National Beekeepers' Association of New Zealand Incorporated.

"The General Executive" means the General Executive Committee for the time being elected under Rule 22 of these Rules.

"The General Secretary" means the General Secretary-Treasurer for the time being of the Association.

"Year" and "Financial Year" mean from the first day of May in one year until the 30th day of April in the following year.

"Written" or "in writing" includes printed and typewritten.

Words importing the singular number include the plural and words importing the masculine gender include the feminine.

1. The name of the Society is The National Beekeepers' Association of New Zealand Incorporated.
2. The Registered Office of the Association shall be at Main Street, Foxton, or such other place in New Zealand as the General Executive shall from time to time determine.
3. The Objects for which the Association is formed are:—
 - (a) To improve the Beekeeping Industry in New Zealand and the conditions obtained therein.
 - (b) To promote the interests and prosperity of beekeepers throughout New Zealand.
 - (c) To promote and protect the production and marketing of honey and its by-products.
 - (d) To promote or oppose legislative and other measures affecting the said beekeeping industry.
 - (e) To collect and publish statistics and other information relating to the said industry.
 - (f) To protect members of the Association by insurance or otherwise from and against claims made against them for damage by bees.

- (g) Generally to improve the prosperity and status of beekeepers in New Zealand.
 - (h) To undertake and execute any trusts which may seem to the Association conducive to its objects.
 - (i) To lend money or make advances to any member with or without security.
 - (j) To invest any moneys of the Association not required for immediate use in trustee securities or deposit in any recognised Savings Bank or Trading Bank.
 - (k) Generally to purchase take on lease or in exchange hire or otherwise acquire any real and personal property and any rights or privileges which the Association may think necessary and convenient for the purpose of any of the aforesaid objects.
 - (l) To acquire or obtain from or make any arrangement with any Government, Municipal, Local or otherwise, or any Corporation, Company, or person for any authority, right, privilege, concession, contract or character which the Association may think it desirable to obtain or which may of the Association conducive to any of the objects, of the Association and to accept, make payments under, carry out, exercise and comply with any such arrangement, authority, right, privilege, concession, contract or charter.
 - (m) To sell, lease, exchange, bail, grant licences in respect of or otherwise deal with or dispose of the Association's undertakings or any part thereof or any property or interest in any property, rights, concessions or privileges belonging to the Association either together or in portions to any firm supreme, Municipal, Local or otherwise for such consideration or premium or upon such terms as the Association may think fit.
 - (n) To do all such things as in the opinion of the Association may be incidental or conducive to the attainment of any of the foregoing objects or the exercise of any of the foregoing powers.
4. Any beekeeper in New Zealand may become a member of the Association by applying to the General Secretary or to a Branch and by paying, at the time of application, the annual subscription hereinafter referred to.

5. At the discretion of the General Executive beekeepers or members of the Associations, Organisations, or other bodies allied to the industry may be elected as Associate Members of the Association but such members shall not be entitled to vote at meetings of the Association nor to participate in the benefits of any insurance fund or scheme established or promoted by the Association.

6. On the recommendation of the General Executive a person may be elected a Life Member of the Association by a majority vote at an annual meeting of the Association as a mark of esteem and in recognition of noteworthy service to the Beekeeping Industry or to the Association. No subscription fees shall be payable by a Life Member: but a Life Member shall be entitled to vote at meetings of the Association and to participate in the benefits of any insurance fund or scheme promoted or established by the Association.

7. The General Executive may cancel the Membership of and erase from the list of members the name of any member being a person proved to the satisfaction of the Executive to have been guilty of such general misconduct or of such activities prejudicial to the interests of the Association as in the opinion of the General Executive merits expulsion.

8. All members shall advise the General Secretary of any change in their postal address. The General Secretary shall keep a register of such addresses. Any notice or letter required to be sent to any member shall be deemed to have been duly delivered four clear days after the day on which it was posted if sent by prepaid letter to the last address notified to the General Secretary.

9. Members shall pay to the Association an annual subscription as under:

- (a) "Ordinary" members shall pay to the Association an annual subscription of such amount as the Annual Conference shall from time to time determine, such subscription shall be based upon the number of colonies of bees owned or operated by him on his own account. Associate members shall pay to the Association an annual subscription which shall be determined from time to time by the Annual Conference.
- (b) Subscriptions shall be due and payable immediately upon the termination of the Annual Conference.
- (c) Members who have not paid their subscriptions within

- three months of the due date shall if the General Executive determines cease to be members of the Association.
- (d) A member whose subscription is in arrears by more than three (3) months from the date fixed in Rule 9 hereof shall not be entitled to vote at any general or special meeting of the Association.
10. No member of the Association shall derive any pecuniary gain within the meaning of "The Incorporated Societies Act, 1908," from the property or operations of the Association.
11. Any person ceasing to be a member of the Association on any account whatever shall forfeit all right to or claim upon the Association or its property.
12. Any member may resign his membership of the Association upon giving to the General Secretary notice in writing to that effect not later than the 30th day of April in any year. Until such notice is given the member shall remain liable to pay an annual subscription. A member resigning during the financial year shall be liable to pay the full annual subscription for that year.
13. Members of the Association serving with Her Majesty's Armed Forces overseas shall be exempted from payment of annual subscription fees first becoming due and payable after joining the Armed Forces and until the end of the financial year following their discharge.
14. With the approval of the General Executive, District Branches of the Association may be formed in any district where there are seven or more beekeepers desirous of forming a Branch. For the conduct of the general business of a Branch of the Association there shall be elected a President and Secretary and not less than two other persons all of whom shall constitute the Branch Executive Committee and shall be elected at the first meeting after the approval of the General Executive has been given to the formation of the Branch and thereafter shall be elected at the Annual Meeting of the Branch until the close of the next Annual Meeting or until their successors have been appointed and have accepted office.
- (a) The Secretary of each District Branch shall collect all subscriptions and fees from members of his Branch and shall remit to the General Secretary quarterly 70 per centum of all such subscriptions together with all insurance premiums collected by him from members. Receipts

for all moneys collected by Branch Secretaries shall be issued on Official forms prescribed by the General Executive a yellow counterfoil being forwarded to the General Secretary with each remittance from the Branch Secretary.

- (b) If District Branches at any time need assistance to carry out any special work approved by the General Executive they may be paid such sum or sums of money from the General Fund of the Association as the General Executive directs.
- (c) The financial year of District Branches shall commence on the first day of May and end on the thirtieth day of April in each year.

15. In the event of the number of members of a District Branch falling below seven the General Executive may order that District Branch to be dissolved and within one calendar month after such decision being communicated to the then existing members of such District Branch it shall be wound up.

16. In the event of a District Branch being wound up, dissolved or ceasing to exist from any cause whatever all the funds and property of such District Branch shall become and be transferred immediately to the Association.

17. Any member who so desires may pay his annual subscription fees direct to the General Secretary instead of to the Secretary of a District Branch. In every such case the General Secretary shall retain the full amount as part of the funds of the Association.

18. **GENERAL EXECUTIVE:**

- (a) The General Executive shall consist of not more than six (6) members namely the President, one Vice President and four other members being two members from the North Island and two members from the South Island.
- (b) The six members comprising the General Executive shall be elected at the Annual Meeting such election to be conducted under a preferential voting system.
- (c) Prior to each Annual Meeting of the Association every District Branch or member paying his subscription direct to the General Secretary may nominate in writing one member to serve on the General Executive, and further nominations for such office may be made by any delegate or member personally present at the Annual Meeting.

- (d) Should any vacancy occur in the General Executive during the year the same may be filled from the Island in which the vacancy occurs until the next succeeding Annual Meeting by a resolution of the remaining members of the General Executive. In the event of the office of President becoming vacant the Vice-President shall act until a new President is appointed either at the next Annual Meeting or at a Special General Meeting called for that purpose.

MANAGEMENT BY COMMITTEE:

- (a) The management and control of the affairs of the Association shall be vested in the General Executive which shall take and may exercise all the powers of the Association which are not expressly required to be exercised in general meeting or as otherwise provided by these Rules. The President shall have power to convene meetings of the General Executive but any two members of the General Executive shall have the right to require the President or Secretary to convene a meeting.
- (b) The President shall be ex officio a member of all committees and the sub-committees.

POWERS OF GENERAL EXECUTIVE:

In furtherance and not in limitation of and without prejudice to the general powers of the General Executive conferred either expressly or impliedly by these Rules or otherwise however it is expressly declared that the General Executive may exercise and perform the following powers and duties:

- (a) To employ and dismiss salaried officers and servants.
- (b) To carry out all contracts entered into by the Association.
- (c) To purchase, lease, take in exchange or otherwise acquire and to let and grant licenses in respect thereof any real property which the Association shall decide to purchase or take in exchange upon such terms and conditions as the General Executive thinks fit and to give and execute mortgages over the lands purchased to secure the balance of purchase money and to sell any lands which the Association shall decide to sell.
- (d) To purchase, lease, take in exchange or otherwise acquire personal property of any kind whatsoever and to sell, lease, let out upon hire or otherwise dispose of any per-

sonal property of the Association upon such terms and conditions as General Executive in its absolute discretion shall judge expedient.

- (e) To erect, construct, repair and maintain such buildings chattels and works as it considers necessary and to enter into contracts in respect thereof.
- (f) Subject to the provisions of Rule R to borrow or raise or secure the payment of money in such manner as the General Executive shall think fit and in particular by mortgages, sub-mortgages, charges, bonds, mortgage debenture or debentures, perpetual or otherwise, with or without security, or charged upon all or any of the Association's property (both present and future) or by Bills of Exchange, Promisory Notes or other negotiable instruments and to purchase, redeem or pay off any such securities.
- (g) To delegate all or any of its powers or duties to sub-committees consisting of such member or members of the General Executive or of the Association as may be thought fit.
- (h) To pay the accounts and debts of the Association.
- (i) To pay all moneys received for or on behalf of the Association into such Bank or Banks as the General Executive may from time to time decide and to operate such Accounts upon such signatures as the General Executive shall from time to time decide.

19. The General Executive Committee if authorised by a resolution passed by a two-thirds majority at any Annual Meeting of the Association may borrow or raise money and secure payment thereof in such manner as the Association shall by such resolution determine and in particular by a mortgage or charge or lien upon the whole or any part of the Association's property or assets (present or future). Save as herein provided the Association shall not have power to borrow money.

20. The President shall preside at all meetings of the Association. Should he be absent or not available the Vice-President shall occupy the Chair.

Votings at meetings of the General Executive shall be on the basis of one vote for each member and in the event of an equality of votes the Chairman shall also exercise a casting vote.

21. The General Secretary-Treasurer shall be appointed by the General Executive, who shall fix his remuneration and salary. The engagement of the General Secretary-Treasurer may be terminated by three months' notice on either side. He shall be a permanent officer of the General Executive and need not be a member of the Association.

22. The General Secretary-Treasurer shall:

- (1) Collect all money due or payable to the Association except as provided in Clause 14(a) hereof.
- (2) Keep such books and accounts as the General Executive shall direct.
- (3) Countersign all cheques issued by the Association.
- (4) Conduct the correspondence on behalf of the Association.
- (5) Keep Minutes of Meetings of the Association and the General Executive and perform such other duties as directed by the General Executive.
- (6) Prepare the Annual Report and the Annual Balance Sheet and Statement of Receipts and Expenditure which shall be signed by the Auditor duly appointed.

23. The General Secretary shall forward to all District Branch Secretaries reports of the Meetings of the General Executive and each Branch Secretary shall forward promptly to the General Secretary copies of resolutions on policy matters dealt with at each Meeting of his Branch and a copy of the Annual Report and Balance Sheet of the Branch signed by the Branch President and shall when required so to do by the General Executive forward to the General Secretary all Books of Accounts and records of the Branch.

24. Each District Branch shall be charged by and shall pay the General Executive cost price for all stationery and office requisites supplied by the General Executive.

25. **ANNUAL GENERAL MEETING:**

- (a) The Annual Meeting shall be held in the month of July or as near thereto as shall be decided by the General Executive. The place for such Annual Meeting will be decided at the previous Annual Meeting and failing any such decision it shall be held at a place to be appointed by the General Executive.
- (b) The Annual Meeting, all General or Special Meetings shall be summoned by a Notice in writing stating the nature of

the business intended to be dealt with and the time and place of the proposed Meeting posted in accordance with Rule 9 by the General Secretary to each member of the General Executive, each District Member and to the Secretary of each District Branch of the Association not less than one calendar month before the date appointed for such Meeting.

- (c) Any member desirous of moving any Motion at the Annual General Meeting of the Association shall, unless the motion is founded on the President's Report and Balance Sheet presented to that Meeting, give notice thereof to the General Secretary not less than forty-five days before the date fixed for such Meeting.
- (d) At the Annual Meeting the following matters will be placed before members —
The President's Report, the Financial Statement and Auditor's Report. Special and Ordinary Business in accordance with Remits, Notices of Motion etc., duly received and circulated in accordance with these Rules, election of members of General Executive and the Auditor.
- (e) A quorum shall consist of twenty members.
- (f) Conference may consider any matter of which proper notice has not been given in accordance with these Rules if the matter is submitted in writing to the General Secretary and accepted for consideration by a three fourths majority of those present at Conference and entitled to vote.

26. At any Special General Meeting the only business to be dealt with shall be that stated in the Requisition pursuant to which the Meeting is called or appearing in the Notice calling the Meeting.

27. At all General Meetings of the Association delegates may represent District Branches. The Secretary of each District Branch will deliver personally or post to the General Secretary so that it will reach the latter not less than fourteen (14) days clear before the date fixed for a General Meeting of the Association a certificate signed by the President and Secretary of the Branch stating:

- (a) the total number of votes to which the Branch is entitled less the number of votes deducted therefrom and to be exercised by members wishing to record their votes personally as hereinafter provided.

- (b) the names of the Members of the District Branch who intend to record their votes personally and the number of votes to which each such member is entitled under these Rules.

Members of District Branches intending to record their votes personally must deliver or post to the General Secretary so that it will reach the latter not less than fourteen (14) clear days before the date fixed for a General Meeting a Certificate signed by the President and Secretary of his Branch stating:

- (a) the full name and address of the Member intending to exercise his voting power personally,
- (b) the number of hives directly owned by the Member and the number of votes to which he is entitled,
- (c) That the Member is a financial Member of the Branch.

28. The mode of voting at all General Meetings of the Association shall be as follows:—

- (a) Except in the case of the minimum subscription of Two Dollars equalling one vote, each District Branch shall have one vote for each complete fifty cents (50c) of Annual Subscription Fees received by such Branch for the previous financial year and of which 70 per centum shall have been remitted to the General Secretary before the end of the Association's previous financial year. **BUT** a Member of a District Branch desirous of exercising personally his voting power computed at the rate of one vote for every complete fifty cents (50c) of annual subscription paid by him and remitted to the General Secretary as aforesaid may do so if he has given not less than one calendar month's WRITTEN NOTICE of such desire to his Branch Secretary and subject to his delivering or posting to the General Secretary the above mentioned Certificate. When any Branch Member signifies his intention or desire to exercise his own voting power the number of votes to which he is entitled shall be deducted from the total number of votes to which his Branch would otherwise have been entitled under these Rules and the balance of the votes to which such Branch is then entitled may be exercised by the Official Delegate of that Branch attending the Meeting.

- (b) If a District Branch is unable to send one of its own Members as a delegate to a General Meeting it may appoint another Member of the Association to vote on its behalf at such Meeting but no Member shall be entitled to exercise more than one proxy. Such Proxy Form shall be given in writing signed by the Branch President and Secretary and shall be lodged with the General Secretary prior to the commencement of the Meeting.
- (c) Every delegate shall be entitled to exercise his voting power according to his own judgment after hearing the discussion at any Meeting at which he is present personally.
- (d) A Member of the Association who is not a Member of a District Branch shall have one vote for every complete fifty cents (50c) of Annual Subscription fee paid by him to the Association. Such votes may be exercised personally or by a duly authorised proxy. Such proxy form shall be given in writing signed by the Member authorising the appointment and such signature to be attested to by a witness who shall also sign the form of appointment.
- (e) A resolution put to the vote of the Meeting shall be decided on a show of hands of the financial members present or lawfully represented thereat unless before such resolution is put to the vote any branch delegate demands that such resolution be decided on the delegates' votes only and then the question whether a delegates' vote shall be taken on that particular resolution shall be decided on a show of hands of the Branch Delegates personally present. Any resolution to be decided on the delegates' votes only shall be decided by ballot in which case the votes of each delegate or Member shall be computed in accordance with Subclauses (a) and (d) of this Rule.
- (f) Notwithstanding the provisions of any of the foregoing clauses, it shall be competent for any person, not being a Member of the Association, to be present at any Special or General Meeting of the Association by invitation of the General Executive. Further it shall be competent for any such person, not being a Member of the Association to speak at any time during the progress of such Meetings upon request to do so provided that any such request

is supported by a Resolution first put to the meeting and decided on a show of hands of the financial Members present or lawfully represented thereat.

29. These Rules may be altered added to or rescinded by a resolution of the members present at a General Meeting of the Association of which not less than one calendar month's written notice has been given to each Member of the General Executive, each Direct Member and each Secretary of the District Branches of the Association specifying the nature of the proposed alteration addition or rescission.

30. The General Executive may and if requested so to do by at least fifty per centum (50%) of the District Branches shall submit any question to the Members of the Association for an expression of opinion by postal ballot. In such case each Member of the Association shall be entitled to one vote only; a full statement of the facts relevant to the matter in question together with a voting paper shall be posted to each Member entitled to vote at least one calendar month prior to the day upon which voting closes; the voting paper shall state the date upon which the poll shall close and all voting papers must be delivered or posted in time to reach the General Secretary on or before that date. If from any cause whatever a voting paper reaches the General Secretary after the closing date it shall not be counted.

31. The Association shall have a Common Seal which shall be kept by the General Secretary. It shall be affixed to such documents as are properly required to be completed under Seal and pursuant to a resolution of the General Executive. The affixing of the Seal shall be in the presence of two Members of the General Executive and the General Secretary.

32. The General Executive may negotiate with a Public Insurance Company or Office trading in New Zealand a Policy of Insurance designed to protect and indemnify to such extent as the General Executive deems advisable all or any members of the Association from and against claims, demands, costs, expenses and liabilities made upon or incurred by them for damages caused or occasioned by bees.

33. In the event of the Association being dissolved or wound-up the funds and property of the Association shall be applied and disposed of as the Members of the Association in General Meeting direct.