
R U L E S

of

**The National Beekeepers'
Association of New Zealand**

(INCORPORATED)

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R U L E S
THE NATIONAL BEEKEEPERS' ASSOCIATION OF
NEW ZEALAND INCORPORATED

I N T E R P R E T A T I O N

In the interpretation of these Rules the following words and expressions shall have the meaning hereafter respectively assigned to them unless such meaning is inconsistent with the context, viz:

“The Association” means the National Beekeepers’ Association of New Zealand Incorporated.

“The General Executive” means the General Executive Committee for the time being elected under Rule 18 of these Rules.

“The General Secretary” means the General Secretary-Treasurer for the time being of the Association.

“Year” and “Financial Year” mean from the first day of May in one year until the 30th day of April in the following year.

“Written” or “in writing” includes printed and typewritten.

Words importing the singular number include the plural and words importing the masculine gender include the feminine.

1. The name of the Society is The National Beekeepers’ Association of New Zealand Incorporated.
2. The Registered Office of the Association shall be at Main Street, Foxton, or such other place in New Zealand as the General Executive shall from time to time determine.
3. The Objects for which the Association is formed are:
 - (a) To improve the Beekeeping Industry in New Zealand and the conditions obtained therein.
 - (b) To promote the interests and prosperity of beekeepers throughout New Zealand.
 - (c) To promote and protect the production and marketing of honey and its by-products.
 - (d) To promote or oppose legislative and other measures affecting the said beekeeping industry.
 - (e) To collect and publish statistics and other information relating to the said industry.
 - (f) To protect members of the Association by insurance or otherwise from and against claims made against them for damage by bees.

- (g) Generally to improve the prosperity and status of beekeepers in New Zealand.
- (h) To undertake and execute any trusts which may seem to the Association conducive to its objects.
- (i) To lend money or make advances to any member with or without security.
- (j) To invest any moneys of the Association not required for immediate use in trustee securities or deposit in any recognised Savings Bank or Trading Bank.
- (k) Generally to purchase take on lease or in exchange hire or otherwise acquire any real and personal property and any rights or privileges which the Association may think necessary and convenient for the purpose of any of the aforesaid objects.
- (l) To acquire, obtain, enter into or make any arrangement for any authority right, privilege, concession, contract or charter with any governmental or local authority or any corporation or person, which may in the opinion of the Association be in its interests or conducive to the attainment of its objects.
- (m) To sell, lease, exchange, bail, grant licences in respect of or otherwise deal with or dispose of the Association's undertakings or any part thereof or any property or interest in any property, rights, concessions or privileges belonging to the Association either together or in portions to any firm supreme, Municipal, Local or otherwise for such consideration or premium or upon such terms as the Association may think fit.
- (n) To do all such things as in the opinion of the Association may be incidental or conducive to the attainment of any of the foregoing objects or the exercise of any of the foregoing powers.
- (o) Subject to the restrictions imposed by these Rules to borrow or raise or secure or guarantee the payment of money for the purposes of the Association in such amounts and on such terms as the Association may think fit in particular by the issue or granting of mortgages, charges and any other securities over any of the assets of the Association.

4. Any beekeeper in New Zealand may become a member of the Association by applying to the General Secretary and by paying, at the time of application, the annual subscription hereinafter referred to.

5. At the discretion of the General Executive beekeepers or members of the Associations, Organisations, or other bodies allied to the industry may be elected as Associate Members of the Association but such members shall not be entitled to vote at meetings of the Association nor to participate in the benefits of any insurance fund or scheme established or promoted by the Association.

6. On the recommendation of the General Executive a person may be elected a Life Member of the Association by a majority vote at an annual meeting of the Association as a mark of esteem and in recognition of noteworthy service to the Beekeeping Industry or to the Association. No subscription fees shall be payable by a Life Member; but a Life Member shall be entitled to vote at meetings of the Association and to participate in the benefits of any insurance fund or scheme promoted or established by the Association.

7. The General Executive may cancel the Membership of and erase from the list of members the name of any member being a person proved to the satisfaction of the Executive to have been guilty of such general misconduct or of such activities prejudicial to the interests of the Association as in the opinion of the General Executive merits expulsion.

8. All members shall advise the General Secretary of any change in their postal address. The General Secretary shall keep a register of such addresses. Any notice or letter required to be sent to any member shall be deemed to have been duly delivered four clear days after the day on which it was posted if sent by prepaid letter to the last address notified to the General Secretary.

9. Members shall pay to the Association an annual subscription as under:

- (a) "Ordinary" members shall pay to the Association an annual subscription of such amount as the Annual General Meeting shall from time to time determine, such subscription shall be based upon the number of colonies of bees owned or operated by him on his own account or by a

limited liability company of which he is a shareholder or director or both or by a partnership of which he is a partner. Whichever of the aforesaid is the greater except that this shall apply to only one director, shareholder or partners as the case may be. Associate members shall pay to the Association an annual subscription which shall be determined from time to time by the Annual Conference.

- (b) The annual subscriptions so determined shall be payable as from the commencement of the financial year following the Annual General Meeting at which they are determined and, shall be payable each financial year thereafter until new subscriptions are determined (and become payable each financial year thereafter until new subscriptions are determined) and become payable in accordance with this Rule. Annual subscriptions shall fall due on the 1st day of June in each year.
- (c) Members who have not paid their subscriptions within three months of the due date shall if the General Executive determines cease to be members of the Association.

10. No member of the Association shall derive any pecuniary gain within the meaning of "The Incorporated Societies Act, 1908," from the property or operations of the Association.

11. Any person ceasing to be a member of the Association on any account whatever shall forfeit all right to or claim upon the Association or its property.

12. Any member may resign his membership of the Association upon giving to the General Secretary notice in writing to that effect. Until such notice is given the member shall remain liable to pay an annual subscription. A member resigning during the financial year shall be liable to pay the full subscription for that year.

13. Members of the Association serving with Her Majesty's Armed Forces overseas shall be exempted from payment of annual subscription fees first becoming due and payable after joining the Armed Forces and until the end of the financial year following their discharge.

14. With the approval of the General Executive, District Branches of the Association may be formed in any district

where there are seven or more beekeepers desirous of forming a Branch. For the conduct of the general business of a Branch of the Association there shall be elected a President and Secretary and not less than two other persons all of whom shall constitute the Branch Executive Committee and shall be elected at the first meeting after the approval of the General Executive has been given to the formation of the Branch and thereafter shall be elected at the Annual Meeting of the Branch and shall hold office until the close of the next Annual Meeting or until their successors have been appointed and have accepted office.

- (a) The General Secretary shall at quarterly intervals from the commencement of the financial year with a first payment on the 31st day of August 1973 send to the Secretary of each District Branch 30% of the annual subscriptions received during the preceding quarter from the members who are members or have been assigned to membership of that Branch.
- (b) If District Branches at any time need assistance to carry out any special work approved by the General Executive they may be paid such sum or sums of money from the General Fund of the Association as the General Executive directs.
- (c) The financial year of District Branches shall commence on the first day of May and end on the thirtieth day of April in each year.
- (d)
 - (i) Voting at all meetings of District Branches shall be in the first instance on the voices, or, if there is a call for it, on a show of hands. In either case each member present shall have one vote.
 - (ii) Should a poll be demanded it shall be taken at such time and place as the Chairman of the meeting shall direct and the result of the poll shall be deemed to be the resolution of the meeting. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll has been demanded.
 - (iii) On a poll each member present in person or by proxy, shall have one vote for each full dollar of annual subscription actually paid by him in the preceding financial year:

provided that a member who owns or operates on his own account not more than 20 colonies of bees shall have only one vote.

15. In the event of the number of members of a District Branch falling below seven the General Executive may order that District Branch to be dissolved and within one calendar month after such decision being communicated to the then existing members of such District Branch it shall be wound up.

16. In the event of a District Branch being wound up or for any other reason ceasing to exist all its funds and other property shall belong to and be immediately transferred to the Association.

17. Every member of the Association who is not a member of a Branch and every member of a Branch which is wound up or ceases to exist and every new member of the Association shall be assigned by the General Secretary to membership of the Branch which in the opinion of the General Secretary is the nearest or most convenient to the address of the member. The General Secretary may on the application of a member change the Branch to which he is assigned. Upon assigning a member to a Branch the General Secretary shall inform the member and the Secretary of the Branch of Branches concerned. Members who are members of Branches at the date this Rule comes into force shall remain members of those Branches.

18. GENERAL EXECUTIVE:

- (a) The General Executive shall consist of not more than six (6) members namely the President, one Vice President and four others members being two members from the North Island and two members from the South Island.
- (b) The six members comprising the General Executive shall be elected at the Annual Meeting such election to be conducted under a preferential voting system.
- (c) Nominations for the members of the General Executive may be made in writing delivered to the General Secretary prior to the Annual General Meeting, or may be made from the floor at the Meeting. No member of the Association shall be entitled to make more than one nomination.

- (d) Should any vacancy occur in the General Executive during the year the same may be filled from the island in which the vacancy occurs until the next succeeding Annual Meeting by a resolution of the remaining members of the General Executive. In the event of the office of President becoming vacant the Vice-President shall act until a new President is appointed either at the next Annual Meeting or at a Special General Meeting called for that purpose.

MANAGEMENT BY COMMITTEE:

- (a) The management and control of the affairs of the Association shall be vested in the General Executive which shall take and may exercise all the powers of the Association which are not expressly required to be exercised in general meeting or as otherwise provided by these Rules. The President shall have the power to convene meetings of the General Executive but any two members of the General Executive shall have the right to require the President or Secretary to convene a meeting.
- (b) The President shall be ex officio a member of all committees and the sub-committees.

POWERS OF GENERAL EXECUTIVE

In furtherance and not in limitation of and without prejudice to the general powers of the General Executive conferred either expressly or impliedly by these Rules or otherwise however it is expressly declared that the General Executive may exercise and perform the following powers and duties:

- (a) To employ and dismiss salaried officers and servants.
- (b) To carry out all contracts entered into by the Association.
- (c) To purchase, lease, take in exchange or otherwise acquire and to let and grant licenses in respect thereof any real property which the Association shall decide to purchase or take in exchange upon such terms and conditions as the General Executive thinks fit and to give and execute mortgages over the land purchased to secure the balance of purchase money and to sell any lands which the Association shall decide to sell.

- (d) To purchase, lease, take in exchange or otherwise acquire personal property of any kind whatsoever and to sell, lease, let out upon hire or otherwise dispose of any personal property of the Association upon such terms and conditions as General Executive in its absolute discretion shall judge expedient.
- (e) To erect, construct, repair and maintain such buildings chattels and works as it considers necessary and to enter into contracts in respect thereof.
- (f) Subject to the provisions of Rule 3 to borrow or raise or secure the payment of money in such manner as the General Executive shall think fit and in particular by mortgages, sub-mortgages, charges, bonds, mortgage debenture or debentures, perpetual or otherwise, with or without security, or charged upon all or any of the Association's property (both present and future) or by Bills of Exchange, Promisory Notes or other negotiable instruments and to purchase, redeem or pay off any such securities.
- (g) To delegate all or any of its powers or duties to sub-committees consisting of such member or members of the General Executive or of the Association as may be thought fit.
- (h) To pay the accounts and debts of the Association.
- (i) To pay all moneys received for or on behalf of the Association into such Bank or Banks as the General Executive may from time to time decide and to operate such Accounts upon such signatures as the General Executive shall from time to time decide.

19. The General Executive Committee if authorised by a resolution passed by a two-thirds majority at any Annual Meeting of the Association may borrow or raise money and secure payment thereof in such manner as the Association shall by such resolution determine and in particular by a mortgage or charge or lien upon the whole or any part of the Association's property or assets (present or future). Save as herein provided the Association shall not have power to borrow money.

20. The President shall preside at all meetings of the Association. Should he be absent or not available, the Vice-President shall occupy the Chair.

Votings at meetings of the General Executive shall be on the basis of one vote for each member and in the event of an equality of votes the Chairman shall also exercise a casting vote.

21. The General Secretary-Treasurer shall be appointed by the General Executive, who shall fix his remuneration and salary. The engagement of the General Secretary-Treasurer may be terminated by three month's notice on either side. He shall be a permanent officer of the General Executive and need not be a member of the Association.

22. The General Secretary-Treasurer shall:

- (1) Collect all money due or payable to the Association.
- (2) Keep such books and accounts as the General Executive shall direct.
- (3) Countersign all cheques issued by the Association.
- (4) Conduct the correspondence on behalf of the Association.
- (5) Keep Minutes of Meetings of the Association and the General Executive and perform such other duties as directed by the General Executive.
- (6) Prepare the Annual Report and the Annual Balance Sheet and Statement of Receipts and Expenditure which shall be signed by the Auditor duly appointed.

23. The General Secretary shall forward to all District Branch Secretaries reports of the Meetings of the General Executive and each Branch Secretary shall forward promptly to the General Secretary copies of resolutions on policy matters dealt with at each Meeting of his Branch and a copy of the Annual Report and Balance Sheet of the Branch signed by the Branch President and shall when required so to do by the General Executive forward to the General Secretary all Books of Accounts and records of the Branch.

24. Each District Branch shall be charged by and shall pay the General Executive cost price for all stationery and office requisites supplied by the General Executive.

25. **ANNUAL GENERAL MEETING:**

- (a) The Annual Meeting shall be held in the month of July or as near thereto as shall be decided by the General Executive. The place for such Annual

Meeting will be decided at the previous Annual Meeting and failing any such decision it shall be held at a place to be appointed by the General Executive.

- (b) The Annual Meeting, all General or Special Meetings shall be summoned by a Notice in writing stating the nature of the business intended to be dealt with and the time and place of the proposed Meeting posted in accordance with Rule 8 by the General Secretary to each member of the Association and to the Secretary of each District Branch of the Association not less than one calendar month before the date appointed for such Meeting.
- (c) Any member desirous of moving any Motion at the Annual General Meeting of the Association shall, unless the motion is founded on the President's Report and Balance Sheet presented to that Meeting, give notice thereof to the General Secretary not less than forty-five days before the date fixed for such Meeting.
- (d) At the Annual Meeting the following matters will be placed before members—
The President's Report, the Financial Statement and Auditor's Report. Special and Ordinary Business in accordance with Remits, Notices of Motion etc., duly received and circulated in accordance with these Rules, election of members of General Executive and the Auditor.
- (e) A quorum shall consist of delegates of one half of the District Branches.
- (f) A General Meeting may consider any matter of which proper notice has not been given in accordance with these Rules if the matter is submitted in writing to the General Secretary and accepted for consideration by a three fourths majority.

26. At any Special General Meeting the only business to be dealt with shall be that stated in the Requisition pursuant to which the Meeting is called or appearing in the Notice calling the Meeting.

27. All members of the Association shall be entitled to attend and speak at General Meetings of the Association, but only the duly appointed delegates of District Branches shall be entitled to vote.

28. The mode of voting at all General Meetings of the Association shall be as follows:—

- (a) Each District Branch shall be entitled to elect one member of the Association (who need not be a member of that Branch) as its delegate at each General Meeting of the Association.
- (b) The Secretary of each District Branch shall prior to the commencement of each General Meeting inform the Secretary of the Association in writing of the name of the delegate for that meeting so elected by his Branch and if this information is not so given no votes may be exercised on behalf of the Branch.
- (c) Every delegate shall be entitled to exercise his voting power according to his own judgment after hearing the discussion at any Meeting at which he is present personally.
- (d) Every question submitted to a General Meeting shall be decided in the first instance on the voices or, if there is a call for it, on a show of hands. In either such case each delegate shall have one vote.
- (e) Should a poll be demanded it shall be taken at such time and place as the Chairman of the meeting shall direct and the result of the poll shall be deemed to be the resolution of the meeting. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll has been demanded.
- (ee) On a poll each delegate shall have one vote for each full dollar of annual subscription of financial members actually present at the Branch Meeting empowering the delegate and that both majority and minority votes be recorded in the delegate's votes at Conference.
- (f) Notwithstanding the provisions of any of the foregoing clauses, it shall be competent for any person, not being a Member of the Association, to be present at any Special or General Meeting of the Association by invitation of the General Executive. Further it shall be competent for any such person, not being a Member of the Association to speak at any time during the progress of such Meetings upon request to do so provided that any such request is supported by a Resolu-

tion first put to the meeting and decided on a show of hands of the financial Members present or lawfully represented thereat.

29. These Rules may be altered added to or rescinded by a resolution of a General Meeting of the Association of which not less than one calendar month's written notice has been given to each Member of the Association and each Secretary of the District Branches of the Association specifying the nature of the proposed alteration addition or rescission.

30. The General Executive may and if requested so to do by at least fifty per centum (50%) of the District Branches shall submit any question to the Members of the Association for an expression of opinion by postal ballot. In such case each Member of the Association shall be entitled to one vote for each full dollar of annual subscription actually paid by him in the preceding financial year; a full statement of the facts relevant to the matter in question together with a voting paper shall be posted to each Member entitled to vote at least one calendar month prior to the day upon which voting closes; the voting paper shall state the date upon which the poll shall close and all voting papers must be delivered or posted in time to reach the General Secretary on or before that date. If from any cause whatever a voting paper reaches the General Secretary after the closing date it shall not be counted.

31. The Association shall have a Common Seal which shall be kept by the General Secretary. It shall be affixed to such documents as are properly required to be completed under Seal and pursuant to a resolution of the General Executive. The affixing of the Seal shall be in the presence of two Members of the General Executive and the General Secretary.

32. The General Executive may negotiate with a Public Insurance Company or Office trading in New Zealand a Policy of Insurance designed to protect and indemnify to such extent as the General Executive deems advisable all or any members of the Association from and against claims, demands, costs, expenses and liabilities made upon or incurred by them for damages caused or occasioned by bees.

33. In the event of the Association being dissolved or wound-up the funds and property of the Association shall be applied and disposed of as the Members of the Association in General Meeting direct.